



Office of the City Manager

CONSENT CALENDAR
May 10, 2022

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront

Subject: Amendments to On-Call Landscape Architectural Services Contract No. 32000284 with BASE Landscape Architecture, Contract No. 32100002 with PGA Design, Inc., and Contract No. 32000285 with RRM Design Group

RECOMMENDATION

Adopt three Resolutions authorizing the City Manager to execute amendments to Contract No. 32000284 with BASE Landscape Architecture, Contract No. 32100002 with PGA Design, Inc., and Contract No. 32000285 with RRM Design Group, for on-call landscape architectural services by increasing the contract amount by \$600,000 and duration by fourteen months each, from April 30, 2023 through June 30, 2024, to a total NTE amount of \$900,000 each.

FISCAL IMPACTS OF RECOMMENDATION

The following funding source and amount is an estimate as funding for these on-call contracts will be identified and expended only for actual landscape architectural services required. \$1.8M in funding is available in the FY 2022 budget in Measure T1 Fund and additional funding is subject to appropriation in the FY 2023 budget in the T1, Parks Tax and General Funds.

CURRENT SITUATION AND ITS EFFECTS

The City has a current list of the following parks capital projects that need to be designed and constructed within the next three years per the requirements of the funding sources comprised of Measure T1, Parks Tax, and outside grants:

- Grove Park Field and Playground Renovations
- Santa Fe Right-of-Way (ROW) New Park Development
- MLK Jr., Civic Center Turtle Island Monument Garden
- Ohlone Park (East) Playground and Site Improvements
- Ohlone Park Restroom and Lighting Improvements
- University Avenue Bike Park
- James Kenney Skate Spot
- Cedar Rose Park Improvements

Amendment to Contract No. 32000284 (BASE Landscape Architecture)
Contract No. 32100002 (PGA Design, Inc.)
and Contract No. 32000285 (RRM Design Group)

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- Glendale La Loma Park Improvements

The current not-to-exceed contract amounts for the three current On Call design firms are projected to be depleted by June 30, 2022. In order to complete these projects in a timely manner, staff recommends increasing the length of time on all three existing on-call contracts by 14 months and increasing the spending authority of all three on-call landscape architecture firms by \$600,000 each to accommodate current workload and complete existing projects.

BACKGROUND

On January 24, 2020, the City issued a Request for Qualifications (RFQ) for On-Call Landscape Architectural Services (Specification No. 20-11378-C). The City received Statements of Qualifications (SOQs) from 12 firms. After evaluation of the SOQs by the review panel, the City selected three firms: BASE Landscape Architecture, PGA Design Inc., and RRM Design Group. On April 21, 2020, Council authorized a \$300,000 contract for On-call Landscape Architectural design services with BASE Landscape Architects, PGA Design Inc., and RRM Design Group, respectively, for the period May 1, 2020 through April 30, 2023 (Resolutions No. 69,366-N.S., 69,367-N.S., and 69,368-N.S.).

Every three to four years, the Department of Parks, Recreation, and Waterfront (PRW) conducts a competitive Request For Qualifications process (RFQ) for On-Call Landscape Architectural consultant services. This reduces the need for multiple RFQ processes and reduces the time it takes to complete a project, sometimes by up to two years. The next RFQ process will be conducted in FY2024.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Consultants and City staff evaluate water and energy efficiency upgrade opportunities during the design of improvement and renovation projects. Improving City facilities and reducing water and energy consumption is consistent with the City's Climate Action Plan goals.

RATIONALE FOR RECOMMENDATION

The three On-call firms – BASE Landscape Architecture, PGA Design Inc., RRM Design Group – have the required expertise in design, landscape architecture, project management, and support to meet the City's on-going capital program needs, and complement the personnel and capacity available in the Parks, Recreation and Waterfront Departments to complete existing projects. City staff does not have the expertise to provide landscape architectural services.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

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Amendment to Contract No. 32000284 (BASE Landscape Architecture)
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Attachments:

- 1: Resolution: BASE Landscape Architecture
- 2: Resolution: PGA Design, Inc.
- 3: Resolution: RRM Design Group

RESOLUTION NO. ##,###-N.S.

AMENDMENT TO CONTRACT NO. 32000284 FOR ON-CALL LANDSCAPE ARCHITECTURAL SERVICES WITH BASE LANDSCAPE ARCHITECTURE

WHEREAS, on April 21, 2020 by Resolution No. 69,366-N.S. the City Council authorized Contract No. 32000284 with BASE Landscape Architecture in an amount not-to-exceed \$300,000 for on-call landscape architectural design services for various Department of Parks, Recreation and Waterfront capital improvement projects through April 30, 2023; and

WHEREAS, City staff does not have the expertise to provide landscape architectural services; and

WHEREAS, the current contract not-to-exceed amount is projected to be depleted by June 30, 2022 and the City has need of BASE Landscape Architecture's continued landscape architectural services through June 30, 2024; and

WHEREAS, funds are available from Measure T1.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment for Contract No. 32000284 with BASE Landscape Architecture for landscape architectural services increasing the amount by \$600,000 for a revised contract amount not to exceed \$900,000, and extending the contract to June 30, 2024.

RESOLUTION NO. ##,###-N.S.

AMENDMENT TO CONTRACT NO. 32100002 FOR ON-CALL LANDSCAPE
ARCHITECTURAL SERVICES BY PGA DESIGN INC.

WHEREAS, on April 21, 2020 by Resolution No. 69,367-N.S. the City Council authorized Contract No. 32100002 with PGA Design Inc. in an amount not-to-exceed \$300,000 for on-call landscape architectural design services for various Department of Parks, Recreation and Waterfront capital improvement projects through April 30, 2023; and

WHEREAS, City staff does not have the expertise to provide landscape architectural services; and

WHEREAS, the current contract not to exceed amount is projected to be depleted by June 30, 2022 and the City has need of PGA Design Inc.'s continued architectural services through June 30, 2024; and

WHEREAS, funds are available from Measure T1.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 32100002 with PGA Design Inc. for landscape architectural services increasing the amount by \$600,000 for a revised contract amount not-to-exceed \$900,000, and extending the contract to June 30, 2024.

RESOLUTION NO. ##,###-N.S.

AMENDMENT TO CONTRACT NO. 32000285 FOR ON-CALL LANDSCAPE
ARCHITECTURAL SERVICES BY RRM DESIGN GROUP

WHEREAS, on January 22, 2019 by Resolution No. 69,368-N.S. the City Council authorized Contract No. 32000285 with RRM Design Group in an amount not to exceed \$300,000 for on-call landscape architectural design services for various Department of Parks, Recreation and Waterfront capital improvement projects through April 30, 2022; and

WHEREAS, City staff does not have the expertise to provide landscape architectural services; and

WHEREAS, the current contract not to exceed amount is projected to be depleted by June 30, 2022 and the City has need of RRM Design Group's continued landscape architectural services through June 30, 2024; and

WHEREAS, funds are available from Measure T1.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 32000285 with RRM Design Group for landscape architectural services increasing the amount by \$600,000 for a revised contract amount not to exceed \$900,000, and extending the contract to June 30, 2024.