



Office of the City Manager

CONSENT CALENDAR
February 28, 2023

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on February 28, 2023

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report are **\$2,220,000**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
WEST SIDE AQUATIC PARK: SITE MODIFICATION, IRRIGATION INSTALLATION, AND TREE PLANTING	336 145 501		\$290,000
Tree Removal and Pruning Services	011 164 138		\$1,500,000
Echo Lake Camp Accessibility Upgrades	125		\$330,000
Harriet Tubman Terrace Tennant Support	011		\$100,000
Total:			\$2,220,000

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CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Darryl Sweet, General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on February 28,2023
 - a. West Side Aquatic Park: Site Modification, Irrigation Installation and Tree Planting
 - b. Tree Removal and Pruning Services
 - c. Echo Lake Camp Accessibility Upgrades
 - d. Harriet Tubman Terrae Tennant Support

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
23-11587-C	West Side Aquatic Park: site modification, irrigation installation, and tree planting.	3/1/2023	3/21/2023	Cut/remove asphalt and fill to grade with landscape soil to create a straight and continuous five-foot-wide planting strip along the ~1 mile long park. Install irrigation and plant.	\$290,000.00	EEMP Grant \$100,000 336-52-542-566-0000-000-461-663110- PRWPK23005-336-ONE TM-CONSTRUCT Bayer Fund \$150,000 145-52-545-000-0000-000-461-663110- PRWPK23005-145-CONSTRUCT CIP Fund \$40,000 501-52-545-000-0000-000-461-663110- PRWPK23005-501-CIP-CONSTRUCT	PRW/Parks	Ian Kesterson 981-6688

DATE SUBMITTED: February 28, 2023

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
23-11588-C	Tree Removal and Pruning Services	3/07/2023	04/13/2023	Pruning and removal of public trees, and grinding stumps.	"\$500,000 per year FY23-FY26 3-year term Total NTE: \$1.5 million "	Various funding sources. General Fund (Fire Fuel) 011-52-542-566-1001-000-461-612990 Measure FF 164-52-542-566-1001-000-461-612990 Parks Tax 138-52-542-566-0000-000-461-612990	PRW/Parks	Dan Gallagher 981-6687
23-11590-C	Echo Lake Camp Accessibility Upgrades	3/17/2023	4/17/2023	This project includes voluntary accessibility upgrade to the Berkeley Echo Lake Campground. This upgrade consists of the construction of an accessible pathway that connects various elements of the campground and a single accessible tent cabin.	\$330,000	Camps Fund 125-52-543-582-0000-000-461-663110-PRWRC18002	PRW/ Waterfront Capital Projects	Liza McNulty 542-4131
DEPT. TOTAL					\$2,120,000			
23-11591-C	Harriet Tubman Terrace Tennant Support	2/10/2023	3/10/2023	Scope of Work/ Contract for a tenant advocate position for Harriet Tubman Terrace	\$100,000	011-51-504-533-2032-000-444-612990	HHCS/HCS	Mariela Herrick 981-5424
DEPT. TOTAL					\$100,000			
TOTAL					\$2,220,000			