



Office of the City Manager

CONSENT CALENDAR
June 2, 2020

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Erin Steffen, Assistant to the City Manager
Subject: Contract: Animal Care Services for the City of Albany

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract, with any amendments, with the City of Albany for animal care services for FY2021-FY2023, which increases the existing contract by up to \$37,046, with a total contract amount not to exceed \$249,653.

FISCAL IMPACTS OF RECOMMENDATION

The City of Berkeley provides animal care services to the City of Albany and currently receives \$70,869 annually for these services. Berkeley's cost for providing animal services to Albany is currently \$86,492. Berkeley proposes to gradually increase the cost of services each year until the revenue from the City of Albany matches the expenses for the city of Albany. The City of Albany will reimburse the City for these additional estimated costs, and revenues will be deposited into the General Fund. The total contract will not exceed \$249,653.

CURRENT SITUATION AND ITS EFFECTS

The current contract between the City of Berkeley and the City of Albany expires on June 30, 2020.

Operational costs of sheltering animals and providing field services has increased significantly. A recent cost analysis conducted by the City of Berkeley revealed an annual operating cost of \$1.6 million, not including administrative costs. The City of Berkeley calculated the share of services provided to the City of Albany as \$86,492, which is significantly more than the current contracted amount.

Upon request by the City of Albany, the City of Berkeley performs the following services:

1. Investigate, quarantine and report biting animals
2. Impound stray domestic animals, at large or confined

3. Investigate, quarantine and report upon vicious animals endangering the public or causing a traffic hazard
4. Rescue and seek veterinary treatment for injured animals
5. Pick up and dispose of deceased animals
6. Issue citations upon observation of violations to the Albany Municipal Code, Chapter X sections 10-4.2, 10-4.3, and 10-5.4

The City of Berkeley also provides the following shelter services to impounded City of Albany animals:

1. Veterinary attention when deemed necessary by the City of Berkeley
2. The orderly and humane administration of euthanasia of animals not adopted, redeemed or otherwise transferred from the custody of Berkeley Animal Services
3. The disposal of deceased animals
4. Conducts hearings for potentially vicious and dangerous dogs

BACKGROUND

The City of Albany does not have its own Animal Shelter nor does it employ Animal Control Officers and therefore requires assistance in providing care and shelter as well as limited field services for animals within the City who are in need of care by reason of accident, sickness or being lost, stray or abandoned. In 2019, the City of Berkeley Animal Services handled 1,366 live animals, of which 6% came from Albany. That same year, 4% of field calls originated in Albany.

RATIONALE FOR RECOMMENDATION

The City of Berkeley is well equipped and capable of providing the services outlined above for the City of Albany, and should be appropriately compensated for the services.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

CONTACT PERSON

Amelia Funghi, Manager, Animal Services, (510) 981-6603

Attachments:

- 1: Resolution
2. City of Albany FY20 Costs of service

RESOLUTION NO. ##,###-N.S.

CONTRACT: CITY OF ALBANY FOR ANIMAL CARE SERVICES

WHEREAS, the City of Albany requires field services and law enforcement for animal matters in their jurisdiction: and

WHEREAS, the City of Albany requires assistance in providing care and shelter for small animals within the City who are in need by reason of accident, sickness or being lost, stray or abandoned; and

WHEREAS, the City of Berkeley is well equipped and capable of providing these services to the City of Albany.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract, with any amendments, with the City of Albany for animal care services for FY2021-FY2023, which increases the existing contract by up to \$37,046, with a total contract amount not to exceed \$249,653.

ALBANY

FY 19/20

costs

6% of live animal intake

8% of DOA intake

4% of field calls

PERSONNEL

		Total Cost	% Cost
ACO - 5	(4%)	\$624,300	\$24,970
ASA - 3.5	(6%)	\$384,125	\$23,045
RVT - 1	(6%)	\$116,445	\$6,985
		\$1,124,870	\$55,000

BUILDING MAINT & UTILITIES

PW-Building maintenance	(6%)	\$130,130	\$7,805
Facilities	(6%)	\$43,885	\$2,630
Utilities	(6%)	\$74,071	\$4,444
Emergency Generator	(2% per yr over 3 yrs)	\$30,386	\$608
Roof Restoration	(2% per yr over 3 yrs)	\$24,136	\$483
		\$302,608	\$15,970

SHELTERING COSTS

Animal Food	(6%)	\$17,840	\$1,070
Shelter Supplies	(6%)	\$20,365	\$1,220
Medical Supplies	(6%)	\$66,170	\$3,970
Veterinary Services	(6%)	\$109,020	\$6,540
Deceased animal removal	(8%)	\$20,400	\$1,632
		\$233,795	\$14,432

VEHICLE COST	(4%)	\$27,234	\$1,090
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TOTAL ANNUAL COST			\$86,492
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current contracted
amount = **\$70,869**