



Office of the City Manager

CONSENT CALENDAR
April 25, 2023

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Liam Garland, Director, Public Works

Subject: Contract No. 112199-1 Amendment: Technology, Engineering and Construction, Inc., dba TEC Accutite, for Fuel Storage Tank Maintenance, Repairs, and Certification Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 112199-1 with Technology, Engineering, and Construction, Inc., dba TEC Accutite, for fuel storage tank maintenance, repairs, and certification services, increasing the contract by \$164,000 for a total contract amount not to exceed \$414,000 and extending the term through June 30, 2024.

FISCAL IMPACTS OF RECOMMENDATION

This contract provides for on-call repairs and routine inspections of the fuel storage tanks owned by the City. Annual routine costs are approximately \$30,000. Upgrades at the Corporation Yard to the tank monitoring software system are estimated at \$48,000, and the fuel dispenser replacement is estimated to be \$56,000 and is in urgent need.

Funding is currently available for the routine costs in the FY 2023 budget as follows:

Fund	Budget Code	Amount
Library Fund	101-22-242-272-0000-000-463-612990-	\$2,500
Fire Department Fund	011-72-742-835-0000-000-422-613120-	\$2,500
Equipment Maintenance Fund	672-54-626-722-0000-000-474-624110-	\$25,000

Funding for the dispenser and monitoring system upgrades anticipated to be completed in FY 2023 is currently available as follows:

Fund	Budget Code	Amount
Capital Improvement Fund	501-54-623-677-3014-000-444-662110	\$104,000

The remaining funding to support this contract amendment in the amount of \$10,000 for Fiscal Year 2024 will be appropriated as part of the mid-year budget process.

CURRENT SITUATION AND ITS EFFECTS

Technology, Engineering and Construction, Inc. doing business as TEC Accutite (Accutite) maintains and inspects above ground and underground fuel storage tanks at the City's Corporation Yard, Transfer Station, Central Library, Public Safety Building, and all Fire Stations. The underground fuel tank storage systems at the Transfer Station, Corporation Yard, and Public Safety Building must be tested annually, and maintained to ensure proper operation of the monitoring and dispensing equipment.

Additional improvements include the replacement of fueling dispensers that have reached the end of their useful life and upgrading the tank monitoring hardware to be compatible with the City's new fuel monitoring software, providing for more accurate accounting and monitoring of the fuel systems.

Amending the contract supports the Strategic Plan Priority of advancing our goal of providing a state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

In August 2016, the City entered into agreement with Accutite (Contract No. 10350) for tank maintenance and certification services for a not to exceed amount of \$50,000, following an RFP process and City Council approval.

On June 11, 2019, the City Council authorized a contract amendment (Resolution No. 68,949-N.S.) increasing the not to exceed amount to \$150,000 and extending the contract to June 30, 2021. The current contract has been subsequently extended by letter through June 30, 2023.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Regular maintenance and testing of the fuel storage tanks and fueling dispensers are critical to ensure that the equipment remains intact and functioning properly, and minimize potential contamination risk to soil and groundwater.

RATIONALE FOR RECOMMENDATION

The recommended amendment will enable the City to continue to comply with annual regulatory testing, conduct routine maintenance, and provide for unforeseen repairs. Accutite has consistently provided high-quality, cost-effective, and timely professional services to the City.

In addition, this amendment will allow for system integration to be completed between AssetWorks and Syntech and for updating the dispensing system at the Corporation Yard. These upgrades will also allow for more accurate accounting and monitoring of the fuel systems.

ALTERNATIVE ACTIONS CONSIDERED

A new request for proposals could be issued, which would delay the integration of the software systems. Additionally, Accutite is knowledgeable about the City's infrastructure and systems, and it would take additional time for a new vendor to learn further delaying integration and implementation.

CONTACT PERSON

Andrew Brozyna, Deputy Director of Public Works, Operations (510) 981-6369
Joy Brown, Operations Manager, Department of Public Works (510) 981-6629
Greg Ellington, Superintendent, Department of Public Works (510) 981-6490
Robert Hernandez, Env. Comp. Spec, Department of Public Works (510) 981-6644

Attachment:
1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 112199-1 AMENDMENT: TECHNOLOGY, ENGINEERING, AND
CONSTRUCTION, INC., DBA TEC ACCUTITE, FOR TANK MAINTENANCE,
REPAIRS, AND CERTIFICATION SERVICES

WHEREAS, Public Works needs maintenance and certification services to provide maintain the aboveground and underground fuel storage tanks for the City; and

WHEREAS, Public Works needs additional improvements including the replacement of fueling dispensers that have reached the end of their useful life and upgrading the tank monitoring hardware to be compatible with the City's new fuel monitoring software; and

WHEREAS, Technology, Engineering, and Construction, Inc. was selected through the City's competitive bid process, and in August 2016 the City Manager executed Contract No. 10350 to provide tank maintenance and certification services and training in an amount not-to-exceed \$50,000 for a 3-year term; and

WHEREAS, on June 11, 2019, City Council approved a contract amendment for a revised not to exceed amount of \$100,000 for continued tank maintenance and certification services through June 30, 2021; and

WHEREAS, the contract was extended by letter through June 30, 2023, under City Manager authority; and

WHEREAS, funds are available in FY 2023 Budget Equipment Maintenance Fund (Fund 672), Fire Department Fund (Fund 011), Library Fund (Fund 101), and Capital Improvement Fund (Fund 501) for this amendment and the remaining amount for FY 2024 will be appropriated as part of the mid-year budget process.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 112199-1 with Technology, Engineering, and Construction, Inc., dba TEC Accutite, for tank maintenance, repairs, and certification services, increasing the contract by \$164,000 for a total contract amount not to exceed \$414,000 and extending the term through June 30, 2024. A record signature copy of said agreement and any amendments to be on file in the Office of the City Clerk.