



Office of the City Manager

CONSENT CALENDAR
February 13, 2024

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Mark Numainville, City Clerk
Subject: Modifying the 2024 City Council Meeting Schedule

RECOMMENDATION

Adopt a Resolution modifying the City Council regular meeting schedule for 2024, revising the start time for regular meetings, and rescheduling the April 16, 2024 regular meeting to April 2, 2024.

FISCAL IMPACTS OF RECOMMENDATION

None.

CURRENT SITUATION AND ITS EFFECTS

With the resignation of Councilmember Robinson on January 12, 2024, a vacancy was created in the office of City Councilmember for District 7. The District 7 seat is on the regular rotation to be filled at the 2026 municipal election. According to the City Charter (Article V, Section 12) if there is more than one year remaining on the term of the vacant seat, the City Council must call a special election to fill the vacancy.

In response to Councilmember Robinson's resignation, and subsequent need to hold a Special Election, the City Council on January 22, 2024 adopted Resolution No. 71,173-N.S. calling for a Special Municipal Election to be held in Berkeley on April 16, 2024 to fill the City Council District 7 vacancy, and satisfying the requirements in the Charter.

Currently, there is a City Council meeting scheduled for April 16. Given that the election is called for that date, this item is being submitted to allow Council to reschedule the April 16 meeting as the Council does not meet on the day of a City election. Both April 9 and April 23 are unavailable due to religious holidays (Eid-al-Fitr and Passover). As such, rescheduling to April 2 is proposed, and will result in the spring recess starting on April 3.

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary. This resolution will also change the start time for regular meetings from 6:00 p.m. to 10:00 a.m.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects or opportunities, or any climate impacts associated with the subject of this report.

CONTACT PERSON

Mark Numainville, City Clerk, (510) 981-6900

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

ADOPTING THE CITY COUNCIL 2024 REGULAR MEETING SCHEDULE

WHEREAS, pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule with at least 24 regular meetings; and

WHEREAS, the proposed schedule provides for regular meetings to occur with starting times of 10:00 a.m. (beginning with the February 27, 2024 regular meeting); and

WHEREAS, the proposed schedule provides for regular meetings to occur on specified Tuesdays of each month with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2024; and

WHEREAS, the Mayor or a majority of the Council may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council adopts the modified 2024 regular meeting schedule on specified Tuesdays of each month with exceptions provided for when a meeting would fall on a City, religious or cultural holiday or Election Day, at 10:00 a.m. as indicated:

Winter Recess – December 13, 2023 – January 15, 2024
January 16 and January 30, 2024
February 13 and February 27, 2024
March 12 and March 19, 2024
April 2, 2024
Spring Recess – April 3 – May 6, 2024
May 7, May 14, and May 21, 2024
June 4 and June 25, 2024
July 9, July 23 and July 30, 2024
Summer Recess – July 31 – September 9, 2024
September 10, September 24, 2024
October 1, October 15, and October 29, 2024
November 12, and November 19, 2024
December 3 and December 10, 2024
Winter Recess – December 11, 2024 – January 14, 2025

