



Office of the City Manager

CONSENT CALENDAR  
July 26, 2022

To: Honorable Mayor and Members of the City Council  
From: Dee Williams-Ridley, City Manager  
Submitted by: Michael Sinor, Director, Information Technology  
Subject: Contract No. 32100168 Amendment: Robert Half International/Protiviti for Professional Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 32100168 to increase spending authority with Robert Half International/Protiviti for professional services in support of the cyber-resilience projects in the Fiscal Year (FY) 2023 using the General Services Agency’s (GSA) purchasing vehicle no. GS-35F-0280X to increase the contract by \$312,000 for a total amount not to exceed \$552,432 through June 30, 2023.

FISCAL IMPACTS OF RECOMMENDATION

One-time funding for this project is available in the Department of Information Technology’s Fiscal Year (FY) 2023 General Fund allocation as itemized below.

\$312,000	FY 2023: Professional Services
	FY 2023 Budget Code: 011-35-363-382-0000-000-472-612990-
	(General Fund, IT Department, Professional Services)
<b>\$312,000</b>	<b>Total FY 2023 Professional Services</b>

CURRENT SITUATION AND ITS EFFECTS

The City’s existing cyber-resilience plan prioritizes and organizes cyber security projects, objectives, and requirements needed within the next five years to improve the City’s cyber-resilience posture. The cyber resiliency plan categorizes all projects into five focus areas, which include Data Transparency, Data Privacy and Data Security, Program Functional Design, Policy and Rationale, Monitoring, Response & Mitigation, and Training and Culture. In December 2020, Council approved several top-priority projects for FY21 and FY22 and later approved funding that allowed the City to move forward on six of these high-priority projects during the remainder of FY21 and eight in FY22.

The demand of these projects exceeds our current skillset and resource capacity. And, Robert Half International/Protiviti was selected to bridge the gaps by providing professional services in the form of project management for the initial set of projects and for FY22's projects. This increase in spending authority extends the current set of purchase orders work for FY23.

### BACKGROUND

In May 2019, the City engaged with a consultant to complete an "as-is" assessment of the City's cyber resiliency. The consultant developed a cyber-resilience plan that recommended and prioritized cyber security projects, objectives, and requirements over the span of five years. In May 2020, the consultant also recommended a roadmap to the City with large-scale and coordinated projects that would create and mature the City's cyber-resilience capabilities and controls in the most efficient and effective manner.

In December 2020, staff presented to Council the assessment of the threats currently facing the City's information and computer-networks, the recommended roadmap, and prioritized six of the projects, setting their completion date to be on or by June 30, 2021. The City has been pursuing this roadmap each fiscal year since.

### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Robert Half International/Protiviti will conduct their work remotely thus reducing greenhouse gas emissions from travel to and from City facilities.

### RATIONALE FOR RECOMMENDATION

The City is currently using Robert Half International/Protiviti under GSA contract across several departments for specific professional services engagements. Robert Half International/Protiviti was able to source immediately a cybersecurity analyst with the skillset and experience required to work on four of the six approved top-priority projects so a purchase order was then cut to obtain this resource.

It is important for the City to have continuity in these projects and the existing consultant has gained much of the institutional knowledge in the past year and a quarter. Replacing the consultant would cause delays to the ongoing projects. Staff thus recommends fully funding Robert Half International/Protiviti for FY23 in order to complete FY23's projects that these professional services are supporting.

Additionally, staff determined that not continuing to use Protiviti Government Services for some projects, such as multi-year ones, puts them in jeopardy of not being completed on time and within budget.

### ALTERNATIVE ACTIONS CONSIDERED

Staff considered hiring individual project managers with the skill set specialization for each project. However, the project manager does not warrant such specialization.

Contract No. 32100060 Amendment: Cyber Security for Professional  
Services RevolutionCyber, LLC for Data Safety Program Launch

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Furthermore, hiring individual consultants would involve additional time and expenses to become familiar with the City's technologies, departments, and controls.

CONTACT PERSON

Michael Sinor, Director, Information Technology, 510-981-6541

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32100168 AMENDMENT: ROBERT HALF  
INTERNATIONAL/PROTIVITI FOR PROFESSIONAL SERVICES

WHEREAS, in May 2019, the City engaged a consultant to complete an “as-is” assessment of the City’s cyber resiliency, which produced a cyber-resilience plan that recommended and prioritized cyber security projects, objectives, and requirements for the next five years; and

WHEREAS, in December 2020, staff presented to Council the assessment of the threats currently facing the City’s information and computer-networks, the recommended roadmap, and prioritized projects; and

WHEREAS, Robert Half International/Protiviti has provided a well-qualified cybersecurity analyst that has been working on projects for the City since late Fiscal Year 21, and

WHEREAS, Robert Half International/Protiviti has the outside perspective that provides industry best practices and experience in working with municipalities on cybersecurity operations and implementations; and

WHEREAS, one time funding for this project is available in the Department of Information Technology’s Fiscal Year (FY) 2023 General Fund allocation.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend Contract No. 32100168 with Robert Half International/Protiviti for Professional Services, for an amount not to exceed \$312,000 and a total contract value not to exceed \$552,432 through June 30, 2023.