

To: Berkeley Independent Redistricting Commission
From: Final Report Subcommittee
Date: January 21, 2022
Re: DRAFT Report Table of Contents / Topics

The final report subcommittee has developed a draft table of contents / list of items we believe should be included in the Final Report. Please excuse formatting issues as our meeting schedule did not allow us time to properly format the combined documents. If you have additions, deletions, or suggestions, we will discuss them at our next public hearing on January 27, 2022.

The overarching topics for the report are:

- Legal criteria for new districts
 - Fair Maps Act, City Charter, Federal Voting Rights Act
- Maps that meet those criteria
- Maps that respond to COI information / public input
- Redistricting process / process transparency
- Public engagement efforts / participation
 - Awareness, Education, Engagement
- Timeline of IRC major events

The schedule for completing the Final Report is:

1/21	Finalize table of contents / topics draft
1/27	Begin reviewing existing materials
	Engage full commission on report contents
	Assign writing tasks to new material
1/31	Capture public comment from first public hearing on draft maps
2/18	Capture public comment from second public hearing on draft maps
2/28	Incorporate updated map matrix which includes response to each map
3/1	Capture public comment from public hearing on Final Map
3/8	Final Report complete
	Possible IRC meeting to discuss final report
3/16	Commission approves final report

IRC Final Map Report

Table of Contents / Topic List

Exec Summary

Letter to Council

Letter to the Public

Acknowledgements

- Public / Community Input at Meetings
- Community organizations
- Media outlets
- Map and COI Submitters
- Commissioners
- Former Commissioners
- Alternates
- City Attorney's Office
- City Clerk
- IT / Map
- Redistricting Partners

Charge / Mission / Charter

Charter / History / 1st citizen commission in Berkeley

Representative Commission / Selection Process

Transparent Process

- Number of Meetings (with data tracking appendix)
 - ooo # of attendees? What meeting information do we have?
 - ooo Subcommittee
 - ooo Public input schedule
- Subcommittees (purpose, duration, membership)

Community Involvement / Engagement – Awareness / Education / Engagement

Commission Playbook

Outreach

- Summary
- Subcommittee
- Slogan (Subcommittee)
- Daily Cal OpEd (Subcommittee)

- Graphic design consultant
- Web content and resources
- Translation of materials & meetings
- Outreach Log as Appendix

Regulatory Governance

- Charter Section 9.5 (Measure W – 2016)
- Berkeley Municipal Code
- Fair Maps Act
- Voting Rights Act
- Brown Act
- All included as appendices
- Census data – objective data from a single point in time

The Process

- COVID-19 challenges & opportunities
 - o Census data collection process
 - o Compressed time frame
 - o Virtual meetings / technical access for elders for economically disenfranchised and differently abled, visually challenged community
 - Good for people who don't have transit
- Timeline - Detailed
- Application and Selection
 - o Demographic Data
 - o Diversity considerations for At-Large
- Commissioner Training / Workflow
 - o Consensus building
 - o By Law development and adoption (appendix)
 - o Training slides as appendices
- Subcommittees (purpose, duration, membership)
- COI Form Launch
 - o COIs as appendix
 - o Matrix as appendix
- Develop Matrix / Approach to information analysis and synthesis
 - o Developing a commission playbook
- July Public Hearing #1 (Subcommittee)
 - o Include the presentation
- 2020 Census Data
 - o Appendix: data by tract-block, block map w/data, 2010—>2020 changes: city, each district —>need to redraw districts, minority or majorly
 - o Release Date / later than usual

- Redistricting Partners Analysis
 - Incarcerated reallocation
- October Public Hearing #2
- Public Input and Submissions
 - Public Packet (appendix)
 - Public submission timing
 - Late submissions
 - Subcommittee
 - Public input schedule
-
- Map Submission Period (10/2 – 11/15)
 - Maptitude Tool and Paper Option
 - Tool selection
 - Limitation of tool, ease of use
 - Paper maps
 - Public Maps as appendix
 - Map Matrix as appendix
 - Subcommittee
 - Analysis and presentation
 - Maps as public comment / late entries
- Number of Meetings (with data tracking appendix)
 - # of attendees? What meeting information do we have?
- Public Discussion?
 - Public comment
- Required Criteria Summary – Map Criteria
 - Criteria
 - Ranking
 - 2 legal requirements - population and contiguity
- Themes in COIs
 - Matrix discussion
- Themes in Public Maps
 - Commission adopted themes
 - Student district
 - West Berkeley
 - Hills
- **Analyze, Synthesize** of COI's and Maps
 - Required Criteria
 - Deviation: spread < 10%
 - - theme identification
 - - Develop analysis tools-Develop Matrix / Approach to information analysis and synthesis

- COI matrix
- Map Matrix, including column describing response to individual map
 - COI Matrix as appendix
 - Map Matrix as appendix
 - Subcommittee [Watson Rhodes Cooper Sussell Tran Nichol]
 - Analysis and presentation
- Public Hearing #3 (1/27/22)
- Public Hearing #4 (2/17/22)
- Public Hearing #5 (2/28/22)
- Adoption of Final Map (3/16/22)
 - Report Drafting (Subcommittee)

Final Map

- Narrative
- Required Analysis
 - Districts Substantially Differ from Existing?
- Criteria Compliance
- Noteworthy Features
- District-by-District maps and data tables
- Legal Considerations
- FVRA Compliance & CVRA Compliance – Analysis – No Majority Minority / protected class
- Concluding Remarks

Appendices

IRC Hub

Outreach Emails, including to applicant

Applicant Summary

Commission training materials / slide decks and recordings

Census Data / Map of census blocks with population

Public emails

Sub Appendices

Commissioner Applications

Recordings – meetings

Materials

- Every meeting packet
- All training materials
- Every map
- COI
- Logs
 - COI
 - Map
 - Communications
- Presentations
- Press releases
- Email blasts
- All recordings
 - census data, by block, tract, neighborhood, district
 - table comparing district populations of proposed maps
- census data, by block, tract, neighborhood, district
 - table comparing district populations of proposed maps

table showing how COI and proposed maps addressed themes and priorities (*Is this different from the matrices?*)

Content Collection / Analysis

Final TOC	Existing Supporting Materials	Summary / New Content	Link to Original / Supporting Content	Appendices