



Health, Housing & Community Services  
Mental Health Commission

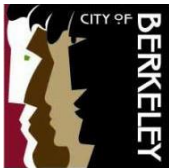
To: Mental Health Commissioners  
From: Jamie Works-Wright, Commission Secretary  
Date: December 6, 2023

**Documents Pertaining to 12/14/23 Agenda items:**

| Agenda Item   | Description  | Page |
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| 2. a.   | Approval of the December 14, 2023 Meeting Agenda   | 1    |
| 2. c.   | Approval of the October 19, 2023 Meeting Minutes   | 3    |
| 6.  | Review and Vote on Dates for Commission meetings for year 2024   |      |
|   | a. Review potential dates for 2024   | 5    |
|   | b. Review religious holidays for 2024  | 6    |
| 10.   | Mental Health Manager Report – Jeff Buell  |      |
|   | a. MHC Manager October Report  | 7    |
|   | b. Caseload Statistics October and November 2023   | 9    |
| Email Correspondence                                | <b>Memo:</b> Mental Health Advisory Board Meeting (November 27, 2023)                                    | 16   |
|   | <b>Attachment:</b> MHAB Main Board Agenda (November 2023).pdf  | 18   |
|   | <b>Attachment:</b> MHAB Meeting Minutes (UNAPPROVED) 10.16.2023_.pdf                                     | 19   |
|   | <b>Attachment:</b> MHAB Special Meeting Minutes (UNAPPROVED) 10.30.2023                                  | 23   |
|   | <b>Attachment:</b> Senate Bill 43 Strategic Implementation (November 2023).pdf                           | 26   |
|   | <b>Attachment:</b> Children and Young Adult System of Care Overview (November 2023).pdf                  | 36   |
|   | <b>Memo:</b> NYTimes.com: Behind 94 Acts of Shocking Violence, Years of Glaring Mistakes                 | 48   |
|   | <b>Memo:</b> Wednesday Weekly: Events & Community Announcements - November 15, 2023                      | 50   |
|   | <b>Memo:</b> Spread the word! Launch of the 2024-25 cycle of the Chancellor's Community Partnership Fund | 56   |
|   | <b>Attachment:</b> OurProjectPlanningGrantCCPF2024-25 (004).docx   | 59   |
|   | <b>Attachment:</b> FAQs CCPF 2024-25   | 65   |
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|   | <b>Attachment:</b> OurProjectName 2024-25 budget worksheet   | 79   |
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| <b>Memo:</b> City Council Meeting Timeline for 2024 | 90   |      |
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|  |   |    |
|--|---|----|
|  | <b>Memo:</b> BE SURE TO RSVP! Consumer Fraud Presentation for Seniors | 93 |
|--|---|----|

**CANCELLED**



Health, Housing & Community  
Service Department  
Mental Health Commission

## Berkeley/ Albany Mental Health Commission

### AGENDA

Regular Meeting  
Thursday, December 14, 2023

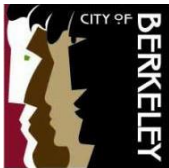
**Time: 7:00 p.m. - 9:00 p.m.**

**Location: North Berkeley Senior Center  
1901 Hearst Ave. Berkeley, Poppy Room**

1. Roll Call (1 min)
2. Preliminary Matters (5 min)
  - a. Action Item: Approval of the December 14, 2023 agenda
  - b. Public Comment (non-agenda items)
  - c. Action Item: Approval of the October 19, 2023 minutes
3. SCU update – Lisa Warhuus (15 min)
4. Cares First, Jails Last update – Sasha Cayle-Schneider (10 min)
5. Proposal for Early Intervention in Psychosis Program provided by Alice Feller – Andrea Prichett (10 min)
6. Review and Vote on Dates for Commission meetings for year 2024 (10 min)
  - a. Review potential dates for 2024
  - b. Review religious holidays for 2024
7. Proposal to establish a subcommittee concerning statewide efforts to build residential facilities– Edward Opton (10 min)
8. Revisit, review and vote on formal request to make the Commission meetings hybrid– Glenn Turner (10 min)
9. Subcommittee Reports (20 min)
  - a. Youth Subcommittee
  - b. Membership Subcommittee
  - c. Evaluation Subcommittee –
    - i. Redo vote for Annual Report – Review, discuss, and make modifications to the Annual Report 2022-2023; and then propose

A Vibrant and Healthy Berkeley for All

Office: 2640 Martin Luther King Jr. Way • Berkeley, CA 94704 • (510) 981-7721  
(510) 486-8014 FAX • [bamhc@cityofberkeley.info](mailto:bamhc@cityofberkeley.info)



**Health, Housing & Community  
Service Department  
Mental Health Commission**

**adoption by the Mental Health Commission; and then submission to the Berkeley City Council.**

**10. Mental Health Manager's Report and Caseload Statistics – provided by Jeff Buell (10 min)**

- a. MHC Manager Report
- b. Caseload Statistic November 2023

**11. Adjournment**

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: Email addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. The Health, Housing and Community Services Department does not take a position as to the content.

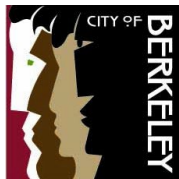
Contact person: Jamie Works-Wright, Mental Health Commission Secretary (510) 981-7721 or [jworks-wright@berkeleyca.gov](mailto:jworks-wright@berkeleyca.gov)



**Communication Access Information:** This meeting is being held in a wheelchair accessible location. To request a disability related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. **Please refrain from wearing scented products to this meeting. Attendees at trainings are reminded that other attendees may be sensitive to various scents, whether natural or manufactured, in products and materials. Please help the City respect these needs. Thank you.**

**SB 343 Disclaimer**

*Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection in the SB 343 Communications Binder located at the Adult Clinic at 2640 MLK Jr. Way, Berkeley, CA 9470*



Department of Health,  
Housing & Community Services  
Mental Health Commission

## Berkeley/Albany Mental Health Commission Draft Minutes

7:00 pm Regular Meeting  
North Berkeley SC 1901 Hearst October 19, 2023

**Members of the Public Present:** Shirley Posey, Paul Kealoha-Blake, Ann Hawkins, Marilyn Ostroff, Margaret Fine

**Staff Present:** Karen Klatt, Jamie Works-Wright

### 1) Call to Order at 7:09 pm

Commissioners Present: Monica Jones, Edward Opton, Mary Lee Kimber-Smith, Glenn Turner **Absent:** Kate Harrison, Andrea Prichett,

### 2) Preliminary Matters

#### a) Approval of the October 19, 2023 agenda

M/S/C (Turner, Opton) Motion that we approve the agenda for October 19, 2023.

**PASSED**

**Ayes:** Jones, Opton, Kimber-Smith, Turner **Noes:** None; **Abstentions:** None; **Absent:** Harrison, Prichett

#### b) Public Comment- No public comment

#### c) Approval of the September 21, 2023 minutes

M/S/C (Opton, Turner) Move that we approve the minutes from September.

**PASSED**

**Ayes:** Jones, Opton, Kimber-Smith, Turner **Noes:** None; **Abstentions:** None; **Absent:** Harrison, Prichett

### 3) SCU and updates- Provided by Lisa Warhuus, read by Chair Monica Jones

### 4) Cares First, Jails Last update – Sasha Gayle-Schneider (10 min) – Move to next meeting

### 5) MHSA FY25 Annual Update – Karen Klatt (25 min) – No Motion Made

- 6) **Discussion of the implications for Berkeley of the CARE Act, which is described in the DHCS/JC/CalHHS – Edward Opton (10 min) – No Motion Made**
- 7) **Create a formal request to make the meeting hybrid – Glenn Turner (10 min)**  
**M/S/C (Opton, Turner)** Motion for Glenn to write up something regarding the commission accessibility by zoom to present to City Council to make a change for hybrid meetings.  
**PASSED**  
**Ayes:** Jones, Opton, Kimber-Smith, Turner **Noes:** None; **Abstentions:** None; **Absent:** Harrison, Prichett
- 8) **Subcommittee Reports (20 min)**  
 a) **Youth Subcommittee**  
 b) **Membership Subcommittee –**  
**M/S/C (Turner, Opton)** Move to send the corrected letter to the other commissioners to get input.  
**PASSED**  
**Ayes:** Jones, Opton, Kimber-Smith, Turner **Noes:** None; **Abstentions:** None; **Absent:** Harrison, Prichett  
 c) **Evaluation Subcommittee**
- 9) **Mental Health Manager’s Report and Caseload Statistics – provided by Jeff Buell (10 min)**  
 a) MHC Manager Report  
 b) Caseload Statistic September 2023
- 10) **Adjournment 8:45**  
**M/S/C (Opton, Turner)** Move we adjourn  
**PASSED**  
**Ayes:** Jones, Opton, Kimber-Smith, Turner **Noes:** None; **Abstentions:** None; **Absent:** Harrison, Prichett

Minutes submitted by: \_\_\_\_\_

Jamie Works-Wright, Commission Secretary

Internal

## 2024 Commission Meeting Schedule

Please complete this form and email it to the  
[commission@berkeleyca.gov](mailto:commission@berkeleyca.gov) by: **Friday, January 8, 2024**

Name of Commission: Mental Health Commission

Commission Secretary: Jamie Works-Wright

### Example

| Month         | Meeting Day and Date | Time    | Month     | Meeting Day and Date | Time |
|---------------|----------------------|---------|-----------|----------------------|------|
| February 2024 | Wednesday 2/10/2024  | 7:00 pm | July 2024 | No Meeting           |      |
|               |                      |         |           |                      |      |

| Month          | Meeting Day | Meeting Date         | Time    |
|----------------|-------------|----------------------|---------|
| January 2024   | Thursday    | 1/25/24              | 7:00 PM |
| February 2024  | Thursday    | 2/22/24              | 7:00 PM |
| March 2024     | Thursday    | 3/28/24              | 7:00 PM |
| April 2024     | Thursday    | 4/25/24              | 7:00 PM |
| May 2024       | Thursday    | 5/23/24              | 7:00 PM |
| June 2024      | Thursday    | 6/27/24              | 7:00 PM |
| July 2024      | Thursday    | 7/25/24              | 7:00 PM |
| August 2024    | No Meeting  |                      |         |
| September 2024 | Thursday    | 9/26/24              | 7:00 PM |
| October 2024   | Thursday    | 10/24/24             | 7:00 PM |
| November 2024  | Thursday    | 11/21/24             | 7:00 PM |
|                | NOV or DEC? |                      |         |
| December 2024  | Thursday    | 12/12/24 or 12/19/24 | 7:00 PM |

## City Policy Regarding the Scheduling of City Meetings on All Significant Religious Holidays

Pursuant to Resolution No. 70,066-N.S., it is the policy of the City to avoid scheduling meetings of City Legislative Bodies (City Council, Policy Committees, Commissions, Task Forces) on religious holidays that incorporate significant work restrictions. City legislative bodies must avoid scheduling meetings on the religious holidays listed below.

| Religion     | Holiday                                       | 2024 Date(s)               |
|--------------|---|----------------------------|
| Shinto       | New Year                                      | 1/1/2024 thru 1/3/2024     |
| Hindu        | Makar Sankranti                               | 1/14/2024                  |
| Cultural     | Chinese New Year (Eve, Day, Lantern Festival) | 2/9, 2/10, 2/24            |
| Islam        | Ramadan (Eve & First Night)                   | 3/10/2024 thru 3/11/2024   |
| Jewish*      | Purim   | 3/23/2024 thru 3/24/2024   |
| Hindu        | Holi  | 3/25/2024                  |
| Christian    | Good Friday                                   | 3/29/2024                  |
| Christian    | Easter Sunday                                 | 3/31/2024                  |
| Islam        | Eid al-Fitr                                   | 4/9/2024 thru 4/12/2024    |
| Jewish       | Passover (Nights 1, 2, 7, 8)                  | 4/22 - 4/24 & 4/29 - 4/30  |
| Jewish*      | Yom HaShoah                                   | 5/5/2024 thru 5/6/2024     |
| Buddhist     | Vesak   | 5/23/2024                  |
| Jewish       | Shavuot                                       | 6/11/2024 thru 6/13/2024   |
| Islam        | Eid al-Adha                                   | 6/15/2024 thru 6/19/2024   |
| Jewish*      | Tish'a B'Av                                   | 8/12/2024 thru 8/13/2024   |
| Shinto       | Obon Ceremony                                 | 8/13/2024 thru 8/15/2024   |
| Jewish       | Rosh Hashanah                                 | 10/2/2024 thru 10/4/2024   |
| Jewish       | Yom Kippur                                    | 10/1/2024 thru 10/12/2024  |
| Hindu        | Dussehra                                      | 10/12/2024                 |
| Jewish       | Sukkot (1st Day)                              | 10/16 - 10/18 & 10/23      |
| Jewish       | Shmini Atzeret/ Simchat Torah                 | 10/23/2024 thru 10/25/2024 |
| Hindu        | Diwali  | 10/31/2024                 |
| Baha'i Faith | Birth of Bab                                  | 11/1/2024 thru 11/2/2024   |
| Baha'i Faith | Birth of Baha'u'llah                          | 11/2/2024 thru 11/3/2024   |
| Christian    | Christmas                                     | 12/25/2024                 |
| Jewish       | Chanukah (1st night)                          | 12/25/2024                 |
| Cultural     | Kwanzaa                                       | 12/26/2024 thru 1/1/2025   |
| Jewish       | Shabbat (Friday sunset to Saturday sunset)    | Weekly                     |

\* No work restriction, but avoid scheduling meetings if possible





Health Housing and  
Community Services Department  
**Mental Health Division**

## MEMORANDUM

**To:** Mental Health Commission  
**From:** Jeffrey Buell, Mental Health Division Manager  
**Date:** 12/4/2023  
**Subject:** Mental Health Manager Report

### Mental Health Services Report

Please find the attached report on Mental Health Services for November 2023.

### Information Requested by Mental Health Commission

No questions were submitted by the Mental Health Commission for this month.

### Mental Health Division Updates

The Mental Health Division's areas of updates:

- A) MHSA/BHSA, SB326/Proposition 1 update: Governor Newsom's "Modernization" of the Mental Health Services Act is set for a vote by the California citizens in March of 2024 on Proposition 1 to confirm the core changes to the legislation, including renaming it the Behavioral Health Services Act. If the proposition passes, the state will require the reallocation of funds (previously allowed only for mental health treatment) into housing, and allow these treatment funds to also be used for SUD services without the presence of a mental health issue. The measure will also levy a \$6 billion bond measure to increase the spectrum of mental health/substance use housing for homelessness, veterans, and behavioral health treatment.
- B) The Mental Health Division is going through a process to re-prioritize and realign budget allocations with respect to the proposed changes to the Mental Health Services Act. When the budget projections are completed, it will be clearer how the impacts to staffing, community-based organization funding, and mental health services will be changed by the passage of SB326/Proposition 1.

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- C) SB 43 and changes to California’s involuntary detention and conservatorship under Lanterman-Petris-Short (LPS): Among other things, this bill makes significant changes to the California’s “gravely disabled” criteria, allowing for involuntary detention (5150) and conservatorship of citizens on the sole basis of “severe” substance use disorder or co-occurring mental health and substance use disorders. This includes individuals unable to provide for their basic personal need for safety or necessary medical care. This bill will require a large set of new policies, procedures, workforce, and treatment capacity changes in order to properly support the new law. Counties are allowed to delay implementation until January 1, 2026 through their county board of supervisors.

**CANCELLED**

## Berkeley Mental Health Caseload Statistics for November 2023

| Adult Services  | Intended Ratio of staff to clients | Clinical Staff Positions Filled                                       | # of clients open this month | Average Monthly System Cost Previous 12 Months | Fiscal Year 2024 (July '23-June '24) Demographics as of November 2023   |
|---|------------------------------------|---|------------------------------|--|---|
| Adult, Older Adult and TAY Full Service Partnership (AFSP) (Highest level outpatient clinical case management and treatment)                | 1-10 for clinical staff            | 3 Clinicians,<br>1.5 Non-Licensed Clinician,<br>1 Clinical Supervisor | 52                           | \$6,275  | Clients: 63<br>API: 2<br>Black or African-American: 34<br>Hispanic or Latino: 1<br>White: 26<br>American Indian: 0<br>Other/Unknown: 0<br>Male: 36<br>Female: 26<br>Missing Gender ID: 0<br>Prefer Not to Answer Gen ID: 1<br>Multiple Gender ID: 0<br>Heterosexual: 51<br>Unknown: 4<br>Missing Sex Orient: 0<br>Bisexual: 1<br>Queer: 1<br>Prefer Not to Answer Sex Orient: 3<br>Multiple Sex Orient: 2<br>Gay: 0<br>Questioning: 1<br>Lesbian: 0 |
| Adult FSP Psychiatry (November Stats)   | 1-100                              | 0 FTE   | 38                           |  |   |
| <b>AFSP FY21 Mental Health Division Estimated Budgeted Personnel Costs, including Psychiatry and Medical Staff (FY22 not yet available)</b> |                                    |   |                              |  |   |
| Homeless Full-Service Partnership (HFSP) (Highest level outpatient clinical case management and treatment)                                  | 1-8 for clinical staff             | 3 Clinicians,<br>2 Non-Licensed Clinician,<br>1 Clinical Supervisor   | 41                           | \$6,377  | Clients: 42<br>API: 2<br>Black or African-American: 25<br>Hispanic or Latino: 1<br>Other/Unknown: 0<br>White: 14<br>Male: 27  |

Berkeley Mental Health Caseload Statistics for November 2023

|  |       |  |    |         |  |
|--|-------|--|----|---------|--|
|  | 1-100 | 0.5 FTE  | 26 |         | Female: 13<br>Missing Gender ID: 1<br>Unknown: 1<br>Prefer No to Answer: 0<br>Multiple Gender Identities: 0<br>Heterosexual: 33<br>Missing Sex Orient: 1<br>Bisexual: 3<br>Unknown: 3<br>Gay: 1<br>Questioning: 1<br>Multiple Sex Orient: 0<br>Prefer Not to Answer: 0<br>Lesbian: 0   |
| HFPS Psychiatry (November Stats)   | 1-100 | 0.5 FTE  | 26 |         |  |
| HFSP FY22 Mental Health Division Estimated Budgeted Personnel Costs, including Psychiatry and Medical Staff (FY22 not yet available) |       |  |    |         |  |
| Comprehensive Community Treatment (CCT)<br>(High level outpatient clinical case management and treatment)                            | 1-20  | 6 Clinicians<br>1 Team Lead<br>1 Clinical Supervisor | 14 | \$2,374 | Clients: 178<br>American Indian: 2<br>API: 17<br>Black or African-American: 69<br>Hispanic or Latino: 6<br>Other/Unknown: 3<br>Pacific Islander: 1<br>White: 80<br>Male: 93<br>Female: 77<br>Multiple Gender Identities: 2<br>Missing Gender ID: 0<br>Non-Conforming Gender ID: 2<br>Prefer Not to Answer Gender ID: 1<br>Female to Male: 1<br>Queer Gender ID: 1<br>Unknown: 1<br>Heterosexual Sex Orient: 131<br>Unknown: 19<br>Missing Sexual Orient: 1 |

CANCELLED



| Family, Youth and Children's Services   | Intended Ratio of staff to clients | Clinical Staff Positions Filled                                  | # of clients open this month | Average Monthly System Cost Last 12 months | Fiscal Year 2024 (July '23-June '24) Demographics as of November 2023  |
|---|------------------------------------|--|------------------------------|--|--|
| Children's Full-Service Partnership (CFSP)  | 1-8                                | 1 Senior Behavioral Health Clinician<br>1 Non-Licensed Clinician | 10                           | \$6,929                                    | Clients: 13<br>American Indian: 0<br>API: 0<br>Black or African-American: 7<br>Hispanic or Latino: 6<br>Other/Unknown: 0<br>White: 0<br>Female: 5<br>Male: 6<br>Missing Gender ID: 1<br>Unknown: 1<br>Non-Conforming Gender ID: 0<br>Heterosexual: 6<br>Missing Sexual Orient: 1<br>Unknown: 5<br>Gay: 1<br>Other Sexual Orient: 0<br>Questioning Sexual Orient: 0 |
| CFSP Psychiatry (November Stats)  | 1-100                              | 0  | 4                            |  |  |
| <b>CFSP FY21 Mental Health Division Estimated Budgeted Personnel Costs (FY22 not yet available)</b>                             |                                    |  |                              |  |  |
| Early and Periodic Screening, Diagnostic and Treatment Prevention (EPSDT) /Educationally Related Mental Health Services (ERMHS) | 1-20                               | 3 Clinicians,<br>1 Clinical Supervisor                           | 50                           | \$16,000                                   | Clients: 70<br>American Indian: 6<br>API: 4<br>Black or African-American: 29<br>Hispanic or Latino: 14<br>Other/Unknown: 2<br>White: 15<br>Female: 29<br>Male: 25<br>Missing Gender ID: 5<br>Unknown: 6<br>Multiple Gender ID: 3<br>Non-Conforming Gender ID: 2  |

CANCELLED

|   |   |                                     |   |  |   |
|---|---|-------------------------------------|---|--|---|
|   |   |                                     |   |  | Female to Male: 0<br>Other Gender ID: 0<br>Heterosexual: 30<br>Unknown: 23<br>Missing Sexual Orient: 5<br>Gay: 4<br>Multiple Sexual Orient: 3<br>Bisexual: 2<br>Lesbian: 1<br>Prefer Not to Answer: 1<br>Other Sexual Orient: 0<br>Queer Sexual Orient: 0<br>Questioning Sexual Orient: 1 |
| ERMHS/EPST Psychiatry (November Stats)  | 1-100   | 0                                   | 11  |  |   |
| <b>EPST/ERMHS FY21 Mental Health Division Estimated Budgeted Personnel Costs (FY22 not yet available)</b> |   |                                     |   |  |   |
| High School Health Center and Berkeley Technological Academy (HSHC)                                       | 1-6 Clinician (majority of time spent on crisis counseling) | 4 Clinicians, 0 Clinical Supervisor | Director: 33<br>Externally referred: 32<br>Ongoing: 78<br>Groups: 7 Offered/<br>7 Included<br>\$396,406 |  | N/A   |
| <b>HSHC FY21 Mental Health Division Estimated Budgeted Personnel Costs (FY22 not yet available)</b>       |   |                                     |   |  |   |

| Crisis and ACCESS Services   | Staff Ratio | Clinical Staff Positions Filled   | Total # of Clients/Incidents  | MCT Incidents Detail   | Calendar Year 2023 (Jan '23- Dec '23) Demographics – From Mobile Crisis Incident Log (through November 2023)  |
|--|-------------|---|---|--|---|
| Mobile Crisis (MCT)  | N/A         | 2 Clinicians filled at this time  | <ul style="list-style-type: none"> <li>75 - Incidents</li> <li>14- 5150 Evals</li> <li>2 - 5150 Evals leading to involuntary transport</li> </ul> | <ul style="list-style-type: none"> <li>50 - Incidents: Location - Phone</li> <li>21 - Incidents: Location - Field</li> <li>0 - Incidents: Location - Home</li> </ul> | Clients: 578<br>API: 21<br>Black or African-American: 82<br>White: 131<br>Hispanic or Latino: 14<br>Other/Unknown: 329<br>Female: 241<br>Male: 277<br>Transgender: 3<br>Unknown: 57 |
| <b>CANCELLED</b>   |             |   |   |  |   |
| <b>MCT FY21 Mental Health Division Estimated Budgeted Personnel Costs (FY22 not yet available)</b> |             |   |   |  |   |
| \$771,623  |             |   |   |  |   |
| Transitional Outreach Team (TOT)   | N/A         | .5 Licensed Clinician, (TOT and CAT have been recently merged)          | <ul style="list-style-type: none"> <li>7 – Incident(s)</li> </ul>   | N/A  | Clients: 47<br>API: 4<br>Black or African-American: 11<br>White: 17<br>Hispanic or Latino: 3<br>Other/Unknown: 12<br>Female: 28<br>Male: 15<br>Transgender: 1<br>Unknown: 3         |
| <b>TOT FY21 Mental Health Division Estimated Budgeted Personnel Costs (FY22 not yet available)</b> |             |   |   |  |   |
| \$272,323  |             |   |   |  |   |
| Crisis, Assessment, and Triage (CAT)   | N/A         | 2 Non-Licensed Clinicians, .5 Licensed Clinician, 0 Clinical Supervisor | <ul style="list-style-type: none"> <li>107 - Incidents N/A</li> </ul>   |  | Clients: 529<br>API: 10<br>Black or African-American: 99<br>White: 99<br>Hispanic or Latino: 17<br>Other/Unknown: 304<br>Female: 187<br>Male: 208<br>Transgender: 2<br>Unknown: 132 |



**CAT FY21 Mental Health Division Estimated Budgeted Personnel Costs  
(FY22 not yet available)**

\$735,075

Not reflected in above chart is Early Childhood Consultation, Wellness and Recovery Programming, or Family Support. In demographics, other/unknown is used both when a client indicates that they are multi-racial and when demographic info is not known.

\*Average System Costs come from Yellowfin, and per ACBH include all costs to mental health programs, sub-acute residential programs, hospitals, and jail mental health costs.

**CANCELLED**

## Works-Wright, Jamie

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**From:** Works-Wright, Jamie  
**Sent:** Monday, November 27, 2023 11:48 AM  
**To:** Works-Wright, Jamie  
**Subject:** FW: Mental Health Advisory Board Meeting (November 27, 2023)  
**Attachments:** MHAB Main Board Agenda (November 2023) .pdf; MHAB Meeting Minutes (UNAPPROVED) 10.16.2023 .pdf; MHAB Special Meeting Minutes (UNAPPROVED) 10.30.2023 .pdf; Senate Bill 43 Strategic Implementation (November 2023).pdf; Children and Young Adult System of Care Overview (November 2023).pdf

FYI

### Jamie Works-Wright

Consumer Liaison

[jworks-wright@berkeleyca.gov](mailto:jworks-wright@berkeleyca.gov)

510-423-8365 cl

510-981-7721 office



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**From:** MHB Communications, ACBH <ACBH.MHBCommunications@acgov.org>  
**Sent:** Friday, November 24, 2023 4:18 PM  
**Subject:** Mental Health Advisory Board Meeting (November 27, 2023)

**WARNING:** This is not a City of Berkeley email. Do not click links or attachments unless you trust the sender and know the content is safe.

Good afternoon,

Please see attached materials for the Mental Health Advisory Board (MHAB) meeting scheduled for **Monday, November 27, 2023**.

This will be an in-person meeting to be held at 2000 Embarcadero Cove, Suite 400 (*Gail Steele Conference Room*), Oakland, CA. Members of the public are invited to observe and participate in person or remotely via Zoom.

To participate via Zoom, please click on the meeting link below:

<https://us06web.zoom.us/j/84285334458?pwd=bURyU1JqS2YvVGhRU2g4SW5yL0xRQT09>

**Webinar ID: 842 8533 4458**  
**Passcode: 269505**

Or Telephone:  
USA 404 443 6397 US Toll  
USA 877 336 1831 US Toll-free  
**Conference code: 988499**

**CANCELLED**



Alameda County  
Mental Health Advisory Board

# Mental Health Advisory Board Agenda

18

Monday, November 27, 2023 | 3:00 PM – 5:00 PM

2000 Embarcadero Cove, Suite 400 (Gail Steele Room) Oakland

This meeting will also be conducted through videoconference and teleconference

<https://us06web.zoom.us/j/84285334458?pwd=bURyU1JqS2YvVGRU2g4SW5yL0xRQT09>

Teleconference: (877) 336-1831 | Webinar ID: 842 8533 4458

Teleconference Code: 988499 | Webinar code: 201323

|                      |  |                                    |  |
|----------------------|--|------------------------------------|--|
| <b>MHAB Members:</b> | <b>Brian Bloom</b> (Chair, District 4)     | <b>Thu Quach</b> (District 2)      | <b>Alison Voss</b> (District 3)        |
|                      | <b>Terry Land</b> (Vice Chair, District 1) | <b>Warren Cushman</b> (District 3) | <b>Juliet Leftwich</b> (District 5)    |
|                      | <b>Gina Lewis</b> (District 2)             | <b>Ashlee Jemmott</b> (District 3) | <b>Amy Shrago</b> (BOS Representative) |

**Committees**

**Adult Committee**  
Terry Land, Co-Chair  
Thu Quach, Co-Chair

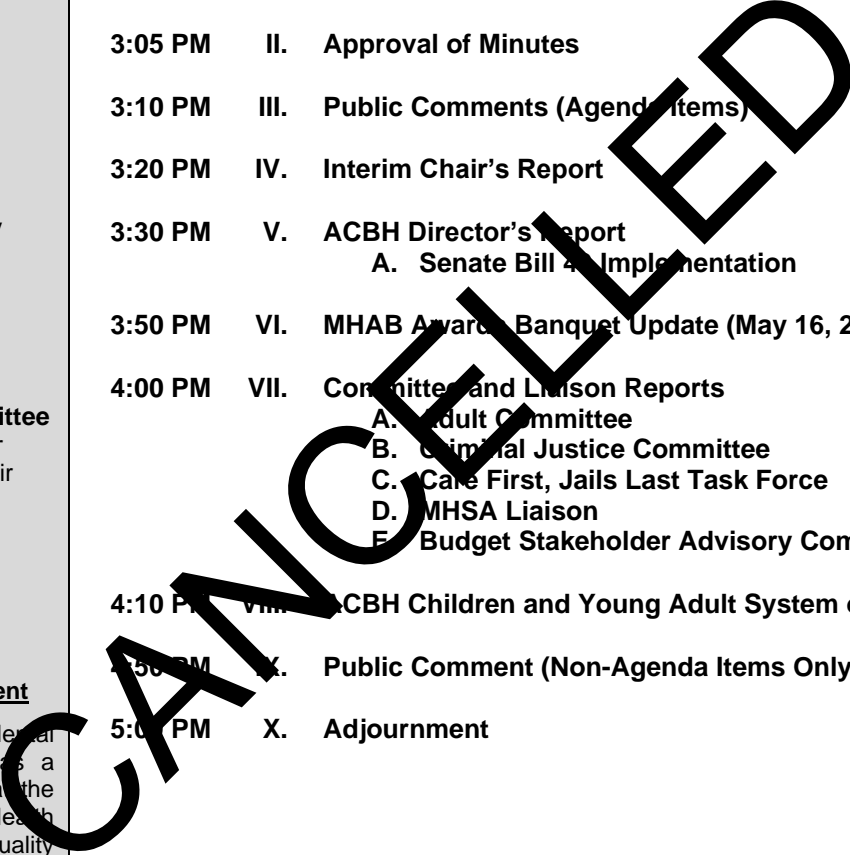
**Children's Advisory Committee**  
Vacant

**Criminal Justice Committee**  
Brian Bloom, Co-Chair  
Juliet Leftwich, Co-Chair

**MHAB Mission Statement**

The Alameda County Mental Health Advisory Board has a commitment to ensure that the County's Behavioral Health Care Services provide quality care in treating members of the diverse community with dignity, courtesy and respect. This shall be accomplished through advocacy, education, review and evaluation of Alameda County's mental health needs.

- 3:00 PM Call to Order \_\_\_\_\_ Chair Bloom
- 3:00 PM I. Roll Call
- 3:05 PM II. Approval of Minutes
- 3:10 PM III. Public Comments (Agenda Items)
- 3:20 PM IV. Interim Chair's Report
- 3:30 PM V. ACBH Director's Report
  - A. Senate Bill 4 Implementation
- 3:50 PM VI. MHAB Awards Banquet Update (May 16, 2024)
- 4:00 PM VII. Committee and Liaison Reports
  - A. Adult Committee
  - B. Criminal Justice Committee
  - C. Care First, Jails Last Task Force
  - D. MHSA Liaison
  - E. Budget Stakeholder Advisory Committee Liaison
- 4:10 PM VIII. ACBH Children and Young Adult System of Care Overview
- 4:50 PM IX. Public Comment (Non-Agenda Items Only)
- 5:00 PM X. Adjournment



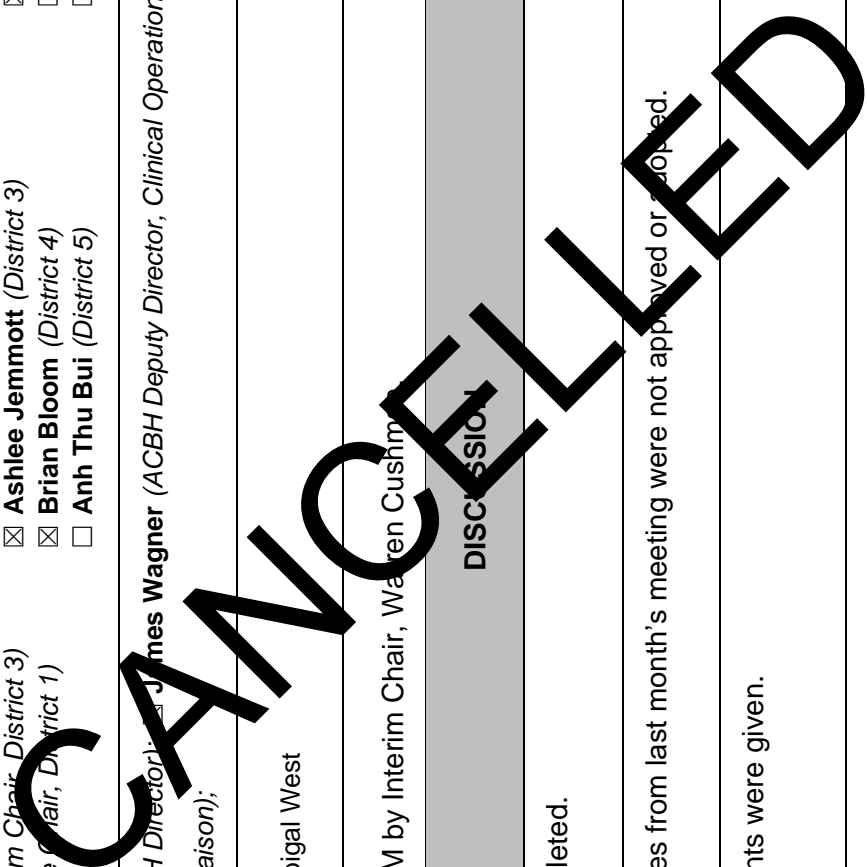
Contact the Mental Health Advisory Board at [ACBH.MHBCcommunications@acgov.org](mailto:ACBH.MHBCcommunications@acgov.org)



*(This meeting was conducted exclusively through videoconference and teleconference)*

|                          |  |  |  |
|--------------------------|--|--|--|
| <b>MHAB Members:</b>     | <input checked="" type="checkbox"/> Warren Cushman (Interim Chair, District 3)<br><input type="checkbox"/> Terry Land (Interim Vice Chair, District 1)<br><input checked="" type="checkbox"/> Thu Quach (District 2)   | <input checked="" type="checkbox"/> Ashlee Jemmott (District 3)<br><input checked="" type="checkbox"/> Brian Bloom (District 4)<br><input type="checkbox"/> Anh Thu Bui (District 5) | <input checked="" type="checkbox"/> Juliet Leftwich (District 5)<br><input type="checkbox"/> Abigail West (District 5)<br><input type="checkbox"/> Amy Shrago (BOS Representative) |
| <b>ACBH Staff:</b>       | <input checked="" type="checkbox"/> Dr. Karyn Tribble (ACBH Director); <input checked="" type="checkbox"/> James Wagner (ACBH Deputy Director, Clinical Operations); <input checked="" type="checkbox"/> Asia Jenkins (ACBH Admin);<br><input checked="" type="checkbox"/> Dainty Castro (MHAB Liaison); |  |  |
| <b>Excused Absences:</b> | Anh Thu Bui; Terry Land; Abigail West  |  |  |

The meeting was called to order at 3:04 PM by Interim Chair, Warren Cushman



| ITEM                                   | DISCUSSION   | DECISION/ACTION |
|--|--|-----------------|
| <b>Roll Call</b>                       | Roll Call completed.   |                 |
| <b>Approval of Minutes</b>             | Meeting minutes from last month's meeting were not approved or adopted.  |                 |
| <b>Public Comments on Agenda Items</b> | Public comments were given.  |                 |
| <b>Interim Chair's Report</b>          | Interim Chair Cushman welcomed Brian Bloom back and stated that he would be participating in the State Association Mental Health Advisory Board Regional Meeting on October 20, 2023, in Burlingame, CA. |                 |

| ITEM                                 | DISCUSSION  | DECISION/ACTION  |
|--------------------------------------|---|--|
| <p><b>ACBH Director's Report</b></p> | <p><b><u>Departmental Operation &amp; Planning Updates</u></b></p> <p><u>Personnel Update</u><br/>Alameda County Behavioral Health (ACBH) Dr. Karyn Tribble announced that Vanessa Baker has been selected to undertake the position of ACBH Deputy Director of Human Administration. Her official start date is October 30, 2023. She will work with ACBH Deputy Director of Clinical Operations, James Wagner and will oversee administrative operations related to Data, Quality Improvement, Finance, Information Systems, and the Mental Health Services Act (MHSA).</p> <p><u>MHSA Update</u><br/>The proposal was formally approved by the Governor's office, which means it will become a ballot measure on the March 2024 ballot (Measure 1). Should Measure 1 pass, it will encompass redesigning the entire system of MHSA. If Measure 1 passes in March, it will move forward into effect until Fiscal Year 2026-2027. However, procedural changes may go into effect earlier.</p> <p><u>Annual Report &amp; Elections</u><br/>Member Juliet Leftwich reported that the annual report is set to be presented to the Alameda County Board of Supervisors (BOS) on November 13, 2023. The next MHAB meeting is scheduled for November 27, 2023 (in observance of the Thanksgiving holiday). Member Leftwich suggested scheduling an additional special MHAB meeting to vote on the annual report and hold elections during the week of October 23, 2023. If this cannot be accomplished, it may significantly delay the presentation to the BOS and the election of officers. After discussion, the MHAB chose to convene on October 30, 2023 at 2:00 p.m. in the same location to address finalizing the annual report. Chair Cushman stated that he preferred for the elections to go forward at the next regularly scheduled meeting.</p> <p><u>Introduction of New MHAB Member</u><br/>Member Alison Voss, representing District 3, introduced herself and gave some background regarding her residency in Alameda County. She spoke of her personal experience with mental health and is anxious to contribute and support the MHAB.</p> | <p>➤ The Members will continue to work on this report.</p> |

| ITEM  | DISCUSSION   | DECISION/ACTION                             |
|---|--|---|
| <p><b>Discussion Items</b></p>                | <p><b><u>California Advancing and Innovating Medi-Cal (CalAIM)</u></b><br/> Kinzi Richholt, ACBH Chief Nursing Officer presented regarding CalAIM (California Advancing and Innovating Medi-Cal). The PowerPoint presentation topics included:</p> <ul style="list-style-type: none"> <li>• Why the Transformation of Medi-Cal Delivery System</li> <li>• Transformation of the Medi-Cal Delivery System</li> <li>• Why the Transformation of the Medi-Cal Delivery System</li> <li>• Five Year Plan to Transform Medi-Cal</li> <li>• CalAIM Primary Goals</li> <li>• The Journey of Transformation (Mobile Crisis will be initiated for pickup instead of law enforcement)</li> <li>• Transformed Medi-Cal Delivery System Impact on Enrollees</li> <li>• Transformed Medi-Cal Delivery System Impact on Providers</li> <li>• Transformed Medi-Cal Delivery System Impact on Behavioral Health</li> <li>• Future Initiatives (Districts Involved Initiatives, Population Health and Behavioral Administration Integration)</li> <li>• Goals and Destination</li> <li>• ACBH Mission &amp; Vision Alignment (Mission, Vision, Values)</li> </ul> |   |
| <p><b>Committee &amp; Liaison Reports</b></p> | <p><b><u>Adult Committee</u></b><br/>No report.</p> <p><b><u>Crisis Services System of Care</u></b><br/>No report.</p> <p><b><u>Criminal Justice</u></b><br/>No report.</p> <p><b><u>Care First, Jails Last</u></b><br/>No report.</p> <p><b><u>MHSA Committee</u></b><br/>No report.</p>  | <p style="text-align: right;"><b>21</b></p> |

| ITEM                               | DISCUSSION                           | DECISION/ACTION |
|------------------------------------|--------------------------------------|-----------------|
| Public Comment<br>Non-Agenda Items | Public Comments were given.          |                 |
| Adjournment                        | The meeting was adjourned at 4:55 PM |                 |

CANCELLED





*(This meeting was conducted exclusively through videoconference and teleconference)*

|                          |  |   |  |
|--------------------------|--|---|--|
| <b>MHAB Members:</b>     | <input checked="" type="checkbox"/> <b>Brian Bloom</b> (Chair, District 3)<br><input checked="" type="checkbox"/> <b>Terry Land</b> (Vice Chair, District 1)<br><input type="checkbox"/> <b>Gina Lewis</b> (District 2)  | <input checked="" type="checkbox"/> <b>Thu Quach</b> (District 2)<br><input checked="" type="checkbox"/> <b>Warren Cushman</b> (District 3)<br><input checked="" type="checkbox"/> <b>Ashlee Jemmott</b> (District 3) | <input checked="" type="checkbox"/> <b>Alison Voss</b> (District 3)<br><input checked="" type="checkbox"/> <b>Juliet Leftwich</b> (District 5)<br><input checked="" type="checkbox"/> <b>Amy Shrago</b> (BOS Representative) |
| <b>ACBH Staff:</b>       | <input type="checkbox"/> <b>Dr. Karyn Tribble</b> (ACBH Director); <input type="checkbox"/> <b>James Wagner</b> (ACBH Deputy Director, Clinical Operations); <input checked="" type="checkbox"/> <b>Asia Jenkins</b> (ACBH Admin);<br><input checked="" type="checkbox"/> <b>Dainty Castro</b> (MHAB Liaison); |   |  |
| <b>Excused Absences:</b> | Gina Lewis; Abigail West   |   |  |

The meeting was called to order at 3:04 PM by Interim Chair, Warren Cushman

CANCELED

| ITEM                                   | DISCUSSION   | DECISION/ACTION |
|--|--|-----------------|
| <b>Roll Call</b>                       | Roll Call completed.   |                 |
| <b>Approval of Minutes</b>             | There were no minutes to approve as this was a special called meeting.   |                 |
| <b>Public Comments on Agenda Items</b> | Public comments were given.  |                 |
| <b>Discussion Items</b>                | <p><b><u>MHAB Annual Report</u></b></p> <p>The meeting was called to vote on the Annual Report, which is required by statute. The report is designed to review the past year and report on both accomplishments and challenges. The report is also for recommendations to the Alameda County Board of Supervisors (BOS) regarding ways to improve the County's mental health system.</p> | <b>23</b>       |

| ITEM | DISCUSSION  | DECISION/ACTION |
|------|---|-----------------|
|      | <p>It was stated that last year was a productive year. The recommendations were based on the various presentations and experts that were heard during the Mental Health Advisory Board (MHAB) meetings, committee meetings, public comments and the site visits that were taken.</p> <p>Before voting on the report, comments were taken regarding any potential changes and/or edits. The report must be finalized and presented by November 6, 2023. The following comments were presented concerning the content of the Annual Report:</p> <ol style="list-style-type: none"> <li>1. Move the overview of activities in the report to be listed after the recommendations (i.e. have the recommendations up front).</li> <li>2. The MHAB Adult Committee meeting and discussion that was held John George Psychiatric Hospital Chief Administrative Officer needs to be added to the report.</li> <li>3. Add the data population number of those that are seriously mentally ill vs. the entire county population.</li> <li>4. Move the Behavioral Court to the section that talks about crisis residential and seriously mentally ill.</li> <li>5. Refer back to previous draft relating to the need for additional acute and sub-acute beds.</li> <li>6. An additional recommendation be added to the report stating that an annual assessment plan be initiated to evaluate the progress of meeting the needs of the acute bed and the sub-acute bed project.</li> <li>7. On page 2 of the report regarding the services of the Mental Health Services Act (MHSA) members, the letter related to the Criminal Justice section will be inserted. It is referenced on page 4.</li> </ol> <p>A motion was made that the MHAB approve the Annual Report, subject to additions made by the Ad Hoc Committee within the next several days to meet the submission deadline. The motion unanimously passed.</p> |                 |

| ITEM                                       | DISCUSSION  | DECISION/ACTION |
|--|---|-----------------|
|  | <p><b><u>Election of Officers</u></b></p> <p>The nominations pending were for Brian Bloom to be elected to serve as Chair, and member Terry Land to serve as Vice Chair. No other nominations were presented.</p> <p>A motion was made and passed to select Brian Bloom to serve as MHAB Chair. A second motion was made and passed to select Terry Land to serve as MHAB Vice Chair.</p> <p>It was agreed that the Annual Report presentation to the BOS will take place on December 11, 2023. Everyone who agreed to be in attendance. The meeting will take place at 1221 Oak Street, 5th Floor, in Oakland, CA.</p> |                 |
| <b>Public Comment<br/>Non-Agenda Items</b> | No public comments were given.  |                 |
| <b>Adjournment</b>                         | The meeting was adjourned at 3:55 PM  |                 |

CANCELED

# Alameda County Behavioral Health Care Services

## Senate Bill 43 (SB 43) Implementation

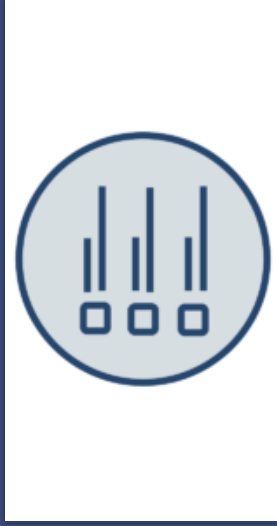
Alameda County Mental Health Advisory Board Presentation  
Monday, November 27, 2023

Presenter: **Karyn L. Tribble, PsyD, LCSW, ACBH Director**

# Agenda: **CANCELLED**

- SB 43 Bill Summary
- Potential Impacts
- Local Data Story
- Urgent Need for Strategic Implementation
- Fiscal Impacts of SB 43 Implementation
- Recommendation

# Senate Bill 43 (SB 43) Summary



- Senate Bill 43 (SB 43) significantly broadens involuntary treatment criteria under the Lanterman-Petris-Short (LPS) Act

- **Expands** the State's involuntary detention and conservatorship laws to include:

- A person who, as a result of a mental health disorder, a **severe substance use disorder** or **co-occurring mental health disorder and severe substance use disorder**, or as **a result of impairment by chronic alcoholism**; and
- is unable to provide for food, clothing, shelter, **personal safety** or **necessary medical care**

**CANCELLED**

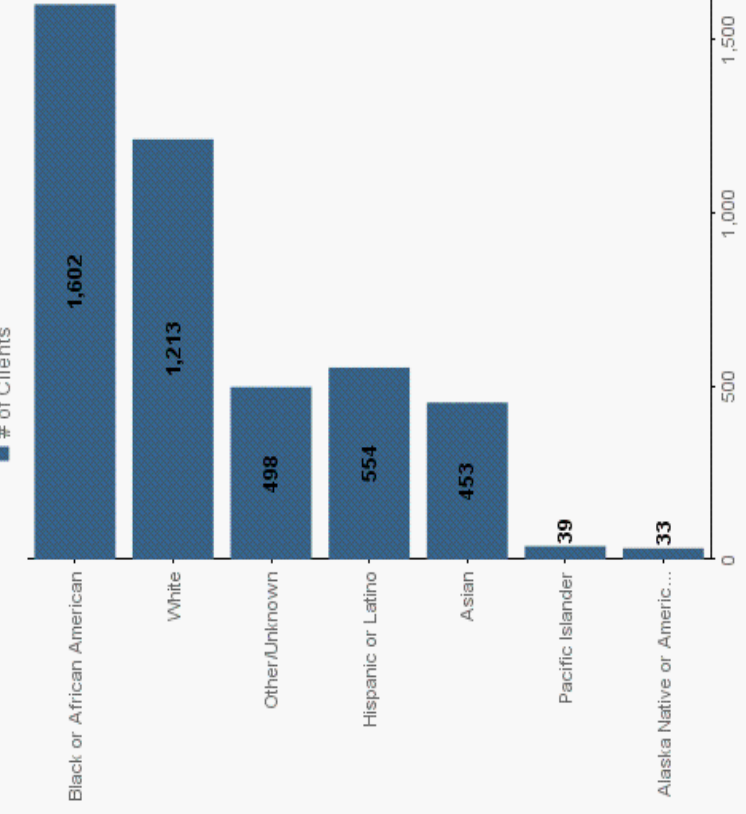
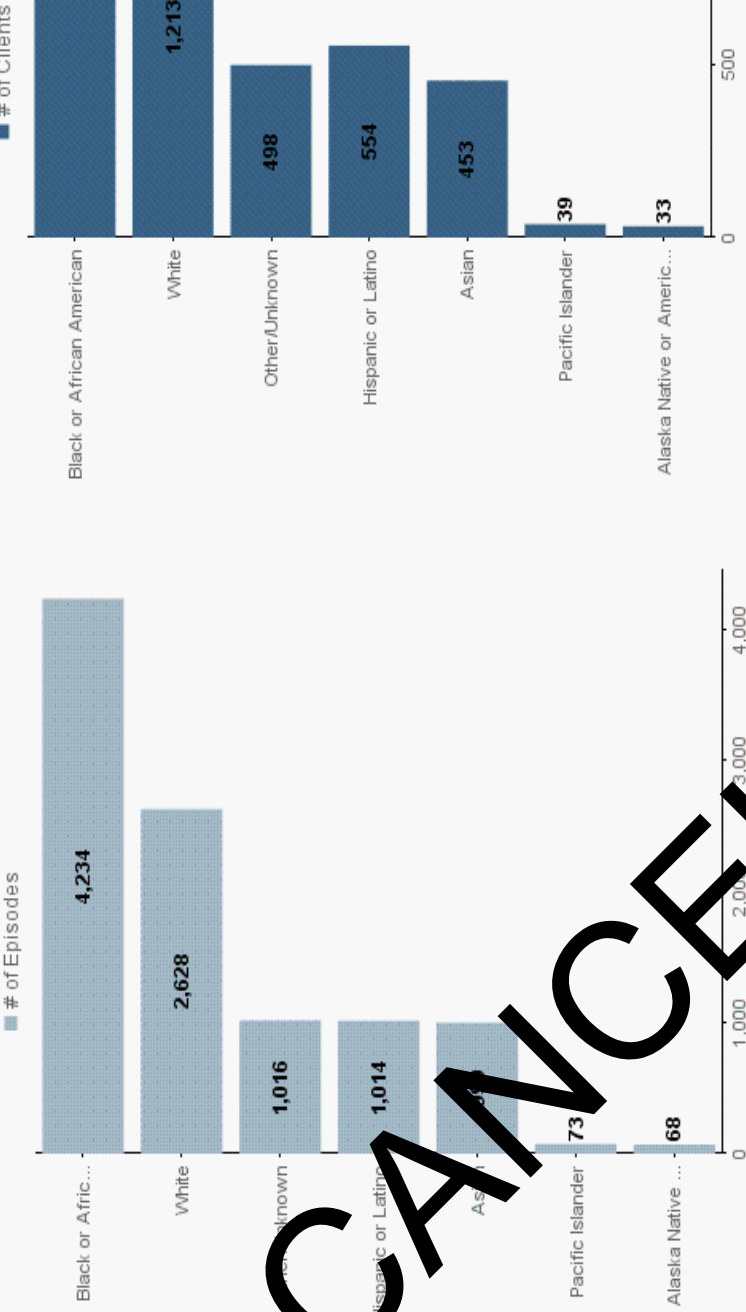
# Potential Impact of SB43



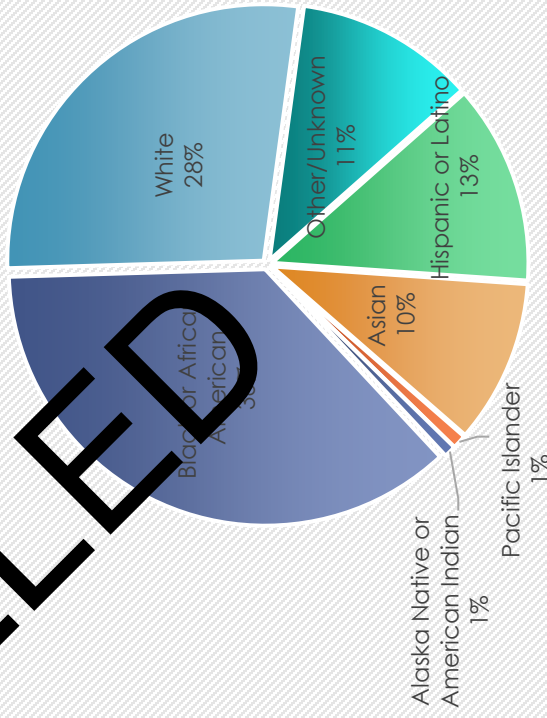
- Hospitals will encounter challenges with widened LPS criteria.
- Limited availability of treatment settings for complex co-occurring conditions.
- Unclear end point for conservatorship with severe SUD.
- Increase in potential detentions as a result of expanded criteria to cover severe SUD – vulnerable populations may be especially impacted.
- **State Data:** Data from the California Department of Healthcare Access and Information (HCAI) demonstrates that Black/African American and Latinx Californians were 57.2% and 154.5% respectively, more likely to be placed on a 5150 hold.

**CANCELLED**

# Local 5150 Data



FY 2022/23 Percent of 5150 Clients by Ethnicity



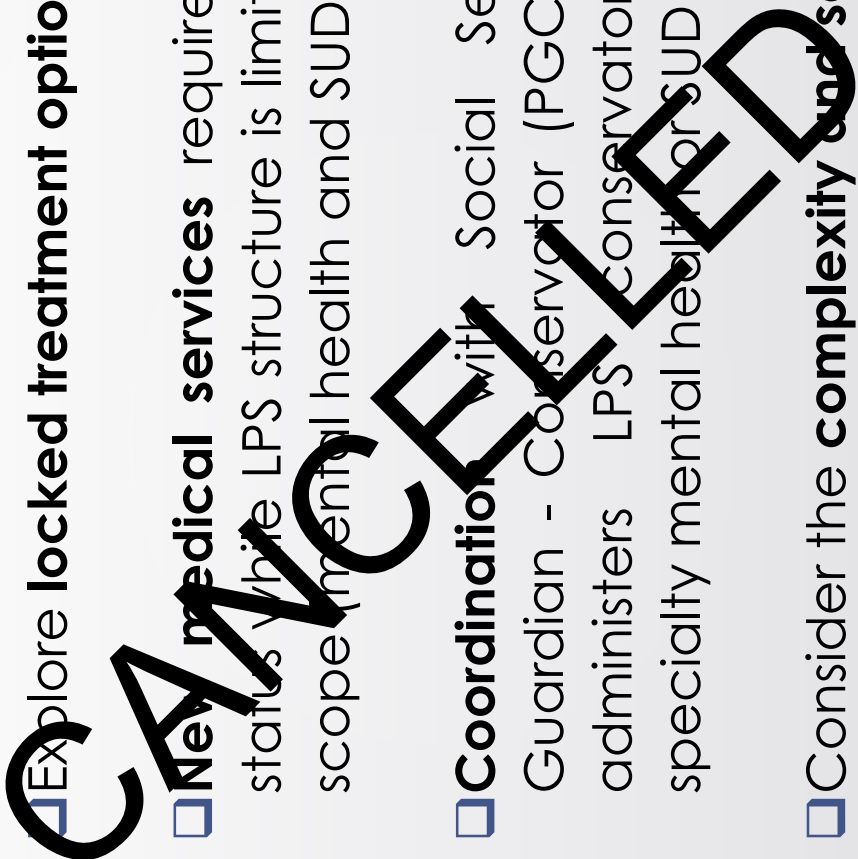


# Planning



- ❑ Develop new “Severe SUD” grave disability assessments.
- ❑ Establish criteria, policies, protocols, and hire and train staff.

## ❑ Explore locked treatment options or alternatives.



❑ **New medical services** required for physical health risk and status while LPS structure is limited to behavioral health system scope (mental health and SUD treatment).

❑ **Coordination** with Social Services Agency (SSA), Public Guardian - Conservator (PGC), is crucial for success, as SSA administers LPS conservatorships while ACBH provides speciality mental health for SUD treatment.

❑ Consider the **complexity and scope of the expansion.**

❑ **Focused and targeted stakeholder collaboration.**

❑ **Ensure adequate resources are in place.**

# Fiscal Impacts of SB 43 Implementation



**Funding Challenges:** No new state funding, reliance on County Behavioral Health resources.

**Treatment Services:** Lack of funding for expanded involuntary treatment services.

**Reimbursement Hurdles:** Limited federal and state reimbursement, commercial insurance denials for mobile crisis, crisis, and inpatient residential SUD treatment services.

**Unfunded Court Orders:** Courts not bound by insurance coverage, leaving counties with a significant unfunded mandate.

**Scarce Treatment Capacity:** Structural reimbursement issues contribute to capacity scarcity.

**Investment Urgency:** Need for consistent, sustainable long-term SUD treatment options to support recovery while addressing critical structural needs, including long-term housing, in collaboration with community partners and stakeholders.

**Notably, the California Behavioral Health Directors Association (CBHDA) urges members and Counties to delay implementation to allow for proper staffing and resources planning.**

# System Recommendations & Planning Needs



Seek BOS Approval to defer implementation of SB43 until January 1, 2026.

*Pursuant to Senate Bill 43 (2023-2024 Reg. Session), Statutes 2023 Chapter 637 (SB 43), signed by the Governor on October 19, 2023.*

- Stakeholder Engagement & Input.
- System Capacity Assessment & Data Review.
- System & Stakeholder Notification & Training

# Questions or Comments?

**CANCELLED**

**CANCELLED**  
THANK YOU

# Alameda County Behavioral Health Care Services

MENTAL HEALTH & SUBSTANCE USE SERVICES

## Child and Young Adult System of Care Overview

### MHAB November 27, 2023

# CANCELLED

## What is the Child and Young Adult System of Care?

The CYASOC has expanded the original Children's System of Care to include Transition Age Youth up to the age of 24. The CYASOC provides mental health and substance use disorder services to children, youth and young adults who live in Alameda County and have full scope Medi-Cal and meet service criteria.



**Early Childhood  
Ages 0-8**



**Children and Youth  
Ages 9-17**



**Transition Aged  
Youth Ages 18-  
24**

**Laphonsa Gibbs, Interim Director**  
**Child and Young Adult System of Care (CYASOC)**

**Laphonsa Gibbs**  
 Associate Director

**Specialty Services Division**

**Child and Youth Community Outpatient Clinic Services**

**Full Service Partnerships**

**Michelle Lewis**  
 Division Director  
 County Outpatient Services

Eden Clinic  
 Valley Clinic  
 Tri-Cities Clinic  
 Oakland Children's Medication Clinic  
 Children's Specialized Services  
 Early Childhood Clinic

**Sun Hyung Lee**  
 Division Director  
 Transition-Age Youth (TAY)

TAY Outpatient Services  
 Early Psychosis Programs  
 TAY Full-Service Partnerships  
 Santa Rita TAY Re-Entry Community College Programs

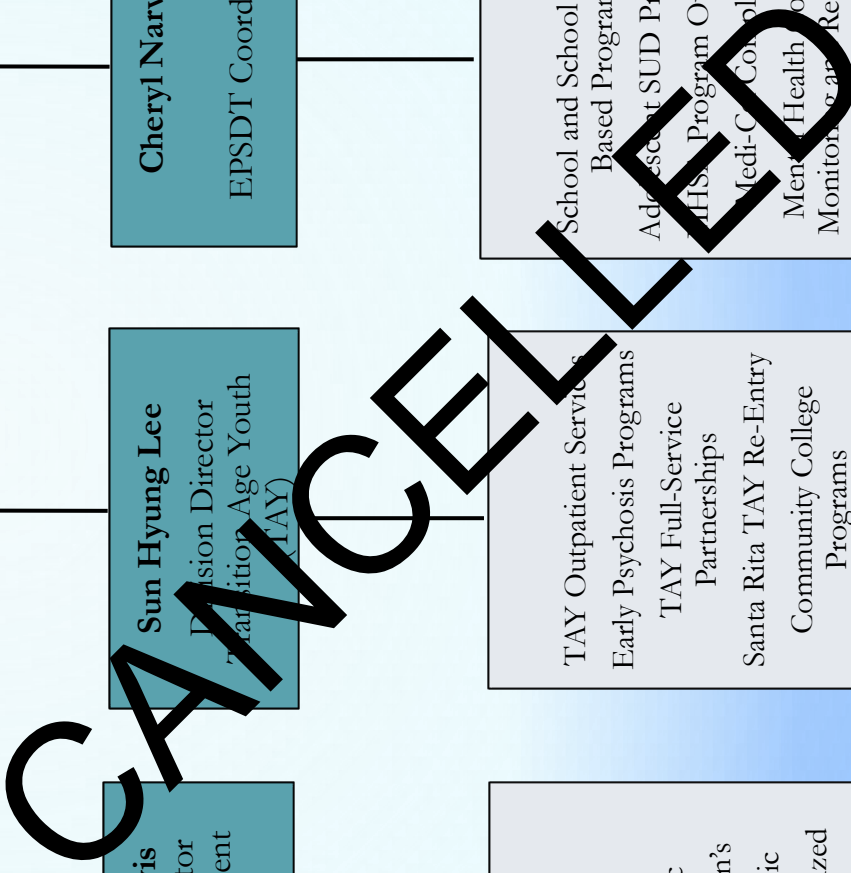
**Cheryl Narvaez**  
 EPSDT Coordinator

School and School Linked Based Programs  
 Adolescent SUD Programs  
 IHS Program Oversight  
 Medi-Cal Compliance  
 Mental Health Contract Monitoring and Reporting

**Catherine Powell**  
 Early Childhood Coordinator

Early Childhood Mental Health  
 Blue Skies Program  
 Early Childhood Education Planning Council  
 Perinatal Services

CYASOC Partnerships  
 State Liaison for Children's Services  
 Interdepartmental and Interagency Programs  
 Child Welfare and Probation Partnerships  
 Child and Adolescent Crisis/Inpatient Services



 = CYASOC Exec Team



**Alameda County Behavioral Health  
 Child and Young Adult System of Care  
 Ages 0-24 years old**

County Operated Services

Oakland Children's Clinic  
 Eden and Valley Children's Clinic  
 Tri-City Children's Clinic  
 Children's Specialized Services  
 Medication Support Clinic

Early Childhood Birth—8 Services

Early Childhood County Outpatient Clinic  
 Community Mental Health Services  
 Early Childhood Mental Health Consultation

Transition Aged Youth (TAY) Services (Ages 18-24)

TAY Triage and Outpatient Treatment  
 TAY Youth Panel and Peer Support Services  
 TAY Early Psychosis and Residential Treatment  
 TAY Criminal Justice and Re-Entry Services  
 TAY In-Home Outreach Team (IHOT)

Juvenile Justice Mental Health

*Partnership with Forensics, Diversion, and Re-entry System*

Multi-Systemic Therapy (MST)  
 Project Permanence  
 Intensive Case Management (ICM)  
 Multi-Dimensional Family Therapy (MDFT)

FOR MENTAL HEALTH SERVICES CALL

ACCESS

1-800-491-9099  
*After Hours Phones Rolls Over to  
 Crisis Support Services (CSS)*

ACCESS  
 Language Specific  
 Adult Health Services

Alameda County Behavioral Health  
 La Familia  
 For Substance Use Disorder Service  
 1-844-687-7215

Crisis Services

*Psychiatric Health Facility (PHF)  
 Crisis Stabilization Unit (CSU)*

Behavioral Emergency Response Team  
 (BERT)

Willow Rock Adolescent PHF/CSU

John George Psychiatry Pavilion PHF/CSU  
 (18+ years of age)

Woodrow Place Crisis Stabilization  
 (18+ years of age)

Community Partnerships

Individual Practitioner Mental Health Providers  
 Community Mental Health Clinics  
 REACH Ashland Youth Center  
 Youth Uprising  
 Beats Rhymes and Life

School Based Behavioral Services

School Based Mental Health Consultation  
 School Based Behavioral Health (approximately 140 schools)  
 School Linked Health Services  
 School Based Prevention and Early Intervention Services

Adolescent Substance Use Disorder (SUD) Services

*Partnership with the SUD System of Care*

SUD Outpatient and Intensive Outpatient Treatment  
 SUD Outpatient School Based  
 SUD Secondary Prevention—Bridge to Treatment  
 SUD Adolescent Residential Treatment

Specialty Services Division

Child Welfare and Probation Programs  
 Foster Youth and Out-of-Home Placement Services  
 Katie A./ICC/IHBS  
 Eating Disorder Services  
 Ages 0-24 Full Service Partnerships Program (FSP)  
 Commercially and Sexually Exploited Minors Services (CSECM)  
 Therapeutic Behavioral Services (TBS)

## COUNTY-OPERATED CLINICS SERVICES AND STAFFING

**SERVICES:** ACBH offers outpatient services through its seven clinics located across the county. Services are provided to children, youth, and their families and may include individual, group, and family therapy, as well as medication evaluation and management. Coordination occurs with other agencies through case management activities and includes referrals to additional resources.

**STAFFING:** Each clinic is operated by professional staff including a Clinical Manager or Clinical Supervisor, Psychiatrists or Psychiatric Nurse Practitioners, Clinical Psychologists, licensed and unlicensed Behavioral Health Clinicians, an Administrative Services Manager and clerical support. Additionally, some of our county clinics include Family Partners who have lived experience and support families engaged in treatment. All clinics are under the supervision of the ACBH Child and Young Adult System of Care (CYASOC) Division Director of Outpatient Services.

### County Operated Clinics

- Oakland Children's Clinic (Oakland)
- Eden's Children's Clinic (San Leandro)
- Children's Specialized Services (Oakland)
- Medication Support Clinic (San Leandro)
- Early Childhood Clinic (San Leandro)
- Guidance Clinic (San Leandro, located inside the Juvenile Justice Center)
- Valley Children's Clinic (Pleasanton)
- Tri-Cities Children's Clinic (Fremont)

# YOUTH AND FAMILY CENTERED PARTNERSHIP APPROACH

Our County-Operated Clinics incorporate a youth and family centered approach to clinical care. Our professional clinicians are guided with input from the youth and their natural support systems as well as other involved or mandated stakeholders.



# Specialty Services Division

The CYASOC Specialty Services Division began in January 2022 and is the newest division in the CYASOC. This division has service areas with many services related to ***Continuum of Care Reform*** as well as interagency programs with Child Welfare, Probation, and Juvenile Court.

Therapeutic Behavioral Services (TBS)

Intensive Care Coordination (ICC)

Intensive Home-Based Services (IHBS)

Full-Service Partnerships (FSP)

Eating Disorder Services

Foster and Probation Youth Services

AB 1299 Presumptive Transfer

Therapeutic Foster Care (TFC)

Short Term Residential Treatment Programs (STRTP)

# CYASOC UPDATES

## TAY FORENSICS FULL SERVICE PARTNERSHIP (FSP)

- RFP RELEASED FEBRUARY OF 2023 TO ADD A 3<sup>RD</sup>

TAY FSP

- 50 SLOT FSP WILL SPECIFICALLY PROVIDE MENTAL HEALTH SERVICES AND SUPPORTS TO YOUTH WHO HAVE HIGH LEVEL OF NEED LIVING WITH SERIOUS MENTAL HEALTH CONDITION AND ALSO HAVE HAD MULTIPLE INTERFACE WITH THE CRIMINAL JUSTICE SYSTEM.

- BAY AREA COMMUNITY SERVICES (BACS) WAS AWARD THE CONTRACT AND STARTED TAKING REFERRALS AS OF NOVEMBER 2023

## LGBTQIA+ RFP

- RFP TO EXPAND SERVICES FOR LGBTQIA+ YOUTH AND YOUNG ADULTS AGES 12 TO 24 RELEASED SEPTEMBER 2023 Z

2 NEW PROVIDERS WILL BE IN PLACE TO PROVIDE SERVICES BY MAY OF 2024.

- FOCUS ON EARLY INTERVENTION ACTIVITIES TO PREVENT MENTAL ILLNESSES AND SUBSTANCE USE/MISUSE

- REFERRALS AND LINKAGES TO OTHER PROGRAMS, DEPENDENT ON THE NEEDS OF Y/YA AND THEIR FAMILIES.

## CYASOC UPDATES CONT.

### **EATING DISORDER SERVICES**

- INCREASE IN INDIVIDUALS PRESENTING WITH EATING DISORDERS OR DISORDERED EATING SINCE THE PANDEMIC.
- INCREASED FROM ONE HIGHER LEVEL CONTRACTED EATING DISORDER PROGRAM TO 6 SIX IN THE LAST FIVE YEARS FOR BOTH ADOLESCENTS AND ADULTS.
- UTILIZED SINGLE CASE AGREEMENTS WHEN NEEDED AND A ROLLING PROCUREMENT PROCESS IN PLACE TO BRING ON NEW EATING DISORDER PROVIDERS WHENEVER THEY ARE IDENTIFIED AND WILLING TO CONTRACT WITH ACBH.
- CONTRACTED WITH AN EATING DISORDER CONSULTANT TO PROVIDE INDIVIDUAL AND GROUP CONSULTATIONS AND TRAININGS TO BOTH COUNTY AND CBO-CONTRACTED PROVIDERS TO INCREASE SYSTEM CAPACITY

## **CYASOC UPDATES CONT.**

### **EARLY CHILDHOOD MENTAL HEALTH RFP**

- RELEASED SEPTEMBER 2023 FOR ONE QUALIFIED COMMUNITY-BASED ORGANIZATION TO DELIVER PREVENTION AND EARLY INTERVENTION SERVICES TO CHILDREN FROM 0-8 YEARS OLD AND THEIR FAMILIES IN ALAMEDA COUNTY STARTING SPRING 2024.
- THIS PROGRAM IS DESIGNED TO PROVIDE EARLY INTERVENTION SUPPORT SERVICES, INCLUDING:

- 1) OUTREACH, CONSULTATION, AND EDUCATION,
- 2) CASE MANAGEMENT/BROKERAGE, AND
- 3) MENTAL HEALTH AND OTHER APPROPRIATE REFERRALS

# CYASOC UPDATES CONT.

**CANCELLED**

## MEDICATION SUPPORT

- ADDED 2 NEW PROVIDERS (PATHWAYS TO WELLNESS AND ALTERNATIVE FAMILY SERVICES)
- EXPANSION OF CAPACITY FOR IN-PERSON AND TELEPSYCHIATRY APPOINTMENTS  
COUNTYWIDE





**Works-Wright, Jamie**

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**From:** Works-Wright, Jamie  
**Sent:** Tuesday, November 21, 2023 12:35 PM  
**To:** Works-Wright, Jamie  
**Subject:** FW: NYTimes.com: Behind 94 Acts of Shocking Violence, Years of Glaring Mistakes

Please see the information for commissioner Edward Opton

Jamie Works-Wright  
Consumer Liaison  
Jworks-wright@berkeleyca.gov  
510-423-8365 cl  
510-981-7721 office

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-----Original Message-----

From: Edward Opton <eopton1@gmail.com>  
Sent: Tuesday, November 21, 2023 11:12 AM  
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>  
Subject: NYTimes.com: Behind 94 Acts of Shocking Violence, Years of Glaring Mistakes

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11.21.23

To: Jamie Works-Wright  
From: Edward Opton

Please forward today's NY mental illness article (address below) to the Mental Health Commission and to others who may be interested

-----

Check out this article from The New York Times. Because I'm a subscriber, you can read it through this gift link without a subscription.

Behind 94 Acts of Shocking Violence, Years of Glaring Mistakes

New York officials have escaped scrutiny for repeated failures to help homeless mentally ill people, a New York Times investigation has found.

[https://www.nytimes.com/2023/11/20/nyregion/nyc-mental-illness-breakdowns.html?unlocked\\_article\\_code=1.AE0.u\\_0n.IVoySLOoQeCG&smid=em-share](https://www.nytimes.com/2023/11/20/nyregion/nyc-mental-illness-breakdowns.html?unlocked_article_code=1.AE0.u_0n.IVoySLOoQeCG&smid=em-share)

**CANCELLED**

## Works-Wright, Jamie

---

**From:** Works-Wright, Jamie  
**Sent:** Friday, November 17, 2023 4:45 PM  
**To:** Works-Wright, Jamie  
**Subject:** FW: Wednesday Weekly: Events & Community Announcements - November 15, 2023

Public

Public

Hello Commissioners,

Please see the information below.

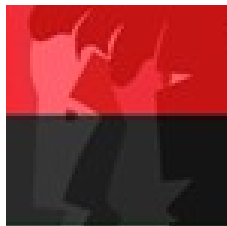
### Jamie Works-Wright

Consumer Liaison

[Jworks-wright@berkeleyca.gov](mailto:jworks-wright@berkeleyca.gov)

510-423-8365 cl

510-981-7721 office



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**From:** Health, Housing & Community Services  
**Sent:** Friday, November 17, 2023 12:11 PM  
**To:** All HHCS <[dIHHCS@berkeleyca.gov](mailto:dIHHCS@berkeleyca.gov)>  
**Subject:** FW: Wednesday Weekly: Events & Community Announcements - November 15, 2023

Public

F.Y.I

### *Roxana Andrade-Lizarzaburu*

Administrative Secretary, HHCS

[Randrade@berkeleyca.gov](mailto:Randrade@berkeleyca.gov)

510.981.5402

**From:** Alameda County District 5 <[acgov@service.govdelivery.com](mailto:acgov@service.govdelivery.com)>  
**Sent:** Wednesday, November 15, 2023 9:32 AM  
**To:** Health, Housing & Community Services <[HHCS@berkeleyca.gov](mailto:HHCS@berkeleyca.gov)>  
**Subject:** Wednesday Weekly: Events & Community Announcements - November 15, 2023

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[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

# SUPERVISOR KEITH CARSON

Proudly Serving District 5!



## Wednesday Weekly

Your weekly source for upcoming events and community announcements in and around District 5

*District 5 of Alameda County includes Albany, Berkeley, Emeryville, Piedmont, and parts of Oakland.*

November 15, 2023

### Thanksgiving Meal Resources for District 5



Thanksgiving is almost here! If you or someone you know is in need of a warm meal, my office has put together a list of a few places in and around District 5 that are providing to-go/community meals.

[VIEW LOCATION LIST](#)

This is by no means an exhaustive list – if you know of any other events, please reach out to my staff so that we can update our list: Call (510) 272-6695.

[COVID-19 Information for Alameda County](#)

### Alameda County Board of Supervisors



The next regular Board of Supervisors meeting is scheduled for **Tuesday, November 28, 2023**, beginning at 9:30 AM.

Visit the Board of Supervisors' website to access the agenda: [bos.acgov.org](https://bos.acgov.org)

Members of the public may appear in-person and participate in meetings of the Board of Supervisors. Alternatively, members of the public may choose to view meetings and participate remotely through teleconferencing.

[Click here](#) for public participation guidelines.



**COVID-19  
CORONAVIRUS**

For the latest information and news about the ongoing COVID-19 pandemic, please visit Alameda County's dedicated COVID-19 website. There, you will find information about symptoms, accessing testing, treatment, and vaccines, current masking requirements, health orders, workplace and school guidance, community resources, and much more.

[covid-19.acgov.org](https://covid-19.acgov.org)

**Fight the Flu - Get Vaccinated Now!**



The flu is a contagious disease that can cause serious illness. As the COVID-19 pandemic continues into another flu season, please help avoid strain on Alameda County hospitals by getting your flu shot.

It takes about two weeks for the flu vaccine to become effective after you get the shot, so getting vaccinated early offers the best protection.

The flu vaccine is recommended for everyone 6 months and older, and it is especially important for pregnant women, children younger than 5, adults 65 and older, and those with chronic medical conditions. People in the same household with someone at high risk can help protect that person from severe flu by getting a flu shot.

Both influenza and COVID-19 vaccines can be administered at the same visit, without regard to timing as recommended by CDC.

[Find a flu vaccination site near you.](#)

**Bay Area Toll Payment Plan**

**Best of the Albany FilmFest 2023**

**13TH ANNUAL**

**Albany FILM FEST**

Join Albany FilmFest for this special free screening of the best short films of Albany FilmFest 2023. We'll also be raffling off a 2023 Albany FilmFest tee or sweatshirt to a lucky winner!

**Saturday, November 18, 2023  
7:00 PM - 10:00 PM**

**Albany Community Center  
1000 Marin Avenue  
Albany, CA, 94706**

[LEARN MORE HERE](#)

**Storytime with Guest Storyteller Tiffany Haddish**



Oakland Public Library is excited to present a special storytime with guest storyteller, Tiffany Haddish!

**Saturday, November 18, 2023  
10:30 AM - 12:30 PM**

**OPL - Main Library  
125 14th Street  
Oakland, CA, 94612**

Tiffany will be reading from her new picture book: *Layla: the Last Black Unicorn*. Join us for this exciting family storytime followed by a craft project.

Limited capacity to first 125 guests. [Learn more HERE.](#)

**Catalytic Converter Etching Event**



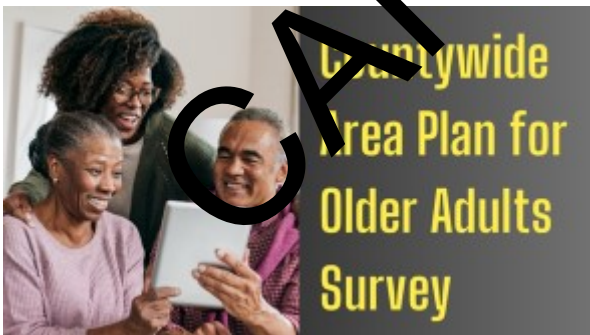
**Do you have unpaid tolls and penalties from bridge and express lane violations in the Bay Area?** You may be eligible for the Bay Area Toll Payment Plan. This plan exists to help people with a low income get out of debt and start fresh.

**TO QUALIFY:**

- You must have a gross (before taxes) annual household income of 200% of the federal poverty level or less.
- You must have at least \$100 in tolls, fees, and violation penalties after receiving any waivers of penalties. If you are not sure, you can call Bay Area FasTrak® Customer Service at 877-BAY-TOLL.
- You will need to make a first payment of 50% of tolls owed or \$100, whichever is lower. At this point, the hold on your vehicle registration will be released and you can renew it.

To learn more and apply, [CLICK HERE](#)

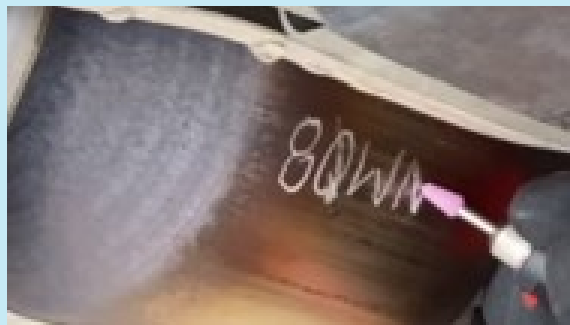
**Countywide Area Plan for Older Adults Survey**



Every 4 years, the Alameda County Agency on Aging prepares a Countywide Area Plan (CWAP) for Older Adults, which serves as the County's strategy to provide services for seniors and create a more age friendly community. This is your plan, and needs your voice.

**Give your input and take the survey [HERE](#).** Closing date is December 1, 2023.

Additional languages and printed copies are available via the [Social Services Agency Webpage](#).



The Berkeley Police Department is partnering with Argonaut Garage to provide a free etching of catalytic converters. Catalytic converters will be etched with your car's Vehicle Identification Number (VIN#), which has been proven to deter the theft of catalytic converters.

**Saturday, November 18, 2023  
9:30 AM - 4:00 PM**

**Argonaut Garage  
707 Jones Street  
Berkeley, CA 94710**

First come, first served. To participate, you must be the registered owner of the vehicle and sign a waiver that will be provided at the event. **For more details, contact 510-941-5774 or [GStarkore@berkeleyca.gov](mailto:GStarkore@berkeleyca.gov).**

**Oakland Turkey Trot**



More than just a healthy start to the holiday, the **Oakland Turkey Trot 5K run/walk** is a fun way to give back while you give thanks. In partnership with the Mayor's Office, Alameda County Community Food Bank, Oakland Education Fund and local sponsors and charities, we are honored to bring Oakland a Thanksgiving Day community fitness event that is Oakland first.

[Register now for Thanksgiving Day \(Nov. 23\)](#)

**Giving Tuesday 2023**

Have questions? Contact: (510) 268-CWAP (2927); [cwap@acgov.org](mailto:cwap@acgov.org)

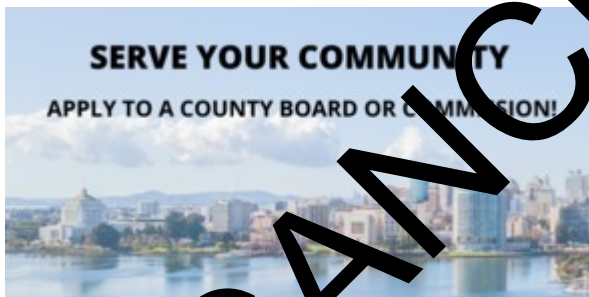
#### ADU Resource Center Website



Alameda County Housing and Community Development has launched the **ADU Resource Center website!** The mission is to provide a one-stop-shop and complete guide from start to finish for those interested in developing an ADU. The site includes resources to support your ADU project from inspiration and design to permitting, construction and move-in.

Go to to [ADU.acgov.org](http://ADU.acgov.org) to get started.

#### District 5 Boards & Commissions



#### Vacancy Announcement

#### UPDATED LISTINGS OF NOVEMBER 2023

Supervisor Carson needs District 5 representatives for the following boards & commissions:

- Mental Health Advisory Board (2)
- Advisory Commission on Aging (1)
- Alameda County Arts Commission (1)
- Consumer Affairs Commission (2)

This is an opportunity to serve your community and represent District 5! Please note the eligibility requirements and commitments associated with each position.

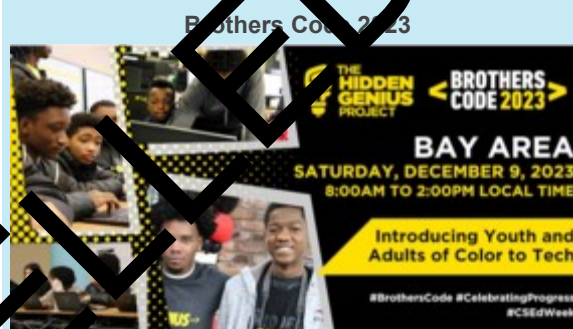
For more information and to apply, visit the Boards and Commissions site: <https://acgov.org/bc/>

# GIVING TUESDAY

**Giving Tuesday** is a global generosity movement unleashing the power of people and organizations to transform their communities and the world.

On **Tuesday, November 28, 2023**, and throughout the season, please consider donating your time or resources to one of the many wonderful nonprofit and community based organizations in District 5.

Visit [givingtuesday.org](http://givingtuesday.org) to learn more.



The Hidden Genius Project and Kapor Center invite young people of color in middle and high school to join the 11th Annual Brothers Code event.

**Saturday, December 9, 2023**  
8:00 AM - 2:00 PM

**Merritt Community College**  
12500 Campus Drive  
Oakland, CA 94619

This event is meant to expose young people to skills and networks that can guide them to exciting opportunities within the tech sector.

We will also host a concurrent program for adults! We invite parents/guardians, teachers, administrators, counselors, champions, and any other interested adults to register to participate in their own simultaneous program.

There will also be a session for adult stakeholders to discuss how they might actively support youth entrepreneurs to leverage their skills and ideas to build out their own ventures.

Breakfast and lunch will be served. Event is FREE.

[REGISTER HERE](#)



Crisis Support Services of Alameda County



If you are in Alameda County and you or someone you know needs support, Crisis Support Services of Alameda County is available to help 24/7 at 1-800-309-2131. You can also text the word "safe" to 20121 between 8:00 AM - midnight daily. You do not need to be experiencing suicidal thoughts or feelings to call.

For more information: [www.crisissupport.org](http://www.crisissupport.org)

Native American Heritage Month



Alameda County is proud to proclaim November as Native American Heritage Month, celebrating the rich and diverse cultures, traditions, and contributions of Native Americans in our county.

District 5 Holiday Party & Towel Drive



Join Supervisor Keith Carson and Staff for our District 5 Holiday Party - back in person for the first time in 4 years!

Monday, December 11, 2023  
5:00 PM - 7:00 PM

Ed Roberts Campus  
3075 Adeline Street  
Berkeley, CA 94703

Please consider bringing a donation of NEW, UNUSED clean towels for [Insight Housing](#) (formerly Berkeley Food and Housing Project). You may also make a financial contribution directly to Insight Housing [HERE](#).

Attendance is FREE. Light refreshments will be served.

[RSVP HERE](#)

If you would like your event featured in this mailer, email [Melissa.Male@acgov.org](mailto:Melissa.Male@acgov.org).

District 5 Office | 1221 Oak Street, Suite 536, Oakland, CA 94612  
[Supervisor.Carson@acgov.org](mailto:Supervisor.Carson@acgov.org) | (510) 272-6695

CANCELLED

SHARE

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## Works-Wright, Jamie

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**From:** jenloy@berkeley.edu on behalf of Calpartnershipfund Departmental <calpartnershipfund@berkeley.edu>  
**Sent:** Friday, November 17, 2023 3:12 PM  
**To:** Calpartnershipfund Departmental  
**Cc:** Jen Loy  
**Subject:** Spread the word! Launch of the 2024-25 cycle of the Chancellor's Community Partnership Fund  
**Attachments:** OurProjectPlanningGrantCCPF2024-25.docx; CCPF Grant Guidelines 2024-2025.pdf; FAQs CCPF 2024-25.pdf; OurProjectName2024-2025\_CCPF\_Budget\_Worksheet.xlsx; OurProjectName2024-2025CCPFGrantApplicationForm.docx

**WARNING:** This is not a City of Berkeley email. Do not click links or attachments unless you trust the sender and know the content is safe.

Dear community and campus partners,

The 18th cycle of the Chancellor's Community Partnership Fund has launched!

In the 2024-25 grant cycle, the Chancellor's Community Partnership Fund will make approximately \$315,000 in grants to catalytic community-campus partnerships designed to improve the quality of life for Berkeley residents.

The UC Berkeley Chancellor's Community Partnership Fund (the Fund) invests in projects and programs that establish new or existing partnerships between UC Berkeley and Berkeley community entities that improve the quality of life for people who live or work in Berkeley. The Fund seeks partnerships and collaborations that are designed to match the university's expertise and service with community wisdom and leadership. Eligibility is limited to projects and programs that have at least one community partner and one UC Berkeley partner. An ideal campus/community partnership gives students, faculty and staff an opportunity to bring the university's public service mission to life in community projects that further social justice and racial equity. Projects that benefit specific neighborhoods or groups of Berkeleyans are preferred.

All grants will be for one-year projects or programs. Successful projects must align with and further the priorities and objectives of locally developed and equity driven policies and initiatives that were developed with extensive community participation. For example, education-based proposals that align with the focal populations and objectives of [Berkeley Youth Equity Partnership](#) will be given priority; arts, culture and placemaking grants should align with the [City of Berkeley Arts and Culture Plan 2018-2027 Update\(link is external\)](#)'s commitment to cultural equity. See the [Grant Guidelines](#) for more information related to these and other thematic arenas.

Applicants must complete the [Grant Application](#) Packet, including a [budget worksheet](#), due February 2, 2024 (please aim for before 5 p.m.). A limited number of Planning Grants will be accepted for groups or partnerships early in their process of developing an action plan and meaningful partnerships. Eligible projects must have at least one community partner and one university partner. UC Berkeley student organizations that are actively supported by a faculty or staff advisor, are encouraged to apply. For more information download the [Grant Guidelines](#) and [Frequently Asked Questions \(FAQs\)](#).

Please see the timeline and grant documents below. And as always, thank you for your interest strengthening community-campus partnerships that seek to improve the lives of Berkeley residents.

In partnership,

- Jen

[Fund application timeline and grant documents for the 2024-25 cycle:](#)

## 2023-24 Grant Application Timeline

- November 2023: Grant Application Cycle Launched
- December 5, 4 to 5:30: Online Grant Info session
- February 2, 2024: Grant Application (or Planning Grant) due
- April 2024: Partnership Grant Awards Announced
- Summer 2024: Funding released to community partners

## 2024-25 Fund Documents

*If using the online forms, start by copying to your Drive or downloading. Then rename, using the guidance in the forms.*

- [Grant Guidelines](#) (in [pdf](#))
- [Frequently Asked Questions \(FAQs\)](#) (in [pdf](#))
- [Grant Application](#) (in [Word](#)) and [budget worksheet](#) (in [Excel](#)): see Grant Application for other requirements
- [Planning Grant Application](#) in [Word](#)): limited funding for small, early stage projects

*Education-based proposals that align with the focal populations and objectives of [Berkeley Youth Equity Partnership](#) will be given priority; arts, culture and placemaking grants should align with the [City of Berkeley Arts and Culture Plan 2018-2027 Update](#)'s commitment to cultural equity. See the [Grant Guidelines](#) for more information related to these and other thematic arenas.*

## Online Grant Information Session For the Chancellor's Community Partnership Fund

**Tuesday, Dec 5, 4 to 5:30 pm**

Join Advisory Board members and former recipients of the [Chancellor's Community Partnership Fund](#) to learn more about the 2024-25 application process, timeline and grant cycle. [Use this form](#) to let us know you plan to attend or just log on to Zoom. Meeting materials will be posted here following the info session. We'll share an agenda along with more detailed Zoom information ahead of the meeting. For now, see basic Zoom info below. *Please note, you will need to have logged into a Zoom account to access this meeting.*

[Zoom link: https://berkeley.zoom.us/j/92879482245](https://berkeley.zoom.us/j/92879482245)

Meeting ID: 928 7948 2245

One tap mobile  
 +12133388477,,92879482245# US (Los Angeles)  
 +16692192599,,92879482245# US (San Jose)

Problems with the applications? Contact [calpartnershipfund@berkeley.edu](mailto:calpartnershipfund@berkeley.edu)

In partnership,

- Jen

Jen Loy, MPH, MCP (she/hers)  
 Associate Director, Government & Community Relations  
 2111 Bancroft Way, #317  
 Berkeley, CA 94720

Office of the Chancellor  
University of California, Berkeley  
xučyun Territory - unceded Ohlone Land  
c: 510-387-8639

w: [Government & Community Relations](#)

e: [jenloy@berkeley.edu](mailto:jenloy@berkeley.edu)

[Sign up](#) for our newsletter, [This Week in Government & Community Relations at UC Berkeley](#)

I acknowledge that UC Berkeley sits on the territory of xučyun (Huichin), the ancestral and unceded land of the Chochenyo-speaking Ohlone people, the successors of the sovereign Verona Band of Alameda County.

UC Berkeley Government and Community Relations  
Chancellor's Community Partnership Fund  
[chancellor.berkeley.edu/gcr/local-community/ccpf](http://chancellor.berkeley.edu/gcr/local-community/ccpf)

**CANCELLED**



CHANCELLOR'S COMMUNITY PARTNERSHIP FUND  
UNIVERSITY OF CALIFORNIA, BERKELEY

2111 Bancroft Way, #317, MC: 4202, Berkeley, CA 94720-4202  
Tel: 510-387-8639 Email: calpartnershipfund@berkeley.edu

## 2024-2025 Planning Grant Application

**DEADLINE: February 2, 2024 (please aim for before 5 p.m.)**

You can submit your Planning Grant Application by email at:  
[calpartnershipfund@berkeley.edu](mailto:calpartnershipfund@berkeley.edu).

### Instructions:

- Starting with the Google Doc, copy to your Google Drive; OR download as a Word or other editable format and rename (see below).
- Click inside the boxes to input information. They will expand as you type.
- Submit your application documents via email to [calpartnershipfund@berkeley.edu](mailto:calpartnershipfund@berkeley.edu) as Word Google doc, or pdf.

### Naming Your Planning Application:

- Please save your Planning Grant with the name of your project/program first, in the following format: OurProjectNamePlanningGrantAppCCPF2024-25

Before you get started: Are you sure that Planning Grant is the right application for you? See the below from the [FAQs](#).

### **What is a planning grant?**

Typical (full) grant proposals will result in a product, program, event, etc. and will create a change in the problem it is addressing. *Planning* grants will aim to result in a plan of action and or project strategy that when implemented, will reduce the problem in the long-term; identify and secure community and campus partner(s). The resulting action plan — or set of activities the partners plan to take to address the problem — will include a brief definition of the problem: why it matters to the specified Berkeley community or neighborhood, and its causes, as well as a timeline for who will be carrying out the plan and when. The action plan should be feasible.

### **What should a proposal/application for a planning grant include?**

A proposal or application for a planning grant should include sufficient knowledge of the problem being addressed, and what the potential plan could include, and who potential community and campus partners could be.

The *full grant application* and budget worksheet for more developed partnerships and proposals can be found on the [Chancellor's Community Partnership Fund website](#).

## 2024-2025 Planning Grant Application Form

### I. Project /Program Information

|                         |  |
|-------------------------|--|
| Project/Program Title:  |  |
| Total Amount Requested: |  |

**Fund Thematic Arena applicable to your project** (select one).

Successful projects must align with and further the priorities and objectives of locally developed and equity driven policies and initiatives that were developed with extensive community participation. For example, education-based proposals that align with the focal populations and objectives of [Berkeley Youth Equity Partnership](#) will be given priority; arts, culture and placemaking grants should align with the [City of Berkeley Arts and Culture Plan 2018-2027 Update](#)'s commitment to cultural equity. See the [Guidelines](#) for more information related to these and other thematic arenas.

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Arts, Culture and Placemaking                    |
| <input type="checkbox"/> | Community Safety, Public Health and Wellness     |
| <input type="checkbox"/> | Economic Development and Economic Empowerment    |
| <input type="checkbox"/> | Education and Youth Development                  |
| <input type="checkbox"/> | Environmental Stewardship and Climate Resilience |
| <input type="checkbox"/> | Leadership Development and Civic Engagement      |

### II. Partner Information

#### **Applicant/Primary Community Partner Information**

The **primary community partner** will be responsible for implementing the proposed project and fulfilling the terms of the grant.

|                                   |  |
|-----------------------------------|--|
| Name of Community Organization    |  |
| Mailing Address                   |  |
| Contact Person's Name and Title   |  |
| Contact Person's Email Address    |  |
| Contact Person's Telephone Number |  |

### III. Non-Profit Status\*\*

Funds will be distributed **only** to tax exempt organizations qualifying under Internal Revenue Code section 501(c)(3). An applicant that is not a 501(c)(3) organization must

designate one to serve as fiscal sponsor. The IRS determination letter issued to the applicant or fiscal sponsor **and** a letter from the fiscal sponsor confirming its willingness to serve in that role (as appropriate) must be attached to the application. Please indicate whether:

- The applicant is a 501(c)(3) organization.
- The applicant is not a 501(c)(3) organization and will be seeking a fiscal sponsor.

#### **IV. Primary University Partner Information**

Please provide the following information for the primary university partner.

|  |  |
|--|--|
| Name of Organization, Department, or Staff Unit at UC Berkeley |  |
| Mailing Address  |  |
| Contact Person's Name and Title                                |  |
| Contact Person's Email Address                                 |  |
| Contact Person's Telephone Number                              |  |

#### **Status of the Primary University Partner**

- Confirmed:** Partner has agreed to participate
- Pending:** Partner has asked to participate and expressed interest
- Prospective:** Partners has not been asked to participate

#### **Status of the Primary Community Partner**

- Confirmed:** Partner has agreed to participate
- Pending:** Partner has asked to participate and expressed interest
- Prospective:** Partners has not been asked to participate

If the **Primary University Partner** is a **student** or **student group**, please include the name and contact information for the **Faculty/Staff Advisor** below. This is required.

|                        |  |
|------------------------|--|
| Faculty/Staff Advisor  |  |
| Title, Department/Unit |  |
| Email Address          |  |
| Telephone Number       |  |

### **V. Other Potential Partners (optional)**

Please list other community or university partners that you would partner with on this project. Also indicate whether these potential partners are: 1) confirmed, 2) pending, or 3) prospective (see above definitions). Additional partners can be added to the table below, or may be attached on a separate sheet of paper, if necessary.

| Potential Partners | Status (confirmed, pending, prospective) |
|--------------------|--|
| 1)                 |  |
| 2)                 |  |
| 3)                 |  |

### **VI. Planning Grant Narrative**

The Fund supports well organized campus-community partnerships that undertake result-oriented projects and programs that demonstrate a clear benefit for Berkeley residents (as a group or specific neighborhoods). Please provide information about your partnership and the brief description of the planning activities you plan to carry out. You can only apply for one planning grant.

#### **Project Summary (not to exceed 500 words)**

Please provide information about your project and the brief description of the projects and or activities you plan to carry out. Your Project Summary should include:

- 1) Provide a brief description of the critical community (and/or neighborhood) need or issue your community-campus partnership will address. Please identify the target population and/or neighborhood that will benefit from your program and briefly describe how the partnership you will develop will improve the lives of Berkeley residents. Also identify elements of the relevant equity-driven plan or policy that will help guide your objectives.
- 2) Please describe any of the activities you will organize to realize the outcomes you envision for the Berkeley community.
- 3) If your partnership has not developed an action plan that includes specific program activities, please describe how you will use this planning grant to develop a viable action plan or description of specific program activities.



**Project Summary word count:** \_\_\_\_\_

*not to exceed 300 words*

**Partnership Summary (not to exceed 300 words)**

One of the main goals of the Fund is to establish and strengthen meaningful, collaborative partnerships between the university and community. Describe any existing partners and potential partners that you will engage in this planning process; include details of planning activities you will undertake; and the roles each partner will play in the planning and/or implementation of proposed activities.

**Partnership Summary word count:** \_\_\_\_\_

*not to exceed 300 words*

**VII. Budget:** Please describe the resources needed to carry out the proposed planning project or your sustainability project. Include details how the requested funds will be allocated.

**VIII. Electronic Signature**

By entering your name, title, organization, and date below you are agreeing that: You are an authorized representative of the organization(s) identified on the Pre-Application Form and that the information you have included in this document and other supporting materials is to the best of your knowledge true and accurate.

Name:

Title:

Organization:

Name:

Title:

Organization:

Date:

*Last Revised 12/2023 GCR*

**CANCELLED**



CHANCELLOR'S COMMUNITY PARTNERSHIP FUND  
UNIVERSITY OF CALIFORNIA, BERKELEY

2111 Bancroft Way, #317, MC: 4202, Berkeley, CA 94720-4202  
Tel: 510-387-8639 Email: calpartnershipfund@berkeley.edu

Frequently Asked Questions (FAQs)  
2024-20245 Chancellor's Community Partnership Fund

**Topics**

- I. Eligibility
- II. Partnerships
- III. Projects and Programs
- IV. Funding Rules and Budgets
- V. Application Review and Evaluation

**Eligibility:**

1. **Do I have to be based in Berkeley to be eligible for funding?**  
Yes. All projects and programs must be implemented by Berkeley-based partners for the benefit of Berkeley residents.
2. **Can a neighborhood group that is not a 501(c)(3) organization apply?**  
Yes. An organization that is not a 501(c)(3) can apply for a grant, but it must arrange for a 501(c)(3) organization to serve as its fiscal sponsor. Many local non-profit 501(c)(3) organizations serve as fiscal sponsors (generally for a modest fee).
3. **Does my fiscal agent have to be based in Berkeley?**  
No. Fiscal agents for those applicants who do not have 501(c)(3) status do not need to be based in Berkeley.
4. **Can a fiscal agent provide their services to more than one grant proposal?**  
Yes. There is no limit on the number of proposals a fiscal agent can support.
5. **Does my project have to align with one of the six thematic areas outlined in the grant information document and grant application?**  
Yes. All projects are strongly encouraged to tailor their proposal to align with one of the grant thematic arenas (Arts, Culture and Placemaking; Community Health and Community Safety; Economic Development and Economic Empowerment; Education and Youth Development; Environmental Stewardship and Climate Resilience; Leadership Development and Civic Engagement).

6. **Our project or program has components that could fit more than one of the Fund’s six thematic arenas (Arts, Culture and Placemaking; Community Health and Community Safety; Economic Development and Economic Empowerment; Education and Youth Development; Environmental Stewardship and Climate Resilience; Leadership Development and Civic Engagement). Should we select more than one theme?**

The Fund asks that you select one theme that you believe best describes and encompasses your project or program, even if there are components of your proposal that may align with other themes.

7. **Does our education program or project have to align with Berkeley Youth Equity Partnership?**

Yes. You will need to familiarize yourself with the [Berkeley Youth Equity Partnership](#) and describe in your application how your program and project align with and forward this work. Proposals aligned with this theme will seek to improve the educational outcomes of Berkeley residents that have not fared well in K-12, workforce training programs and higher education. Projects or programs could involve mentoring activities, coaching and other after-school programs, writing workshops, adult literacy programs and classroom or community presentations and events. Proposals that align with the focal populations and objectives of Berkeley Youth Equity Partnership (YEP, formerly known as Berkeley’s 2020 Vision) will be given priority. YEP is a citywide initiative that strives for African American/Black and Latinx young people who live and/or go to school in Berkeley to thrive academically, physically, and emotionally. Proposals that focus on youth development should prioritize the needs of youth of color, immigrant and/or foster youth. Program interventions could involve mentoring activities, coaching, early childhood and after-school programs, career technical education pathway programs.

Education focused CCPF applicants must demonstrate how their project/program is aligned with YEP and furthers at least one the following objectives: Kindergarten Ready, Successful in School, College and Career Ready, Healthy, Connected and Resilient, Supported at School and at Home.

8. **If we focus our work on a different theme, are we required to align the grant activities to further one of the outcomes of the community-informed equity policies or initiatives that are highlighted in the themes section of the guidelines?**

While your grant application would not be excluded if you choose not to reference and describe how it is aligned with one of these strategic, equity-focused initiatives, Advisory Board Members could give priority to proposed projects that further community-informed priorities, particularly those that are equity-oriented.

9. **What is a planning grant?**

Typical grant proposals will result in a product, program, event, etc. and will create a change in the problem it is addressing. [Planning grants](#) will aim to result in a plan of action and or project strategy that when implemented, will reduce the problem in the long-term; identify and secure community and campus partner(s). The resulting action plan — or set of activities the partners plan to take to address the problem — will include a brief definition of the problem: why it matters to the specified Berkeley community or neighborhood, and its causes, as well as a

timeline for who will be carrying out the plan and when. The action plan should be feasible.

**10. What should a proposal/application for a planning grant include?**

A proposal or application for a planning grant should include sufficient knowledge of the problem being addressed, and what the potential plan could include, and who potential community and campus partners could be.

**Partnerships:**

**11. What constitutes a university partner? How involved does a university partner have to be?**

A university partner could be any or all of the following: an academic department, a non-academic unit, an applied research unit, an organized student group, or individual faculty, staff, or students. If the primary university partner is a student group or students, you must have a staff or faculty member adviser. Partnerships can take many forms, but it is important that each partner plays a meaningful role in some or all aspects of the program, e.g., creation, development, implementation, and reporting.

**12. What if I do not have a university or community partner?**

All projects and programs must include at least one eligible community and university partner (see [Grant Guidelines](#) document for eligibility requirements) and the degree of collaboration and interaction between partners will be an important factor in determining which proposals receive funding.

Building relationships between university and community partners can take a considerable amount of time and planning and should not be rushed for the sake of grant funding. We encourage all interested applicants to start making connections early in the application planning process.

Prospective applicants that have not secured a university or community partner can submit an application for one of a handful of **small planning grants** the Advisory Board will make each year. If awarded, the applicant organization can use the fund to further their planning, including securing an appropriate university or community partner. See #20 for more details.

If you are interested in finding ways to identify or network with prospective university partners, please e-mail [calpartnershipfund@berkeley.edu](mailto:calpartnershipfund@berkeley.edu) or call 510-387-8639.

**13. Can I have more than one partner?**

Yes. Proposals that bring together a number of community and university partners are encouraged. Please keep in mind that it is the strength and depth of the partnership, and not simply the number of partners, that characterizes a successful grant proposal.

**14. Are the City of Berkeley, the Berkeley Unified School District and other public agencies eligible as community partners?**

Yes. Primary, secondary and post-secondary schools and local governmental departments, agencies and commissions are eligible community partners.

**15. Does each partner have to contribute money to the project? Do we need to show this on the budget worksheet (for the full application)?**

No. It is not required that partners contribute funds to the project. If some partners are providing in-kind contributions, such as supplies or staffing, this can be indicated on the budget worksheet (for full application) and narrative.

**Projects and Programs:**

**16. Does my project or program need to benefit Berkeley residents?**

Yes. All projects and programs must be implemented by Berkeley-based partners for the benefit of Berkeley residents.

**17. Is public art fundable?**

Yes. Public art would be considered a neighborhood improvement project. Please keep in mind that the grant application must demonstrate that the proposed project has stakeholder endorsement and if it affects the city's infrastructure, requires approval by or permits from the City of Berkeley, or takes place on city property, such approvals must be secured in advance of the grant application due date. If not, grant funding might be contingent on securing the required approvals, and applicants must submit a Partnership Letter from the relevant City Department indicating support and that required permits are likely to be granted.

**18. Can a neighborhood improvement project be considered if it has not received the use permits, landmarks, and zoning clearances needed to get started?**

Yes. A project can be considered before receiving the required City of Berkeley approvals. In your application, you should explain what approvals are required and the process and timeline for obtaining them. Applications that require permits or approvals should also include a letter of support or approval from the Berkeley City Manager's Office and/or the relevant city department documenting that contact has been made with the relevant city offices and agencies and the city supports the application. All interested applicants should notify the relevant City of Berkeley agencies of their proposed projects as early in the grant application process as possible. If a grant is awarded, funding would be contingent on securing the required approvals and permits.

**19. If we receive a grant this year, can we apply again for continued funding for the same program next year?**

Yes. But requests for continued funding will not necessarily be given a priority over new grant requests. Since your application for another grant will be reviewed before your current project is

completed, the application should reference and update your progress report, especially with respect to continued funding. Additionally, the Fund is not designed to provide funding year after year, but rather, catalytic funding that can be used to leverage other funding opportunities.

### **Funding Rules and Budgets:**

#### **20. What is the total amount that can be allocated for projects in 2024-2024?**

The total available to allocate to grant proposals in 2024-2025 is approximately \$315,000. Recently, the range of grants has been between \$5,000 and \$25,000. However, under special and rare circumstances we will consider grants for larger amounts and the Fund is not required to fully allocate all available funds during each grant cycle. Please note that most awards average between \$10,000 and \$15,000.

Planning grants will receive between \$2000 and \$4000.

#### **21. Will all grant awards be for the full amount requested?**

Not necessarily. The Fund often awards grants for less than the amount requested when it is determined by the Fund and the applicant that the project or program is still feasible with reduced funding. Applicants, especially those proposing large projects involving several phases or components, are encouraged to explain in their budget narrative which aspects of their proposal could stand alone.

**Questions 22-27 apply to the Budget Worksheet.**

#### **22. What should be included in the budget narrative? Do we have to justify/explain each budget item?**

The budget narrative provides an opportunity for the applicant to justify and explain the costs outlined in your budget worksheet. It is not necessary to explain each budget item but the narrative should provide an overall picture of the budget plan for your project and explain how you arrived at these costs and their role in implementing the project.

#### **23. How is the organizational budget different from the project budget?**

The organizational budget should give a snapshot of the annual budget of the primary community partner. The project budget (reflected on the budget worksheet and in the budget narrative) should include only items related to the proposed grant funded project or program, and include any additional funding that might have been secured to help fund the proposed project or program.

#### **24. When preparing my budget information for my application, how much should I allocate to indirect costs (also known as administrative expense or overhead cost)?**

A guideline of approximately 15% of the total amount of the project may be allocated to be used for indirect/operational costs.

**25. If our fiscal agent is charging a service fee (either flat fee or percentage), should that cost be included in our budget?**

Yes. And should be included in the total of indirect costs.

**26. How do you value in-kind contributions?**

In-kind donations are non-cash donations of goods, services, equipment, supplies, etc. In determining the value of in-kind contributions, the IRS suggests researching their fair market value on the date of the contribution, or what these goods or services would cost on the open market. For more information on charitable donations and determining the value of donated property, please see IRS Publications 526 and 561. Both publications are available for viewing and download at <http://www.irs.gov>.

**27. How detailed should the budget for a built environment project be? Do we need written estimates from contractors?**

There must be some reasonable basis for the costs included in the budget, but you do not have to submit a detailed estimate from a contractor. Consulting fees and materials should be cost out, that is, the budget must be more detailed than a general line item for materials. Describe how you arrived at the cost estimate in your budget narrative. Demonstrating the clear support and partnership of necessary city departments is more important at the time of application submission, than a detailed estimate from a contract.

**28. What are the funding restrictions?**

Funds may not be used for:

- Political campaigns, including lobbying to influence legislation and/or ballot measures, or elect candidates to public office.
- Religious activities; however, religious institutions may apply for funding for nonsectarian projects.
- Any organization that discriminates on the basis of age, gender, race, ethnicity, religion, disability, sexual orientation, national origin, or political affiliation. The Fund may support organizations and projects that target groups that have been subject to historical discrimination.
- Deficit or emergency funding, debt reduction, loan repayment or retirement, or for project costs incurred before the effective date of the grant.
- Purchase or long-term real estate rental(s), lease(s), or sub-lease(s).
- Projects that exclusively benefit UC Berkeley faculty, staff, or students.
- Purchase of alcoholic beverages. (Use of grant funds for food and light refreshments is discouraged but will be reviewed on a case-by-case basis.)



**29. Can grant funds be used to purchase equipment?**

Yes. Equipment necessary to complete a project or program can be purchased with grant funds. These purchases should be itemized and explained in the budget worksheet and narrative.

**30. Can part of the grant amount being requested be used to recompense the university and/or community partners for their contributions to the project?**

Generally, yes. But please be aware of the following:

- o Grant funds can be used to pay community members and/or staff, as well as UC Berkeley students as long as the arrangement complies with all applicable laws and regulations.
- o In the past, the Advisory Board's preference has been that grant funds be used primarily to enhance the financial capacity of community partners rather than university partners.
- o Payment toward salaries for community partners' staff must be for time working on the project.
- o Grant funds cannot be used to supplant already existing operational funds.
- o Undergraduate students may be entitled to work-study financial aid, which results in a reduced cost for the employing organization.
- o Stipend amounts should be reasonable and correspond to the amount of time an individual is expected to work on a project or program and the unique expertise, professional or otherwise, which they bring to the project or program.

**31. How should stipends be documented for tax purposes?**

Tax reporting requirements depend on the current tax status of the lead applicant or fiscal agent and the nature of the work being performed. The financial advisor for the lead applicant or fiscal agent should be able to provide more detailed information regarding tax reporting requirements.

**Application Review and Evaluation:****32. Who will be reviewing the applications?**

The Chancellor's Community Partnership Fund Advisory Board will review and score the planning grant and all applications. Staff support will be provided by UC Berkeley's Office of Government & Community Relations. Funding recommendations will then be submitted to the Chancellor for approval.

**33. Is there an appeal process?**

No. The recommendations of the Advisory Board and the decision of the Chancellor are final and there is no appeal process.



## CHANCELLOR'S COMMUNITY PARTNERSHIP FUND UNIVERSITY OF CALIFORNIA, BERKELEY

2111 Bancroft Way, #317, MC: 4202, Berkeley, CA 94720-4202  
Tel: 510-387-8639 Email: calpartnershipfund@berkeley.edu

### 2024-2025 GRANT GUIDELINES

#### Mission and Goals of the Fund

The UC Berkeley [Chancellor's Community Partnership Fund](#) (the Fund) invests in projects and programs that establish new or existing partnerships between UC Berkeley and Berkeley community entities that improve the quality of life for people who live or work in Berkeley. The Fund seeks partnerships and collaborations that are designed to match the University's expertise and service with community wisdom and leadership. Eligibility is limited to projects and programs that have at least one community partner and one UC Berkeley partner. An ideal campus/community partnership gives students, faculty and staff an opportunity to bring the University's public service mission to life in community projects that further social justice and racial equity. Projects that benefit specific neighborhoods or groups of Berkeleyans are preferred.

While the change strategies used by prospective grantees can be varied, the ideal community-campus partnership will have a viable plan to address a critical community need in one of following thematic arenas:

- Arts, Culture and Placemaking
- Community Health and Community Safety
- Economic Development and Economic Empowerment
- Education and Youth Development
- Environmental Stewardship and Climate Resilience
- Leadership Development and Civic Engagement

#### Partnership Fund Objectives

Grant applications will be evaluated according to the following Partnership Fund objectives. Successful projects must:

- Enhance the quality of life for those who live in Berkeley. For example, projects that address the needs of specific groups that face systemic barriers; or projects that improve specific neighborhoods that are disconnected from economic or social opportunity.
- Be well-designed and have clear objectives, a viable implementation plan, realistic budget, and the organizational capacity to achieve the project objectives (alternatively, see the Planning Grant section for partnerships in earlier stages).
- Establish or strengthen collaboration between the Berkeley community and the University; ideally projects will increase the likelihood of a *sustainable* partnership between the Community Partner and the University Partner.
- Further the University's public mission by facilitating student, staff and/or faculty ability to implement public-benefit research and community service projects.

- Align with and further the priorities and objectives of locally-developed and equity-driven policies and initiatives that were developed with extensive community participation. For example, education-based proposals that align with the focal populations and objectives of [Berkeley Youth Equity Partnership](#) will be given priority. The Berkeley Youth Equity Partnership (YEP, formerly known as Berkeley's 2020 Vision) is a citywide initiative that strives for African American/Black and Latinx young people who live and/or go to school in Berkeley to thrive academically, physically, and emotionally.; arts, culture and placemaking grants should align with the [City of Berkeley Arts and Culture Plan 2018-2027 Update](#)'s commitment to cultural equity. The Plan was developed with extensive citizen participation, and provides an essential tool for the design and implementation of public policies that promote arts and culture. See information about these and other relevant equity-driven documents below.

#### Direct Benefit to Berkeley Residents:

As noted, the fund has a preference for projects that benefit specific groups and/or neighborhoods in Berkeley. All projects and activities must benefit Berkeley residents. All Partnership monies must directly benefit Berkeley residents. Preference will be given to equity-driven projects that align with or further initiatives developed with extensive community engagement (see examples below).

#### Thematic Arenas:

Applicants can draw on a variety of community change strategies, however we encourage the partners to organize project activities that further objectives that local community leaders and organizations are pursuing. Applicants are encouraged to focus project activities in one of the following thematic arenas.

*Note: the examples of activities below each thematic arena are intended to demonstrate the kinds of activities projects can undertake but are not exhaustive — your activities might be unique to your partnership.*

- **Arts, Culture and Placemaking:** Proposals aligned with this theme seek to help the Berkeley community engage with a wide range of artistic, musical and cultural styles and practices. Projects or programs could include supporting or developing public art installations, performances, training and workshops for community residents who do not typically have access to the arts. Place Making, or artist-led enhancement of the character and quality of a place, is a form of arts-based community development that capitalizes on a local community's assets, inspiration and potential. (To learn more, check out the National Endowment for the Arts description of [Creative Place Making](#); and this description that includes [Place Keeping](#).) Proposals for projects that align with equity-based priorities are ideal. For example, projects that center a commitment to cultural equity by supporting art by and for people of color and others who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequality; or projects that further existing arts and culture initiatives developed with extensive community engagement, including the [City of Berkeley Arts and Culture Plan 2018-2027 Update](#)'s commitment to cultural equity.
- **Community Health and Community Safety:** Public health oriented proposals aligned with this theme will seek to make Berkeley a healthier, more equitable, safer and more welcoming

community. For example, projects and programs that address the health of Berkeley specific populations or seek to reduce disparate health outcomes by addressing social determinants of health, such as socioeconomic conditions, environmental quality and the quality of the built environment. Public health focused projects and programs could address a range of issues, including but not limited to: access to healthy foods, gaps in access to emergency preparedness, biking and pedestrian safety; community safety projects could range for engaging marginalized populations in efforts to reimagine public safety, addressing the root causes of gun violence or domestic violence, community conflict resolution, community led restorative justice and crime prevention programs, or addressing built environment conditions that create vulnerability, for example increasing street lighting and vegetation management in neighborhoods that experience higher levels of crime.

- **Economic Development and Economic Empowerment:** Projects and programs aligned with this theme could support local economic development by increasing the capacity of small, local, women- and minority-owned firms to be successful; or undertake activities that prepare local diverse and small businesses to compete for procurement opportunities offered by private and public sector anchor institutions. Workforce training programs that prepare youth and adults to secure middle skills jobs in industry sectors that provide living wage jobs with ample opportunities to move up a viable career ladder are also valued. Proposals that utilize other economic development strategies will be considered, including: research, studies, marketing and other collaborative initiatives and partnerships that bolster the local and green economy, encourage job creation, or undertake equity-oriented targeted hiring strategies.
- **Education and Youth Development:** Proposals aligned with this theme will seek to improve the educational outcomes of Berkeley residents that have not fared well in K-12, workforce training programs and higher education. Projects or programs could involve mentoring activities, coaching and other after-school programs, writing workshops, adult literacy programs and classroom or community presentations and events. Proposals that align with the objectives of [Berkeley Youth Equity Partnership](#) will be given priority. The Berkeley Youth Equity Partnership (YEP, formerly known as Berkeley's 2020 Vision) is a citywide initiative that strives for African American/Black and Latinx young people who live and/or go to school in Berkeley to thrive academically, physically and emotionally. Proposals that focus on youth development should prioritize the needs of youth of color, immigrant and/or foster youth. Program interventions could involve mentoring activities, coaching, early childhood and after-school programs, career technical education pathway programs.
- **Environmental Stewardship and Climate Resilience:** Proposals aligned with this theme aim to protect, preserve and restore Berkeley's natural environment, address climate adaptation and resilience, and support the use of renewable resources, with a focus on Berkeley populations or neighborhoods that face the greatest challenges. Proposals should align with local priorities found in sustainability and climate initiatives developed with extensive community engagement, namely, the City of Berkeley's [Climate Action Plan 2020 Update](#) and [Resilience Strategy](#); and UC [Berkeley's Sustainability Plan](#). Another useful tool are the [Equity Guardrails](#) found in the City's Existing Buildings Electrification Strategy. Projects or programs could focus on issues linked to energy-efficiency and renewable energy, water conservation/reuse, zero-waste programs, sustainable business operations, zero-carbon transportation, and/or climate justice and community resilience efforts. Applicants are also encouraged to refer to the [University of California's Justice Equity, Diversity and Inclusion \(JEDI\) Centered Resilience Framework](#), a

climate resilience planning framework that seeks to address existing inequities that make some communities more vulnerable to the impacts of climate change.

- **Leadership Development and Civic Engagement:** Proposals aligned with this theme aim to build the capacity of grassroots leaders to participate in, and set the direction of, neighborhood improvement strategies that impact their lives. While the Fund grants cannot be used to engage in lobbying, a wide range of civic engagement projects will be considered that prepare youth and adults to take leadership in a variety of public sector organizations and institutions. For example, internships and fellowships (in the offices of city officials and public agencies) that give participants an opportunity to get first-hand experience with public discourse and decision-making process; opportunities to contribute to community engagement and consultations, policy research, developing proposals for policy and program solutions; and community-driven leadership development and community organizing projects that give participants an opportunity to learn from and support resident led neighborhood improvement projects.

For more information on many of the previously funded partnerships and their projects, please visit the [Chancellor's Community Partnership Fund webpage](#).

#### **Berkeley's Commitment to Serving the Public Good: Equity, Inclusion, and Diversity:**

The Fund is aligned with and seeks to further Berkeley's commitment to serving the public good which is outlined here: [Pathway to Excellence, Berkeley's Strategic Plan for Equity, Inclusion, and Diversity](#). This plan "renews the campus's commitment to transform, and to the world, to provide fair treatment, access, opportunity, and advancement for all. This is a commitment that lies at the heart of Berkeley's mission as a public university, and is a continuation of the campus's longtime role in advancing principles and policies for a democratic society. California's uniquely diverse demographics, combined with Berkeley's authentic desire to seek and learn from every sector of society, offers the University a chance to craft new models of institutional change. Our goal is to transform UC Berkeley into an equitable and inclusive academy of the highest caliber — one that fully honors the diversity of our students, faculty and staff, expands possibilities for those from underserved backgrounds and communities, and creates new fields of inquiry, knowledge, and exploration, with global reach and implications."

#### **Land Acknowledgement**

The Fund recognizes that Berkeley sits on the territory of Xučyun, the ancestral and unceded land of the Chochenyo Ohlone, the successors of the historic and sovereign Verona Band of Alameda County. This land was and continues to be of great importance to the Ohlone people. We recognize that every member of the Berkeley community has, and continues to benefit from the use and occupation of this land, since the institution's founding in 1868. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university's relationship to Native peoples. By offering this Land Acknowledgement, we affirm Indigenous sovereignty and will work to hold University of California, Berkeley, more accountable to the needs of American Indian and Indigenous peoples. An alternate spelling of Xučyun is Huchiu. Read more on the [Centers for Educational Justice & Community Engagement website](#).

## Eligibility

### Applicants:

Applicants, projects and/or programs must be based in the City of Berkeley and benefit Berkeley residents. The collaborative project, program or initiative that is proposed must include the active participation and partnership of at least one community and UC Berkeley partner.

Applicants must *either* be tax-exempt, 501(c)(3) organizations *or* arrange for an eligible 501(c)(3) organization to serve as a fiscal sponsor. In the latter case, written confirmation by the 501(c)(3) organization of its willingness to act as fiscal agent is required.

### Permits:

It is the responsibility of the applicant to demonstrate the capacity to secure any required permits and other such approvals from the City of Berkeley for projects that affect the city's infrastructure or take place on city property. If such permits and approvals are not secured by the application due date, applicants must submit a Partnership Letter from the relevant City Department indicating support and that required permits are likely to be granted. The release of grant funding is contingent on securing the required approvals by the grant disbursement date.

### Partnerships:

The Fund seeks to fund projects that foster, encourage and enhance significant partnership and collaboration between the university and the community. All projects and programs must include significant collaboration and partnerships between at least one eligible community-based partner and one eligible university partner.

- Eligible community partners include but are not limited to:
  - Neighborhood, civic and merchant associations
  - Primary, secondary and post-secondary schools
  - Community-based organizations, such as social service and faith-based organizations
  - Local governmental departments, agencies and commissions
- Eligible university partners include:
  - UC Berkeley departments and/or faculty
  - Non-academic campus departments and/or staff
  - Students and/or student organizations (at least one staff or faculty advisor is required to work in support of student-led partnerships)

Applicants should begin identifying and contacting potential partners early in their planning process to ensure at least one campus and community partner is secured prior to submission of the proposal. Assistance in connecting with potential university partners will be provided by the UC Berkeley's Office of Local Government and Community Relations (GCR).

In order to enhance collaboration, reasonable stipends may be awarded to university and/or community partners to secure participation and provide specialized expertise.

## **Application Process and Guidelines**

### Application Review and Evaluation

The Fund's Advisory Board, whose members include representatives from the city, community and University, will review applications and select partnerships to receive funding. The Advisory Board may also provide written feedback to some applicants with the goal of creating and strengthening partnerships between the community and the campus.

The Advisory Board will review and score applications using the following criteria: Strength and depth of partnership; support of Fund's mission and goals, including alignment with locally developed equity-driven policies and initiatives; project design and implementation plan; direct benefit to the community; organizational experience and capacity to implement the proposed project, budget and ability to leverage additional funds.

### Submission Guidelines

Planning Grant and Full Grant applications must be submitted electronically to the Fund **no later than February 2, 2024**. Late submissions will not be accepted. Please email completed application to [calpartnershipfund@berkeley.edu](mailto:calpartnershipfund@berkeley.edu).

## **Funding Terms and Restrictions**

### Award Amount and Duration:

Recently, the range of Fund grants has been between \$5,000 and \$25,000, with most awards between \$10,000 and \$15,000. However, under special but rare circumstances, we will consider grants for larger amounts. Planning grants will receive less than \$2000 and \$4000.

For the 2024-2025 grant cycle, approximately \$315,000 will be allocated for distribution. The Fund is not required to fully allocate all available funds during each grant cycle. Unallocated funds will be carried forward for future distribution.

Funding will be allocated on an annual basis. And at this time the Fund is only awarding one-year grants. Grant timelines will be roughly August 2024 to August 2025. Funding will typically be available around July 1, 2024 to ensure partnerships can begin their work as the fall semester begins.

To avoid dependency on the Fund, projects or programs that re-apply for a consecutive year of funding must demonstrate they are not solely reliant on the partnership grants and that they are effectively leveraging resources from other sources.

### Terms and Conditions:

Grant recipients will be required to execute a Terms and Conditions document before funds will be disbursed as well as become an approved [UC Berkeley Vendor](#).

### Reporting:

Grants must submit a progress report (due by February 28, 2025) and a final project report (due by September 30, 2024).

Restrictions:

Funding may not be used for the following activities and expenses:

- a. Political programs or activities to support, change, lobby, or otherwise influence legislation and/or ballot measures, elect candidates to public office, or other political issues.
- b. Religious activities; however, religious institutions may apply for funding for nonsectarian projects.
- c. Any organization that discriminates on the basis of age, gender, race, ethnicity, religion, disability, sexual orientation, national origin, or political affiliation. The Fund may support organizations and projects that target groups that have been subjected to historical discrimination.
- d. Deficit or emergency funding, debt reduction, loan repayment or refinancing, or for project costs incurred before the effective date of the grant.
- e. Purchase or long-term real estate rental(s), lease(s), or sublease(s).
- f. Projects that exclusively benefit UC Berkeley faculty, staff, or students. (University faculty, staff and students are eligible, as are community partners, for reasonable stipend amounts for their work on approved projects.)
- g. Purchase of alcoholic beverages.

Recognition and Publicity:

Grant recipients are encouraged to recognize the Fund's support for the project or program in their efforts to promote the project with media and public messaging. Toward this end, the logo of the University of California, Berkeley will be provided by the Fund to grant recipients. We also ask that grant recipients use the following language in promotional materials about the project: "This [project or program] was made possible by the generous support of the UC Berkeley Chancellor's Community Partnership Fund." Alternative language or images must be approved in writing by the Director of Local Government and Community Relations.

All funded projects or programs will be asked to provide copies of any printed, web-based or other publicity materials. The University of California, Berkeley retains the right to publish information about the Fund and its grant recipients in its own materials. The use of the name and logo of the University of California, Berkeley requires prior written approval.

Questions and Additional Information

If you have questions about the grant program or need assistance with a project idea, contact UC Berkeley's Office of Government and Community Relations by phone at (510) 387- 8639, or via email at [calpartnershipfund@berkeley.edu](mailto:calpartnershipfund@berkeley.edu).





**CHANCELLOR'S COMMUNITY PARTNERSHIP FUND**

**UNIVERSITY OF CALIFORNIA, BERKELEY**

2111 Bancroft Way, #317, MC: 4202, Berkeley, CA 94720-4202

Tel: 510-387-8639 Email: calpartnershipfund@berkeley.edu

**2024-2025 Budget Worksheet**

To use: Starting with the Google Sheets, copy to your Google Drive; OR download as an Excel or other editable format. Name the file: OurProjectName\_CCPF\_Budget-2024-25

Please itemize your project costs. Insert additional rows, as necessary. Itemize staff salaries, stipends paid to UC or other services under Personnel.

**Applicant/Primary Community Partner:**

**Project/Program Name:**

CANCELLED

| Category                                     | Expense Type/Description | Total Project Budget | Total Requested from the Partnership Fund |
|--|--------------------------|----------------------|---|
| <b>1. Supplies and Materials</b>             |                          |                      |   |
|  |                          |                      |   |
|  |                          |                      |   |
| <b>2. Personnel</b>                          |                          |                      |   |
|  |                          |                      |   |
|  |                          |                      |   |
| <b>3. Travel Expenses</b>                    |                          |                      |   |
|  |                          |                      |   |
| <b>4. Other Expenses (itemize)</b>           |                          |                      |   |
| <i>e.g. fiscal sponsor fee if applicable</i> |                          |                      |   |
|  |                          |                      |   |
|  |                          |                      |   |
| <b>Totals</b>                                |                          | \$ -                 | \$ -                                      |





## 2024-2025 Grant Application Packet



### CHANCELLOR'S COMMUNITY PARTNERSHIP FUND UNIVERSITY OF CALIFORNIA, BERKELEY

2111 Bancroft Way, #317, MC: 4202, Berkeley, CA 94720-4202  
Tel: 510-387-8639 Email: calpartnershipfund@berkeley.edu

**APPLICATION DEADLINE: February 2, 2024 (please aim for 5 pm)**  
*Incomplete applications will not be reviewed.*

Checklist:

A complete application will consist of the following documents:

|   |   |
|---|---|
| • | <b>Grant Application (this document)</b>  |
| • | <b>2024-2025 Budget Worksheet</b> ( <a href="#">available here</a> )  |
| • | <b>Partnership Agreement Letters</b> from <i>all</i> community and UC partners confirming their participation in the project or program. These letters must include: 1) confirmation that the individual or organization listed has agreed to participate as a project partner; and, 2) a summary of their planned participation and role.  |
| • | Financial Documentation: <ul style="list-style-type: none"> <li>a. <b>Please include the primary community partner's IRS 501(c)(3) designation letter.</b> If the lead organization is not registered as a non-profit and/or has not obtained 501(c)(3) tax-exempt status by the application due date, then a fiscal sponsor must be designated. A letter from the fiscal sponsor confirming their willingness to act as the project's fiscal sponsor must be included in the grant application.</li> <li>b. <b>Please also include ONE of the following:</b> the primary community partner or fiscal sponsor's <b>organizational budget, balance sheet; or Form 990 for the current and past fiscal year</b> (or indicate via checkbox on page 3 that requested information is available on Guidestar.org).</li> </ul> |

#### Optional Materials:

|   |   |
|---|---|
| • | No more than three, one-page letters of support from community members and/or other stakeholders not listed as partners may be submitted.                 |
| • | No more than three pages of illustrations, maps, plans, project timelines and/or other relevant materials may also be included in the application packet. |

#### Submission Instructions

- Starting with the Google Doc, copy to your Google Drive and rename (see below); OR download as Word or other editable format and rename (see below).
- Click inside the boxes to input information. They will expand as you type.
- Email your application documents to calpartnershipfund@berkeley.edu as Word & Excel; Google doc & spreadsheet; or pdf(s).

- All materials must be **received no later than February 2, 2024** (please aim for 5 pm.)

Naming your application:

Please use the following naming guidelines, replacing OurProjectName with the name of the project:

- If sending one PDF containing all documents, it should be named: OurProjectName\_CCPF\_App2024-25
- If sending individual documents, enumerate them to match the order of the checklist above: OurProjectName1\_CCPFApp; OurProjectName2\_CCPFBudget; OurProjectName3\_CCPFLetterOrgName; etc.
- Feel free to abbreviate your unique Project or Partnership Name.

**2024-2025 Grant Application Form**

**Note:** Click inside the boxes to input information. They will expand as you type

**I. Project Information**

|  |  |
|--|--|
| Project/Program Title:   |  |
| Applicant/Primary Community Partner:                           |  |
| Primary University Partner:                                    |  |
| Total Project/Program Budget:                                  |  |
| Amount Requested from Chancellor's Community Partnership Fund: |  |

**Fund Thematic Arena\* applicable to your project (select one):**

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Arts and Culture and Placemaking                 |
| <input type="checkbox"/> | Community Safety, Public Health and Wellness     |
| <input type="checkbox"/> | Economic Development and Economic Empowerment    |
| <input type="checkbox"/> | Education and Youth Development                  |
| <input type="checkbox"/> | Environmental Stewardship and Climate Resilience |
| <input type="checkbox"/> | Leadership Development and Civic Engagement      |

Successful projects must align with and further the priorities and objectives of locally-developed and equity-driven policies and initiatives that were developed with extensive community participation For example, education-based proposals that align with the focal populations and objectives of [Berkeley Youth Equity Partnership](#) will be given priority; arts, culture and placemaking grants should align with the [City of Berkeley Arts and Culture Plan 2018-2027 Update](#)'s commitment to cultural equity. See the [Guidelines](#) for more information related to these and other thematic arenas.

**Project Summary:** Provide a brief description of your project. This information will be used to produce informational materials about the Chancellor's Community Partnership Fund. Limit summaries to **150 words or less.**

|  |
|--|
|  |
|--|

## II. Partner Information

### Applicant/Primary Community Partner Information

The **primary Community Partner** will be responsible for implementing the proposed project and fulfilling the terms of the grant.

|                                   |  |
|-----------------------------------|--|
| Name of Community Organization    |  |
| Date Founded                      |  |
| Tax ID #                          |  |
| Mailing Address                   |  |
| Telephone Number                  |  |
| Website URL                       |  |
| Contact Person's Name and Title   |  |
| Contact Person's Email Address    |  |
| Contact Person's Telephone Number |  |

### Primary University Partner Information

Please provide the following information for the primary University partner.

|  |  |
|--|--|
| Name of Organization, Department, or Staff Unit at UC Berkeley |  |
| Mailing Address  |  |
| Telephone Number   |  |
| Fax Number   |  |
| Website URL  |  |
| Contact Person's Name and Title                                |  |
| Contact Person's Email Address                                 |  |
| Contact Person's Telephone Number                              |  |

If the **primary University Partner** is a student or student group, please include the name and contact information for the **Faculty/Staff Advisor** below.

|                        |  |
|------------------------|--|
| Faculty/Staff Advisor  |  |
| Title, Department/Unit |  |
| E-Mail Address         |  |
| Telephone Number       |  |

### **Additional Partner Information**

Strong, meaningful partnerships are a key element of funded projects. Please provide the following information for all active community and university partners. You may copy and paste additional tables if necessary. Student and student group partners should also provide contact information for their respective faculty and/or staff advisors. Projects that will take place on city property or require City of Berkeley resources should include a city partner from the relevant department.

Identification and collaboration with potential partners should take place early in the application process. UC Berkeley's Office of Local Government and Community Relations can provide assistance connecting interested applicants with potential partners.

|   |  |
|---|--|
| Name of Organization, Department, or Staff Unit |  |
| Mailing Address                                 |  |
| Telephone Number                                |  |
| Fax Number                                      |  |
| Website URL                                     |  |
| Contact Person's Name and Title                 |  |
| Contact Person's Email Address                  |  |
| Contact Person's Telephone Number               |  |

### **III. Project Description**

Each applicant is required to submit a project description that includes the following three components: A) an issue statement; B) a project implementation plan, and C) a partnership summary. Project descriptions that fail to include all three components will not be considered for funding.

**The total word count for the three-part Project Description should not exceed 1500 words.** Below each text box we have provided an area for you to keep track of your word count. Please combine sections A+B+C and provide a total word count at the end of the Project Description section.

#### **A. The Issue Statement and Berkeley Beneficiaries\***

- Briefly explain the significant problem or need that your project or program addresses and describe how your project will benefit your target population in Berkeley.

- Based on your issue/need statement, describe your target population and the geographic area that your project will serve, including the names of neighborhoods, street boundaries, and ideally city council district. Specify the demographics of this community, including race/ethnicity, age and socio-economic status. Include how many Berkeley residents you plan to serve.

*\*Please note: If your program also serves non-Berkeley residents, you must clarify how Partnership Fund monies will be solely dedicated to Berkeley residents.*

|  |
|--|
|  |
|--|

|                             |  |
|-----------------------------|--|
| Issue Statement word count: |  |
|-----------------------------|--|

### **B. The Project Implementation Plan**

The Fund strongly encourages well-organized, results-oriented projects and programs. Please explain the following:

- How you plan to implement your project and describe the outcomes you expect to accomplish.
- How your project outcomes and objectives are aligned with and further the priorities and objectives of locally developed and driven equity policies and initiatives that were developed with extensive community participation.
- How you deliver the desired community outcomes.
- The program strategies you will employ and why.
- If your project or program partners with UC students, please describe intended learning outcomes they will achieve through their participation.
- Include a timeline and key milestones as appropriate.
- When possible, include the measurements you will use to evaluate whether the project or program has been successful in achieving its objective(s).

|  |
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|   |  |
|---|--|
| Project Implementation Plan word count: |  |
|---|--|

### **C. The Partnership Summary**

One of the main goals of the Fund is to establish and strengthen collaborative partnerships between the university and community. Use the following prompts to answer the question: What is each partner's role?



- Identify your project or program’s partners and describe the extent of coordination and collaboration amongst the partners.
- What is the capacity of each partner to successfully implement this plan? You can list the partners responsible for implementing the plan and describe the experience.
- If your project or program partners with Berkeley students or UC Berkeley students, please describe intended learning outcomes they will achieve through their participation.
- How will this partnership between the Community Partner(s) and the University Partner(s) be sustained after the year-long grant? And what other benefits can be derived from the partnership?
- Is this going to take place on City of Berkeley property? If so, describe the role of your City partner and any permit or permissions needs. Additionally, if the project will require City resources be sure to indicate here and in your budget narrative.

|  |
|--|
|  |
|--|

|                                 |  |
|---------------------------------|--|
| Partnership Summary word count: |  |
|---------------------------------|--|

**Total Word Count for Project Description** (sections A, B and C above). This is not to exceed 1500 words in total length. Long submissions will not be read in full by the Board:

|  |  |
|--|--|
| <b>Total Project Description (A,B,C) word count:</b> |  |
|--|--|

**IV. Budget Narrative**

Please expand on the budget line items from the 2024-2025 Budget Worksheet. Remember that the person(s) reviewing your budget may not be familiar with your project or program. Use this narrative as an opportunity to justify and explain the costs outlined in your budget worksheet. Expenses might include personnel, supplies and materials, fiscal sponsorship fee if applicable, etc.

**Please limit your budget narrative to 500 words.**

|  |
|--|
|  |
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|  |  |
|--|--|
| <b>Total narrative budget word count (limit to 500 words):</b> |  |
|--|--|

**V. Financial documentation**

**Tax Exempt Status of the Primary Community Partner (or Applicant):**

Funds will be distributed **only** to tax exempt organizations qualifying under Internal Revenue Code section 501(c)(3). An applicant that is not a 501(c)(3) organization must designate one to serve as fiscal sponsor.

Submitting for:

|  |  |
|--|--|
|  | The primary community partner/applicant, which is a 501(c)(3) organization.  |
|  | The primary community partner/applicant is not a 501(c)(3) organization and will provide fiscal sponsor information. |

Please include in your application packet:

- the **IRS determination letter** issued to the applicant or fiscal sponsor
- *If working with a fiscal sponsor, and a letter from the fiscal sponsor* confirming its willingness to serve in that role (as appropriate) must be attached to the application.

**Fiscal Sponsor Information** (if applicable)

|                                   |  |
|-----------------------------------|--|
| Name of Fiscal Sponsor            |  |
| Tax ID #                          |  |
| Mailing Address                   |  |
| Telephone Number                  |  |
| Fax Number                        |  |
| Website URL                       |  |
| Contact Person's Name and Title   |  |
| Contact Person's Email Address    |  |
| Contact Person's Telephone Number |  |

**Organizational financial documentation**

Please indicate which **ONE** of the following forms you are submitting for the current and past fiscal year for the applicant or fiscal agent.

*Submitting for:*

|  |                                     |
|--|-------------------------------------|
|  | Applicant/Primary Community Partner |
|  | Fiscal Sponsor                      |

*Select one of the following:*

|  |  |
|--|--|
|  | Organizational budget                  |
|  | Balance Sheet                          |
|  | Form 990                               |
|  | Information available at Guidestar.org |

**Signature**

Please input your name, title and date in the following section.

By submitting this application and the supporting application materials, you are agreeing that: you are an authorized representative of the organization(s) identified on the Grant Application Form and that the information you have included in this document and other supporting application materials is to the best of your knowledge true and accurate.

|               |  |
|---------------|--|
| Name:         |  |
| Title:        |  |
| Organization: |  |
| Date:         |  |

CANCELLED

*Last Revised 12/2023*

**Works-Wright, Jamie**

---

**From:** Numainville, Mark L.  
**Sent:** Friday, November 3, 2023 11:55 AM  
**To:** Numainville, Mark L.  
**Cc:** Commission  
**Subject:** City Council Meeting Timeline for 2024  
**Attachments:** 2024 Council Meeting Timeline.xlsx; 2024 Council Meeting Timeline.docx

Internal

Hello Commission Secretaries,

Attached, please find the City Council Meeting Timeline for 2024 which includes the corresponding agenda process deadlines and Agenda & Rules Committee meeting dates. Note that the City Council work session dates are on page 2 of the document.

The document is attached in Word and Excel format for convenience – the information itself is exactly the same. These documents are also available in SharePoint and Groupware.

SharePoint: [Calendars and Timelines](#)

Groupware: [S:\Groupware\City-Clerk\(MNUMAINVILLE\)\Agenda Documents\Calendars and Timelines](#)

Please share with any staff who may find the information useful.

Thank you!

Mark Numainville, City Clerk  
City of Berkeley  
2180 Milvia Street, 1st Floor  
Berkeley, CA 94704  
(510) 981-6909 direct  
[mnumainville@berkeleyca.gov](mailto:mnumainville@berkeleyca.gov)



CANCELLED

# CITY CLERK DEPARTMENT 2024 COUNCIL MEETING TIMELINE

| COUNCIL MEETING   | THURSDAY<br>12:00 PM<br>- Day 33 -<br><br><b>DEPT.<br/>REPORTS DUE<br/>TO CLERK</b> | MONDAY<br>5:00 PM<br>- Day 22 -<br><br><b>COUNCIL<br/>MEMBER<br/>REPORTS DUE<br/>TO CLERK</b> | THURSDAY<br>12:00 PM<br>- Day 19 -<br><br><b>AGENDA<br/>COMMITTEE<br/>PACKET TO<br/>PRINT</b> | MONDAY<br>2:30 PM<br>- Day 15 -<br><br><b>AGENDA<br/>COMMITTEE<br/>MEETING</b> | WEDNESDAY<br>11:00 AM<br>- Day 13 -<br><br><b>FINAL AGENDA<br/>MEETING<br/>(PRINT AGENDA<br/>ON WED.)</b> | THURSDAY<br>By 5:00 PM<br>- Day 12 -<br><br><b>COUNCIL<br/>AGENDA<br/>DELIVERY</b> |
|---|---|---|---|--|---|--|
| <b>Winter Recess [December 13, 2023 through January 15, 2024]</b> |   |   |   |  |   |  |
| Jan 16  | 12/14   | 12/26 (Tue)   | 1/2 (Tue)   | 1/4 (Thur)   | 1/4 (Thur)  | 1/5 (Fri)  |
| Jan 30  | 12/28   | 1/8   | 1/11  | 1/16 (Tue)   | 1/17  | 1/18   |
| Feb 13  | 1/11  | 1/22  | 1/25  | 1/29   | 1/31  | 2/1  |
| Feb 27  | 1/25  | 2/5   | 2/8   | 2/13 (Tue)   | 2/14  | 2/15   |
| Mar 12  | 2/8   | 2/20 (Tue)  | 2/22  | 2/26   | 2/28  | 2/29   |
| Mar 19  | 2/15  | 2/26  | 2/29  | 3/4  | 3/6   | 3/7  |
| <b>Spring Recess [March 20 through April 15, 2024]</b>            |   |   |   |  |   |  |
| Apr 16  | 3/14  | 3/25  | 3/28  | 4/1  | 4/3   | 4/4  |
| May 7   | 4/4   | 4/15  | 4/18  | 4/25 (Thur)  | 4/25 (Thur)   | 4/26 (Fri)   |
| May 14  | 4/11  | 4/22  | 4/25  | 5/1 (Wed)  | 5/1   | 5/2  |
| May 21  | 4/18  | 4/29  | 5/2   | 5/7 (Tue)  | 5/8   | 5/9  |
| Jun 4   | 5/2   | 5/13  | 5/16  | 5/21 (Tue)   | 5/22  | 5/23   |
| Jun 25  | 5/23  | 6/3   | 6/6   | 6/10   | 6/12  | 6/13   |
| Jul 9   | 6/6   | 6/17  | 6/20  | 6/24   | 6/26  | 6/27   |
| Jul 23  | 6/20  | 7/1   | 7/3 (Wed)   | 7/8  | 7/10  | 7/11   |
| Jul 30  | 6/27  | 7/8   | 7/11  | 7/15   | 7/17  | 7/18   |
| <b>Summer Recess [July 31 through September 9, 2024]</b>          |   |   |   |  |   |  |
| Sep 10  | 8/8   | 8/19  | 8/22  | 8/26   | 8/28  | 8/29   |
| Sep 24  | 8/22  | 8/27 (Tue)  | 9/5   | 9/9  | 9/11  | 9/12   |
| Oct 1   | 8/29  | 9/9   | 9/12  | 9/16   | 9/18  | 9/19   |
| Oct 15  | 9/6   | 9/23  | 9/26  | 9/30   | 10/2  | 10/3   |
| Oct 29  | 9/26  | 10/7  | 10/10   | 10/15 (Tue)  | 10/16   | 10/17  |
| Nov 12  | 10/10   | 10/21   | 10/24   | 10/28  | 10/30   | 10/31  |
| Nov 19  | 10/17   | 10/28   | 10/31   | 11/4   | 11/6  | 11/7   |
| Dec 3   | 10/31   | 11/12 (Tue)   | 11/14   | 11/18  | 11/20   | 11/21  |
| Dec 10  | 11/7  | 11/18   | 11/21   | 11/25  | 11/27   | 11/27 (Wed)  |
| <b>Winter Recess [December 11, 2024 through January 14, 2025]</b> |   |   |   |  |   |  |

|                    |                        |                                 |
|--------------------|------------------------|---------------------------------|
| VTO Affected Dates | Holiday Affected Dates | Religious Holiday Affected Date |
|--------------------|------------------------|---------------------------------|

Reports not submitted by the deadlines listed will not be included on the agenda.

| Worksession | Thursday<br>12:00 PM          | Thursday<br>5:00 PM        |
|-------------|-------------------------------|----------------------------|
|             | Day 26                        | Day 5                      |
|             | Dept. Reports<br>Due to Clerk | Council Agenda<br>Delivery |
| Jan 23      | 12/28                         | 1/18                       |
| Feb 6       | 1/11                          | 2/1                        |
| Sep 17      | 8/22                          | 9/12                       |
| Oct 8       | 9/12                          | 10/3                       |

**CANCELLED**

# SUPERVISOR KEITH CARSON

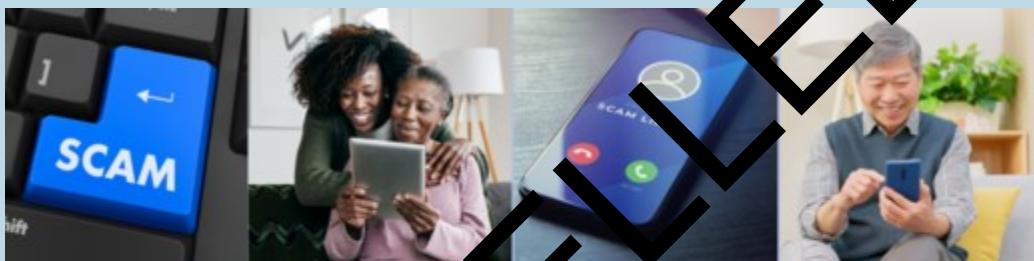
Proudly Serving District 5!



## YOU ARE INVITED

### CONSUMER FRAUD:

Scams Targeting Seniors and Tips for Protection & Prevention



**CONSUMER FRAUD:**  
Scams Targeting Seniors and Tips for  
Protection and Prevention

The Alameda County Consumer Affairs Commission, Alameda County Supervisor Keith Carson, and Berkeley Vice Mayor Ben Bartlett invite you to attend a community presentation about scams targeting seniors. Attendees will learn about common scams and forms of fraud, practical tips on how to recognize scams, how to report fraud, and what resources are available to provide assistance.

**Saturday, November 4, 2023**

**10:00 AM - 12:00 PM**

**South Berkeley Senior Center**

**2939 Ellis Street**

**Berkeley, CA 94703**

Presenter: **Jennifer Pardini**, Community Education Coordinator, *Legal Assistance for Seniors*

**REGISTER HERE**

**Questions?** Contact Melissa Male: [Melissa.Male@acgov.org](mailto:Melissa.Male@acgov.org) | (510) 272-6768

Download the event flyer [HERE](#).

**District 5 Office | 1221 Oak Street, Suite 536, Oakland, CA 94612**  
[Supervisor.Carson@acgov.org](mailto:Supervisor.Carson@acgov.org) | (510) 272-6605

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