



Office of the City Manager

CONSENT CALENDAR  
October 27, 2020

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: Henry Oyekanmi, Director, Finance  
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on October 27, 2020

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$1,067,302

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Mental Health Counseling Services for Older Adults	011	Discretionary	<b>\$300,000</b>
Addison Street Bike Boulevard	306 135	Capital Grants Measure BB- Bike and Pedestrian	<b>\$247,774</b>
Bus bulb and RRFB at University Avenue/Grant Street	306 011	Measure BB- Bike and Pedestrian Discretionary	<b>\$519,528</b>
<b>Total:</b>			<b>\$1,067,302</b>

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and

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upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

#### BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

#### ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

#### RATIONALE FOR RECOMMENDATION

Need for the services.

#### ALTERNATIVE ACTIONS CONSIDERED

None.

#### CONTACT PERSON

Darryl Sweet, General Services Manager, Finance, 510-981-7329

#### Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on October 27, 2020
  - a) Mental Health Counseling Services for Older Adults
  - b) Addison Street Bike Boulevard
  - c) Bus bulb and RRFB at University Avenue/Grant Street

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: October 27,2020

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
21-11415-C	Mental Health Counseling Services for Older Adults	10/28/2020	12/1/2020	Mental health counseling services for older adults who are clients of the Aging Services Division.	\$300,000 (\$100K/year for three (3) years)	Yes (011 budget via AA01)	Health, Housing, and Community Services Department Aging Services Division	Abraxas Seale 981-5108
<b>DEPT. TOTAL</b>					<b>\$300,000</b>			
21-11416-C	Addison Street Bike Boulevard	11/9/2020	12/8/2020	Contractor will construct bikeway improvements on Addison Street, between Sacramento Street and Milvia Street. Work includes pavement markings, signage, construction of traffic diverter if feasible, and installation of rectangular rapid flashing beacons (RRFBs) at the intersection of Addison Street and Marin Luther King Jr. Way.	\$130,187  \$115,587 <b><u>\$247,774</u></b>	306-54-622-668-0000-000-431-665110-PWTRBP2001  135-54-622-668-0000-000-431-665110-PWTRBP2001	Public Works - Transportation	Ken Jung 981-7028

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SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
21-11417-C	Bus bulb and RRFB at University Avenue/Grant Street	11/9/2020	12/8/2020	Contractor will construct a concrete bus bulb at the northeast corner of the University Avenue/Grant Street intersection, which will serve westbound buses on University Avenue. Work includes new curb, gutter, curb ramps, bus pad, bus shelter, and rectangular rapid flashing beacons (RRFBs).	\$429,528  \$90,000 <b><u>\$519,528</u></b>	306-54-622-668-0000-000-431-665110-PWTRCS2003  011-54-622-668-0000-000-431-665110-PWTRCS2003	306-54-622-668-0000-000-431-665110-PWTRCS2003  011-54-622-668-0000-000-431-665110-PWTRCS2003	Ken Jung 981-7028
<b>DEPT. TOTAL</b>					<b>\$767,302</b>			
<b>GRAND TOTAL</b>					<b>\$1,067,302</b>			