



Office of the City Manager

CONSENT CALENDAR

June 6, 2023

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront

Subject: Contract Amendments for As-needed Trees Services with Bay Area Tree, Hamilton Tree, Professional Tree, and West Coast Arborist

RECOMMENDATION

Adopt four Resolutions authorizing the City Manager to amend contracts with Bay Area Tree Specialists (31900202), Hamilton Tree Service (31900193), Professional Tree Care (31900212), and West Coast Arborists (31900218), for as-needed tree services, increasing the amount by \$250,000 each.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract amendment of \$250,000 each for a total of \$1,000,000 is available in the Fiscal Year (FY) 2023 and FY 2024 budget in the Parks Tax Fund (138-52-542-566-0000-000-461-612990) and the Fire Fuel Abatement Fund (011-52-542-566-1001-000-461-612990). The addition of \$250,000 to each of the four contracts will increase the not-to-exceed total contract amount for each contract as follows: Bay Area Tree Specialists (NTE \$1,050,000); Hamilton (NTE \$750,000); Professional Tree (NTE \$450,000); and West Coast Arborist (NTE \$950,000).

CURRENT SITUATION AND ITS EFFECTS

The City currently has contracts with four tree service providers (Bay Area Tree Specialists, Hamilton Tree, Professional Tree, and West Coast Arborists) to perform various as-needed tree services, primarily consisting of tree and stump removals, tree pruning, and emergency response to storm damage throughout the city on the public right of way, street medians, pathways, and in public parks. To date, staff has identified trees that need to be removed and pruned to reduce fire fuel and improve public safety.

BACKGROUND

In April 2019, a Request for Qualifications (RFQ) was issued seeking qualified firms to provide tree services on an as-needed basis. The City determined that four tree service providers met the criteria described in the RFQ and issued contracts to the following: Bay Area Tree Specialists, Hamilton Tree, Professional Tree Care, and West Coast Arborists.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The maintenance of the urban forest and the prevention of destructive urban fires are essential in meeting the City's Climate Action Goals over the long term.

RATIONALE FOR RECOMMENDATION

Staff has identified trees to be removed and pruned at various parks, on City paths, and along the public right of way which will reduce the fire fuel load and improve public safety. The City does not have the in-house labor or equipment resources to complete these jobs in an efficient manner.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Bruce Pratt, Parks Superintendent, 981-6632  
Dan Gallagher, Senior Forestry Supervisor, 981-6687

Attachments:

- 1: Resolution - Bay Area Tree Specialists
- 2: Resolution - Hamilton Tree
- 3: Resolution - Professional Tree
- 4: Resolution - West Coast Arborist

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900202 AMENDMENT: BAY AREA TREE SPECIALISTS FOR  
AS-NEEDED TREE SERVICES

WHEREAS, in April 2019, a Request for Qualifications (RFQ) was issued seeking firms to provide tree services on an as-needed basis; and

WHEREAS, on May 28, 2019, the City determined that Bay Area Tree Specialists met the criteria described in the RFQ and executed contract no. 31900202; and

WHEREAS, to-date, staff has identified trees to be removed and pruned to reduce the fire fuel load and other trees to be pruned to improve the health and safety of the urban forest; and

WHEREAS, funding for this contract amendment of \$250,000 is available in the Fiscal Year (FY) 2023 and FY 2024 budget from the Parks Tax Fund (138) and the Fire Fuel Abatement Fund (011).

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Berkeley authorizes the City Manager execute an amendment to Contract No. 31900193 with Bay Area Tree Specialists for as-needed tree services, increasing the amount by \$250,000 for a not-to-exceed total contract amount \$1,050,000. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900193 AMENDMENT: HAMILTON TREE FOR  
AS-NEEDED TREE SERVICES

WHEREAS, in April 2019, a Request for Qualifications (RFQ) was issued seeking firms to provide tree services on an as-needed basis; and

WHEREAS, on May 28, 2019, the City determined that Hamilton Tree met the criteria described in the RFQ and executed contract no. 31900193; and

WHEREAS, to-date, staff has identified trees to be removed and pruned to reduce the fire fuel load and other trees to be pruned to improve the health and safety of the urban forest; and

WHEREAS, funding for this contract amendment of \$250,000 is available in the Fiscal Year (FY) 2023 and FY 2024 budget from the Parks Tax Fund (138) and the Fire Fuel Abatement Fund (011).

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Berkeley authorizes the City Manager execute an amendment to Contract No. 31900193 with Hamilton Tree for as-needed tree services, increasing the amount by \$250,000 for a not-to-exceed total contract amount \$750,000. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900212 AMENDMENT: PROFESSIONAL TREE FOR  
AS-NEEDED TREE SERVICES

WHEREAS, in April 2019, a Request for Qualifications (RFQ) was issued seeking firms to provide tree services on an as-needed basis; and

WHEREAS, on May 28, 2019, the City determined that Professional Tree met the criteria described in the RFQ and executed contract no. 31900212; and

WHEREAS, to-date, staff has identified trees to be removed and pruned to reduce the fire fuel load and other trees to be pruned to improve the health and safety of the urban forest; and

WHEREAS, funding for this contract amendment of \$250,000 is available in the Fiscal Year (FY) 2023 and FY 2024 budget from the Parks Tax Fund (138) and the Fire Fuel Abatement Fund (011).

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Berkeley authorizes the City Manager execute an amendment to Contract No. 31900212 with Professional Tree for as-needed tree services, increasing the amount by \$250,000 for a not-to-exceed total contract amount \$450,000. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900218 AMENDMENT: WEST COAST ARBORISTS, INC FOR  
AS-NEEDED TREE SERVICES

WHEREAS, in April 2019, a Request for Qualifications (RFQ) was issued seeking firms to provide tree services on an as-needed basis; and

WHEREAS, on May 28, 2019, the City determined that West Coast Arborists met the criteria described in the RFQ and executed contract no. 31900218; and

WHEREAS, to-date, staff has identified trees to be removed and pruned to reduce the fire fuel load and other trees to be pruned to improve the health and safety of the urban forest; and

WHEREAS, funding for this contract amendment of \$250,000 is available in the Fiscal Year (FY) 2023 and FY 2024 budget from the Parks Tax Fund (138) and the Fire Fuel Abatement Fund (011).

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Berkeley authorizes the City Manager execute an amendment to Contract No. 31900218 with West Coast Arborist for as-needed tree services, increasing the amount by \$250,000 for a not-to-exceed total contract amount \$950,000. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.