



Office of the City Manager

CONSENT CALENDAR
October 10, 2023

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Lisa Warhuus, Director, Health, Housing, and Community Services
 Subject: Revenue Contracts: Aging Services Programs, Fiscal Years 2024 - 2026

RECOMMENDATION

Adopt five Resolutions authorizing the City Manager or her designee to execute any resultant revenue agreements and amendments with Alameda County to provide congregate and home-delivered meals, family caregiver support, senior center activities and information and assistance services to seniors for the following programs for Fiscal Year 2024 thru Fiscal Year 2026 (FY2024-FY2026):

- a. Congregate Meals in an amount not to exceed \$213,000;
- b. Home Delivered Meals in an amount not to exceed \$440,000;
- c. Family Caregiver Support Program in an amount not to exceed \$126,500;
- d. Senior Center Activities in an amount not to exceed \$136,000; and
- e. Information and Assistance Services in an amount not to exceed \$460,000.

FISCAL IMPACTS OF RECOMMENDATION

The City of Berkeley will receive five grants totaling approximately \$1,375,500 from the Alameda County Area Agency on Aging for FY 2024 thru FY 2026 for the programs listed above. The contracts require matching funds totaling approximately \$137,550 as detailed below, and the Department of Health, Housing, and Community Services' Aging Services Division (HHCS/AS) will utilize General Fund in its approved FY 2024 budget to provide the match. Funding is subject to appropriation in the FY 2025 and FY 2026 budgets in the General Fund.

1. **Congregate Meals:** The FY2024-2026 contract is for \$213,000 and supports staff coordination and management of meals that are both served at senior centers, as well as available for pickup. The contract requires a match of \$21,300.
2. **Home Delivered Meals:** The FY2024-2026 contract is for \$440,000 and supports staff coordination and management of home delivered meals. The contract requires a match of \$44,000.

3. **Family Caregiver Support Program:** The FY2024-2026 contract is for \$126,500 and supports caregiver outreach, training and respite services for care receivers. The contract requires a match of \$12,650.
4. **Senior Center Activities:** The FY2024-2026 contract is for \$136,000 and supports staff coordination and delivery of senior center outreach, activities, classes, and special events. The contract requires a match of \$13,600.
5. **Information and Assistance Services:** The FY2024-2026 contract is for \$460,000 and supports staff management and delivery of information, assistance, referral and follow-up services. The contract requires a match of \$46,000.

CURRENT SITUATION AND ITS EFFECTS

In June 2022, HHCS/AS received notification of grant award funding from the Alameda County Area on Aging for caregiver services, senior center activities, information and assistance services, and for the administration of senior nutrition programs. Funding is for the four-year period beginning with FY 2023 thru FY 2026.

BACKGROUND

HHCS/AS receives funding from city, county and state sources as well as private donations to serve the senior residents of Berkeley, and to coordinate the Tri-City Nutrition Program. HHCS is committed to providing a broad range of community services, including services to meet the needs of seniors in the community. HHCS/AS provides nutritious meals, outreach, activities, social events, classes, and individual support and referral services to seniors and their families in the community.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The home-delivered and congregate meal programs compost meal waste.

RATIONALE FOR RECOMMENDATION

These funds support the City's senior centers and meals programs, and provide critical support to ensure HHCS/AS can continue to provide services at the North and South Berkeley Senior Centers, and Senior Nutrition Programs.

ALTERNATIVE ACTIONS CONSIDERED

HHCS/AS assesses each funding source to ensure that it supports the City's mission and goals. The alternative action of not seeking any of these funding sources would result in a significant reduction in services available to seniors in the community.

CONTACT PERSON

Tanya Bustamante, Manager of Aging Services, HHCS, (510) 981-5178

Attachments:

1. Resolution: Congregate Meals
2. Resolution: Home-Delivered Meals
3. Resolution: Family Caregiver Support Program
4. Resolution: Senior Center Activities
5. Resolution: Information and Assistance Services

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEARS 2024-2026
CONGREGATE MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS) provides a broad range of community services to the community; and

WHEREAS, HHCS' Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Congregate Meal programs for Fiscal Years 2024-2026 in the approximate amount of \$213,000 (Revenue Budget Code 320-51-505-549-2044-000-000-433110-); and

WHEREAS, the City of Berkeley provides a minimum match of \$21,300 in General Funds (Expense Code 011-51-505-549-2041-000-444-various; and

WHEREAS, the funds will support the coordination and management of congregate meals at four sites (North Berkeley Senior Center, South Berkeley Senior Center, Emeryville Senior Center and Albany Senior Center) (budget code 320-51-505-549-2041-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal years 2024 thru 2026 for the Congregate Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEARS 2024-2026
HOME DELIVERED MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS) provides a broad range of community services to the community; and

WHEREAS, HHCS' Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Home Delivered Meal program for Fiscal Years 2024-2026 in the approximate amount of \$440,000 (Revenue Budget Code 320-51-505-549-2044-000-000-433110-); and

WHEREAS, the City of Berkeley provides a minimum match of \$44,000 in General Funds (Expense Code 011-51-505-549-2044-000-444-various); and

WHEREAS, the funds will support the coordination and management of home delivered meals to the partner cities in the Tri-City Nutrition Program (Berkeley, Albany and Emeryville) (budget code 320-51-505-549-2044-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal years 2024 thru 2026 for the Home Delivered Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA FISCAL YEARS 2024-2026
FAMILY CAREGIVER SUPPORT PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS) provides a broad range of community services to the community; and

WHEREAS, HHCS' Aging Services Division provides a broad range of services to Berkeley seniors; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Family Caregiver Support services for Fiscal Years 2024-2026 in the approximate amount of \$126,500 (Revenue Budget Code 328-51-505-541-2036-000-000-433110); and

WHEREAS, the City of Berkeley provides a minimum match of \$12,650 in General Funds (Expense Code 011-51-505-541-2036-000-444-various); and

WHEREAS, the funds will support the provision of caregiver outreach, training and respite services for care receivers (budget code 328-51-505-540-2036-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal years 2024-2026 for the Family Caregiver Support Program, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEARS 2024-2026
SENIOR CENTER ACTIVITIES

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS) provides a broad range of community services to the community; and

WHEREAS, HHCS' Aging Services Division provides a broad range of services to Berkeley seniors; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support Senior Center Activities for Fiscal Years 2024-2026 in the approximate amount of \$136,000 (Revenue Budget Code 328-51-505-544-2069-000-000-433110-); and

WHEREAS, the City of Berkeley provides a minimum match of \$13,600 in General Funds (Expense Code 011-51-505-544-2069-000-444-various); and

WHEREAS, the funds will support the coordination and delivery of senior center outreach, activities, classes, and special events (budget code 328-51-505-544-2069-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal years 2024-2026 for Senior Center Activities, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEARS 2024-2026
INFORMATION AND ASSISTANCE SERVICES

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS) provides a broad range of community services to the community; and

WHEREAS, HHCS' Aging Services Division provides a broad range of services to Berkeley seniors; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to provide Information and Assistance Services for Fiscal Years 2024-2026 in the approximate amount of \$460,000 (Revenue Budget Code 327-51-505-541-2035-000-000-433110-); and

WHEREAS, the City of Berkeley provides a minimum match of \$46,000 in General Funds (Expense Code 011-51-505-541-2035-000-444-various); and

WHEREAS, the funds will support the management and delivery of information, assistance, referral and follow-up services provided in the North and South Berkeley Senior Centers, and in the Social Services Unit (budget code 327-51-505-544-2035-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal years 2024-2026 for Information and Assistance Services, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.