



Office of the City Manager

CONSENT CALENDAR
April 26, 2022

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Lisa Warhuus, PhD, Director of Health, Housing & Community Services
 Subject: Contract No. 31900203 Amendment: Resource Development Associates for
 Crisis Assessment and Triage Line Evaluation

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute an amendment to Contract No. 31900203 with Resource Development Associates for evaluation consulting services, extending the term through June 30, 2023 and increasing the contract by \$19,350 for a total amount not to exceed \$82,350.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the additional scope of work in the amount of \$19,350 will be provided from One-Time Grant: No Capital Expenditures budget code 336-51-503-521-2007-000-451-612990-. Funding will be included in the Second Annual Appropriations Ordinance.

CURRENT SITUATION AND ITS EFFECTS

RDA was selected as part of a competitive Request for Proposals (RFP) process to provide consulting services in the evaluation of the Crisis, Assessment, and Triage (CAT) line, a grant-funded project. The grant period was extended by the funder, creating a need to extend the evaluation period to June 30, 2023. The amended contract will cover data collection and analysis, report development, client meetings and communications, and project management and internal meetings. This amendment will add approximately 139 hours to the project scope, and the costs will be fully covered by the grant.

BACKGROUND

The City's Mental Health Division was awarded a grant by California's Mental Health Services Oversight and Accountability Commission (MHSOAC) to pilot a CAT hotline for residents of Berkeley and Albany. The purpose of the hotline is to allow community members to connect to mental health professionals without involving the Police Department first, and to allow staff to assess and triage callers as necessary to provide the most appropriate level of service.

Previously, anyone experiencing a crisis had to call the Police Department non-emergency number to request a visit from Mental Health's Mobile Crisis Team, accompanied by police. This pilot project, fully-funded by the grant, allows community members to contact mental health staff directly by phone in order to explore all options available to them based on their needs. RDA has been evaluating the pilot project to identify areas which can be improved and provide ongoing training and technical assistance. The grant period was extended by the funder and has led to the need to amend the contract. The grant will cover the cost of this contract amendment.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

RDA was selected as the vendor for evaluation of the adult CAT line via a competitive RFP process, and have successfully provided this service throughout the life of the grant. In order to complete the evaluation with the extended grant period, it is necessary to amend their contract.

ALTERNATIVE ACTIONS CONSIDERED

As an alternative action, Council could direct staff to circulate a new RFI or formal Request for Proposals (RFP) to competitively solicit a different vendor. Because RDA's performance on the contract has been good so far, and because bringing on a different vendor would necessitate duplicative start-up work, staff are not recommending this approach.

CONTACT PERSON

Conor Murphy, Assistant Management Analyst, HHCS, (510) 981-7611
Steven Grolnic-McClurg, Manager of Mental Health Services, HHCS, (510) 981-5249

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900203 AMENDMENT: RESOURCE DEVELOPMENT
ASSOCIATES FOR CRISIS ASSESSMENT AND TRIAGE LINE EVALUATION

WHEREAS, the City's Mental Health Division secured a grant from the Mental Health Services Oversight and Accountability Commission for a Crisis, Assessment, and Triage (CAT) line so community members can contact mental health staff directly by phone to determine their level of need; and

WHEREAS, the CAT line will serve both adults and youth, both groups having their own distinct needs and expectations; and

WHEREAS, Resource Development Associates (RDA) was selected via a competitive Request for Proposals process as the vendor for evaluation consulting services for this project; and

WHEREAS, the Mental Health Division would like to amend the contract with RDA to add funding and extend the contract term.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is authorized to execute an amendment to Contract No. 31900203 with Resource Development Associates for evaluation consulting services, extending the term through June 30, 2023 and increasing the contract by \$19,350 for a total amount not to exceed \$82,350. A record signature copy of said contract and any amendments to be on file in the City Clerk Department.

