

CITY OF BERKELEY
ANNUAL ACTION PLAN
FOR HOUSING AND COMMUNITY DEVELOPMENT

JULY 1, 2019 – JUNE 30, 2020 (PY 2019)

For the U.S. Department of Housing and Urban
Development

San Francisco Field Office of Community Planning
and Development

June, 2019

Table of Contents

Executive Summary.....	3
AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)	3
PR-05 Lead & Responsible Agencies – 91.200(b).....	6
AP-10 Consultation – 91.100, 91.200(b), 91.215(l).....	7
AP-12 Participation – 91.105, 91.200(c)	10
Expected Resources	14
AP-15 Expected Resources – 91.220(c)(1,2)	14
Annual Goals and Objectives	18
Projects	21
AP-35 Projects – 91.220(d)	21
AP-38 Project Summary	22
AP-50 Geographic Distribution – 91.220(f).....	27
Affordable Housing	28
AP-55 Affordable Housing – 91.220(g)	28
AP-60 Public Housing – 91.220(h).....	29
AP-65 Homeless and Other Special Needs Activities – 91.220(i).....	30
AP-75 Barriers to affordable housing – 91.220(j)	33
AP-85 Other Actions – 91.220(k)	35
Program Specific Requirements.....	39

Attachment 1: City of Berkeley CDBG, ESG, and HOME Projects

Attachment 2: Systemwide Performance Targets for *Rapid Re-Housing Services*

Attachment 3: Public Notice and Community Participation Summary

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Annual Action Plan is the 5th Annual Action Plan for the current Consolidated Planning period.

2. Summarize the objectives and outcomes identified in the Plan

The City of Berkeley (COB) has ambitious objectives for spending its federal entitlement grant funding. Berkeley allocates these and other state and local funds to maximize assistance for its low and moderate-income households through:

- Housing acquisition, rehabilitation, repair, and accessibility improvements,
- Assisting homeless adults and families including those with disabilities and other special needs, through emergency shelter, transitional housing, and service-enriched affordable, supportive housing; and
- Funding public facilities improvements to protect and sustain the infrastructure critical to community services and economic vitality in Berkeley.

The COB has long placed a high priority on affordable housing and community services because they reflect important community values. The City now invests more General Fund dollars into related programs than it receives in federal funding for these activities. The City is committed to maintaining high-quality programs for those in need but faces challenges due to uncertainty in future federal funds available. At the same time, ESG, HOME, Consolidated Plan, and Annual Action Plan requirements have substantially increased. Uncertain funding and increased administrative burden will impact the City's ability to address all of the many needs identified.

Approved Allocations. As summarized in **AP-38** and detailed in **Attachment 1**, the COB plans to allocate \$2,667,120 in Community Development Block Grant (CDBG) funds together with \$788,029 in prior years' carryover and \$250,531 in CDBG program income to fund:

- \$1,476,057 in housing projects and programs;
- \$453,921 in public services;
- \$1,202,278 for community and public facilities activities; and
- \$573,424 to administer all facets of the City's CDBG program.

The COB will utilize its PY19 ESG allocation of \$227,398 to: serve literally homeless people through the Coordinated Entry System (\$203,667), support the County-wide Homeless Management Information System, (\$6,676), and support its program planning and administration activities (\$17,055).

The COB will utilize its PY19 HOME allocation of \$737,273 and \$20,000 (projected) in program income for program administration (\$75,727), Community Housing Development Organization (CHDO) operations (\$28,115) and will allocate the remaining balance to its Housing Trust Fund (\$633,431).

3. Evaluation of past performance

The City reviews and evaluates its performance through its annual submission of the Consolidated Annual Performance and Evaluation Report. The City tracks single family and multi-family housing rehabilitation efforts and housing development efforts.

The City's Single Family Rehabilitation (SFR) program comprised of the City's Senior and/or Disabled Rehab Home Loan Program (SDRLP), Center for Independent Living, Community Energy Services Corporation and Rebuilding Together is evaluated on an ongoing basis to ensure that the most significant health and safety improvements are prioritized and that sufficient outreach is occurring to increase the number of unduplicated households served overtime.

In PY17, the City restructured its community facility RFP process to be more responsive to emergent agency needs. The City shifted its RFP process to a rolling application period with a minimum grant amount of \$100,000. The program will continue to focus on CDBG priorities for substantial rehabilitation for health and safety, ADA, and/or energy efficiency improvements. CDBG funds were allocated for renovations to the City's Adult Mental Health Clinic in PY2017 and PY2018.

Outcomes for all public services community agency programs funded with federal funds are tracked, and prior outcomes are used to inform funding decisions. The City also uses countywide Homeless Count and program outcome data to inform its goals on homelessness.

4. Summary of Citizen Participation Process and consultation process

A public hearing on community needs was held on October 17, 2018 before members of the Human Welfare and Community Action Commission (HWCAC), and the Children Youth and Recreation Commission (CYRC). Members from the Housing Advisory Commission (HAC) and the Homeless Commission were unable to attend the Public Hearing. The draft plan was posted on the City's website, and a copy was presented to the HAC at its February 7, 2019 and March 7, 2019 meetings. At its March 7, 2019 meeting, the HAC approved the Annual Action Plan. A Public Hearing on the Final Draft Plan was held on April 23, 2019 before the Berkeley City Council. Outreach was accomplished via mailings to interested parties, including Alameda County Homeless Continuum of Care, community agencies serving low-income people, and public buildings such as recreation centers, senior centers, libraries and other government buildings.

5. Summary of public comments

At the October 17, 2018 public hearing, twenty Berkeley residents were present and provided testimony related to improving the homeless services website, strategies and solutions for vehicular dwellers, Section 8 (Berkeley Housing Authority) customer services and assistance with landlord communications, partnerships with health and housing providers, welcoming ex-offenders back into the community, pedestrian safety and fair housing/housing discrimination education. There was an additional written comment submitted suggesting that services for affordable housing should include help or assistance for property taxes for low-income people, especially for older, single homeowners without enough space to rent rooms or part of their houses.

There were seventeen public comments at Housing Advisory Commission meetings on February 7th and March 7th and 13th, 2019. Public comments addressed concerns related to recommendations to fund organizations located in south Berkeley, particularly Inter-City Services and Rebuilding Together East Bay North. These two organizations provide workforce development and housing rehabilitation services, respectively.

Public comment at the April 23, 2019 City Council Public Hearing included testimony from twenty seven individuals concerned about services for low-income persons including: housing rehabilitation for homeowners, deaf and disability related services especially for homeless persons, health care and supportive services for formerly homeless persons, general homeless services, legal services for survivors of domestic violence, programming for youth graduating from Berkeley High School, and more transparency around monitoring agencies and the City's budget process.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BERKELEY	Health, Housing & Community Services Department
HOME Administrator	BERKELEY	Health, Housing & Community Services Department
ESG Administrator	BERKELEY	Health, Housing & Community Services Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Berkeley’s Health, Housing & Community Services Department (HHCS) is the lead agency for overseeing the development of the plan. The Department coordinates the City’s funding allocation and monitoring for community based organizations, administration of the Housing Trust Fund, and operation of other housing and community services programs such as the Shelter Plus Care program, and Senior and Disabled Home Rehabilitation Loan Program. The Department also includes the Mental Health, Public Health, and Aging Services divisions, which provide direct services to the community, and it includes the Environmental Health division.

Consolidated Plan Public Contact Information

Rhianna Babka
Community Services Specialist III
2180 Milvia Street, 2nd Floor
Berkeley, CA 94704
510-981-5410
rbabka@cityofberkeley.info

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

During the next year, the City of Berkeley will continue to coordinate the housing and community services activities within the department through regular senior staff meetings, such as a monthly Homeless Team meeting, and will continue to coordinate with other City Departments on specific topics. It will also consult with EveryOne Home, the countywide coordinating body and plan to end homelessness, and its partners at Alameda County Behavioral Health Care Services and Social Services Agency as well as community stakeholders in Berkeley.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

City staff continue to participate in the implementation of EveryOne Home. EveryOne Home spearheads Alameda County’s Homeless Continuum of Care. Staff will continue to participate in the initiative’s various committees and/or Leadership Board, which includes most public funders of housing and homeless services in the county, as well as leadership from key community based organizations, including those which develop affordable housing. Leadership Board membership helps coordinate efforts across the county. In PY19, City will continue to work with EveryOne Home, Alameda County Behavioral Health Care Services and Social Service Agency to continue to implement the Countywide Coordinated Entry System (CES) for homeless services and will participate in EveryOne Home’s ongoing implementation of multiple CES sites throughout the county. Other recent countywide collaboration efforts include Alameda County’s 2019 Point in Time Homeless Count and report and the ongoing implementation of the Home Stretch registry, an initiative targeting people who are chronically homeless and highly vulnerable.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

In PY19, the City will continue to work with EveryOne Home, Alameda County Behavioral Health Care Services and Social Service Agency to implement the Berkeley Coordinated Entry System (CES) for homeless services and will participate in EveryOne Home’s ongoing implementation of its he Coordinated Entry System throughout the county. These efforts have led to the standardization of screening, intake and assessments protocols across the Continuum of Care to better match people who are homeless with the best fit available housing solution.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Consultation with EveryOne Home, the Alameda-Countywide Continuum of Care, City of Berkeley, the City of Oakland, and the Alameda County Housing and Community Services Department was initiated in 2012. The discussion focused on how to implement the new ESG requirements in a way that would be consistent countywide and would continue the collaboration launched in 2009 with American Recovery and Reinvestment Act (ARRA) Homelessness Prevention and Rapid Re-housing (HPRP) funds. The group held several meetings in PY12, resulting in the development of a policies and procedures manual that was used to implement the Priority Home Partnership Program. The most recent version was attached to the 2015 Consolidated Plan.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	EveryOne Home
	Agency/Group/Organization Type	Services - Housing Services - Children Services - Persons with Disabilities Services - Homeless Services - Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Berkeley adopted EveryOne Home's plan to end homelessness in 2006 and the City continues to participate in the implementation of the plan. See above coordination with EveryOne Home, Alameda County Behavioral Health Care Services and SSA.

2	Agency/Group/Organization	ALAMEDA COUNTY HOUSING & COMMUNITY DEVELOPMENT
	Agency/Group/Organization Type	Services - Housing Services - Children Services - Persons with Disabilities Services - Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	See above coordination with Alameda County.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	EveryOne Home	The City of Berkeley adopted EveryOne Home's plan to end homelessness in 2006 and the City continues to participate in the implementation of the plan.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Not applicable.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City published a public hearing notice on September 28, 2018 in the Berkeley Voice in accordance with its citizen participation plan for a October 17, 2018 Public Hearing at a joint meeting of the Human Welfare and Community Agency and Children (HWCAC), Youth and Recreation Commission (CYRC), Housing Advisory Commission (HAC) and the Homeless Commission. It also sent the notification to residents of public and assisted housing, users of community and senior centers, libraries, and residents being served by over 50 community based agencies funded by the City of Berkeley. The City published a public hearing notice in the Berkeley Voice on March 22, 2019 for its April 23, 2019 Public Hearing at the Berkeley City Council meeting. This notification was also sent to residents of public and assisted housing, users of community and senior centers, libraries, and residents being served by over 50 community based agencies funded by the City of Berkeley.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Mandarin</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p> <p>Berkeley Residents</p>	<p>20 community members attended the October 17, 2018 Public Hearing and 14 people provided testimony. In addition, 1 written comment was received.</p>	<p>Berkeley residents provided testimony regarding the need for improving the homeless services website, strategies and solutions for vehicular dwellers, Section 8 (Berkeley Housing Authority) customer services and assistance with landlord communications, partnerships with health and housing providers, welcoming ex-offenders back into the community, pedestrian safety fair housing/housing discrimination education and services for property taxes assistance for low-income people especially for older, single homeowners.</p>	<p>All comments were accepted. Many of the priorities mentioned are underway and/or are already funded by the City through local, state and federal funds. The City website is currently being redesigned and Section 8 comments were referred to the Housing Authority.</p>	<p>https://www.cityofberkeley.info/Clerk/Commissions/Archive/Pages/Housing_Advisory_Commission_Housing_Advisory_Commission_Archive_Page.aspx</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Housing Advisory Commission (HAC) representatives	February 7, members of the HAC discussed the Annual Action Plan.	HAC members reviewed and discussed the AAP at its February 7, 2019 meeting. No comments were received.	N/A	https://www.cityofberkeley.info/Housing_Advisory_Commission/
3	Public Meeting	Housing Advisory Commission (HAC) representatives	March 7 & 13, members of the HAC discussed the Annual Action Plan.	HAC members reviewed and discussed the AAP at its March 7, 2019 meeting. Comments and questions pertaining to the AAP focused on the process and understanding draft recommendations. At the subsequent special meeting seventeen members of the public spoke. Community concerns included funding organizations located in south Berkeley, particularly two organizations providing workforce development and housing rehabilitation services.	N/A.	https://www.cityofberkeley.info/Housing_Advisory_Commission/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Mandarin</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p> <p>Low income Berkeley Residents</p>	This Public Hearing was held at the April 23, 2019, City of Berkeley Council Special Meeting.	Public comment included testimony from twenty seven individuals concerned about services for low-income persons including: housing rehabilitation for homeowners, deaf and disability related services especially for homeless persons, health care and supportive services for formerly homeless persons, general homeless services, legal services for survivors of domestic violence, programming for youth graduating from Berkeley High School, and more transparency around monitoring agencies and the City's budget process.	N/A.	https://www.cityofberkeley.info/Clerk/City_Council/City_Council_Agenda_Index.aspx

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City will receive \$3,631,791 in federal Housing and Urban Development Department (HUD) funds comprised of \$2,667,120 in CDBG, \$737,273 in HOME and \$227,398 in ESG funds. Additionally, the City will add \$250,531 in CDBG Program Income and \$788,029 in unused CDBG carry over and \$20,000 (projected) in HOME Program Income to these amounts.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$2,667,120	\$250,531	\$788,029	\$3,705,680	\$3,705,680	CDBG funds are allocated to public services, housing services and rehabilitation, and public facility improvements. The City of Berkeley does not currently use CDBG funds for economic development.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation :\$	Program Income: \$	Prior Year Resources :\$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$737,273	\$20,000 (projected)	\$0	\$757,273	\$757,273	The City allocates 10% of the HOME allocation to administration, up to 5% for CHDO operating costs, and 85% to the City Housing Trust Fund.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid rehousing (rental assistance) Rental Assistance Services Transitional housing	227,398	0	0	227,398	227,398	The City of Berkeley uses ESG funds for Rapid Rehousing for literally homeless individuals and families. A small portion of the ESG funds are used to support the County-wide HMIS system. The City allocates 7.5% of the allocation to Planning and Admin.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Most of the housing and community services programs described in the Consolidated Plan will continue to be delivered by nonprofit community based organizations. The City contracts with a wide range of housing and service providers using CDBG, HOME, ESG, Community Services Block Grant (CSBG), General Fund, and other sources of funding. These organizations leverage significant financial and in-kind support from individual community members, foundations, and private organizations that help meet the needs identified in this plan. In addition to leveraging at the individual agency level, the City has historically matched the investment of CDBG, HOME, and ESG dollars with the investment of General Funds. Typically, over two-thirds of the funding for community agency programs comes from General Funds. The City meets the HOME 25 percent match requirement and has accumulated over \$4 million in excess match by investing local funds in HOME eligible affordable housing projects. The City meets the dollar for dollar match requirements for the ESG program by allocating General Funds to various homeless services providers. In PY17 and PY18 two shelter programs received a total of approximately \$600,000 in City General Funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City has long-term leases of City-owned property with non-profit organizations that address the needs identified. Programs currently operating in leased City-owned properties include:

- Dorothy Day House Homeless Shelter;
- BOSS' Harrison House Shelter for Homeless men, women and families;
- BOSS' MASC – a homeless daytime Drop-In Center;
- BOSS' Sankofa House – transitional housing for homeless families; and
- Women's Daytime Drop-In Center– Drop-in services for homeless families.

The City has entered into a Disposition and Development Agreement with the BRIDGE Housing Corporation for the development of City-owned Berkeley Way parking lot as a site for permanent supportive housing, replacement emergency shelter, and permanent affordable housing. BRIDGE is working in collaboration with the Berkeley Food and Housing Project, a local homeless serving organization. The Berkeley Way parking lot is nearly one acre in size and in a central location near the Downtown Berkeley BART station and many nearby amenities. The City has provided \$3.9M in predevelopment funding and has reserved an additional \$23.5M for the project's development. In 2017, the project received its land use entitlements for 89 units of affordable housing, 53 units of permanent supportive housing, and 44 shelter/transitional beds. The City continues to work closely with

the development team to secure full financing for this project.

Discussion

Not applicable.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Supply and Quality	2015	2019	Affordable Housing	BERKELEY	Affordable Housing	CDBG: \$1,476,057 HOME: \$633,431	Rental units constructed: 23 Household Housing Unit Homeowner Housing Rehabilitated: 45

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Improve Public Facilities and Public Services	2015	2019	Non-Housing Community Development	BERKELEY	Non-Housing Community Development & Homelessness	CDBG: \$1,656,199	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 11,613 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 1,042 Persons Assisted Homeless Person Overnight Shelter: 115 Persons Assisted
3	Homeless Prevention and Rapid Re-Housing	2015	2019	Homeless	BERKELEY	Homelessness	ESG: \$227,398	Tenant-based rental assistance / Rapid Rehousing: 25 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Supply and Quality
	Goal Description	CDBG and HOME funds are used to support new affordable housing, rehabilitating existing affordable housing, funding single family rehabilitation for seniors and the disabled, and other housing services, such as loan servicing.

2	Goal Name	Improve Public Facilities and Public Services
	Goal Description	Programs funded under this project serve people who are homeless and people facing housing discrimination. These projects will assist approximately 1,575 people who are homeless and 70 low-income households facing housing discrimination. Additionally, funding is allocated to community facility improvements facilitated the City of Berkeley. The City will allocate \$1,049,370 to the Community Facility NOFA and expects to receive a minimum of 2-6 applications ranging from \$100,000 - \$250,000 in funding requests. The City will continue supporting renovations to the Berkeley Adult Mental Health Clinic and the Berkeley Public Health Clinic in PY19, but no PY19 funds have been allocated to these facility projects.
3	Goal Name	Homeless Prevention and Rapid Re-Housing
	Goal Description	ESG funds will be used for Rapid-Rehousing financial assistance and to support the county-wide Homeless Management Information System (HMIS). Additionally, the COB will utilize the maximum amount for administration activities.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

During PY19, Satellite Affordable Housing Associates will have the Grayson project in construction. Occupancy is expected by July 2019. Grayson will include 22 affordable units and one unrestricted manager’s unit. Six of the 22 units will be reserved for households earning up to 60% AMI (low), four at up to 50% AMI (very low), three at up to 40% AMI (very low), and nine at up to 30% AMI (extremely low). Of the total, 9 are supported by the HOME funds.

Depending the outcome of funding applications during the winter and spring of 2019, BRIDGE Housing Corporation and the Berkeley Food and Housing Project’s Berkeley Way project (53 extremely low income and 89 low income units) and Satellite Affordable Housing Associate’s Oxford Senior Apartments (7 extremely low income and 27 low income units) may go into construction as soon as December 2019.

Projects

AP-35 Projects – 91.220(d)

Introduction

With its CDBG, HOME, and ESG funds, the City of Berkeley will fund eligible projects in the following categories: housing development, rehabilitation and services projects, public services, public/community facility improvement projects, emergency shelter grant programs, program planning and administration, and the Housing Trust Fund.

Projects

#	Project Name
1	City of Berkeley Planning and Administration
2	Single Family Rehabilitation Programs
3	Public Services
4	Housing Services
5	Community Facility Rehabilitation
6	Housing Trust Fund
7	ESG19 - City of Berkeley Rapid Rehousing and HMIS

Table 8 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City continues to fund activities that have been identified as a need.

AP-38 Project Summary

Project Summary Information

1	Project Name	City of Berkeley Planning and Administration
	Target Area	BERKELEY
	Goals Supported	Affordable Housing Supply and Quality Improve Public Facilities and Public Services Homeless Prevention and Rapid Re-Housing
	Needs Addressed	Affordable Housing Homelessness Non-Housing Community Development
	Funding	CDBG: \$573,424 HOME: \$75,727
	Description	The project will fund City staff to plan and administer CDBG and HOME projects.
	Target Date	N/A
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Information about the planned activities is included in Section AP-38 Project Summaries.
2	Project Name	Single Family Rehabilitation Programs
	Target Area	BERKELEY
	Goals Supported	Affordable Housing Supply and Quality
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$767,708

	Description	Activities related to single family rehabilitation efforts will be funded under this project. These projects will cover health and safety improvements as well as accessibility improvements such as the installation of ramps/lifts for low income homeowners and renters.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	45 Households.
	Location Description	Various locations within the City of Berkeley.
	Planned Activities	Activities include health and safety, accessibility, and energy efficiency improvements.
3	Project Name	Public Services
	Target Area	BERKELEY
	Goals Supported	Homeless Prevention and Rapid Re-Housing
	Needs Addressed	Homelessness
	Funding	CDBG: \$453,921
	Description	Funds will be used to provide 1) housing navigation services to chronically homeless individuals through Berkeley's Coordinated Entry system, 2) emergency shelter, and 3) fair housing services.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	1,157 households are expected to be served through these activities.
	Location Description	Berkeley

	Planned Activities	Bay Area Community Services will operate Berkeley's Coordinated Entry System which will screen, conduct intakes, and provide housing navigation services to approximately 972 people. Berkeley Food and Housing Program will provide emergency shelter to approximately 115 adult homeless men. Eden Council for Hope and Opportunity will provide outreach, training, fair housing counseling services to up to 70 households, investigation of an estimated 25 fair housing complaints, 10 tenant/landlord mediations, and 10 fair housing testing/audits with follow-up training for non-compliant property owners.
4	Project Name	Housing Services
	Target Area	BERKELEY
	Goals Supported	Affordable Housing Supply and Quality
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$70,008
	Description	City staff provide loan services to support single family rehabilitation, housing trust fund projects, and other federally funded housing related activities.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The project will serve approximately 106 active housing rehabilitation loans.
	Location Description	Various locations within the City of Berkeley.
	Planned Activities	Services provided under this project will include accounting, processing loan payments and loan payoff demands, deeds of reconveyance, lien releases and loan subordination requests, collections, personal financial analysis and structuring of temporary repayment agreements.
5	Project Name	Community Facility Rehabilitation
	Target Area	BERKELEY
	Goals Supported	Improve Public Facilities and Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$1,202,278

	Description	Activities that fund the rehabilitation of public facilities are funded under this project.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is projected that improved community facility improvements provided by the City of Berkeley administered program will benefit a minimum of 11,613 people. The number of beneficiaries is expected to increase with the completion of both the Mental and Public Health Clinics and the addition of new community facility projects to be identified through the upcoming NOFA.
	Location Description	Various locations within the City of Berkeley.
	Planned Activities	Activities include improving community facilities by funding substantial rehabilitation to applicants of the City administered Community Facility Improvement Program. Additionally, the City of Berkeley’s Adult Mental Health Clinic and the City’s Public Health Clinic will come to completion to serve some of the City’s lowest income and most vulnerable populations.
6	Project Name	Housing Trust Fund
	Target Area	BERKELEY
	Goals Supported	Affordable Housing Supply and Quality
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$488,341 HOME: \$681,546
	Description	Activities that provide funding for City staff in support of projects funded with City of Berkeley Housing Trust Fund dollars, includes funding for projects and CHDO operating funds.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	During PY19, Grayson Street Apartments (23 units, 9 of which are supported by HOME funds) will be under construction. This project will likely be completed in PY19.
	Location Description	Citywide

	Planned Activities	City staff actively facilitate development, rehabilitation and/or preservation of affordable housing through working with developers, other city staff, lenders and other public agencies for the acquisition and rehabilitation of multi-family housing.
7	Project Name	ESG19 - City of Berkeley Rapid Rehousing and HMIS
	Target Area	BERKELEY
	Goals Supported	Homeless Prevention and Rapid Re-Housing
	Needs Addressed	Homelessness
	Funding	ESG: \$227,398
	Description	ESG funds will be used for Rapid Re-Housing, HMIS and City staff to plan and administer the program.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	25 households will be served with rapid rehousing financial assistance.
	Location Description	Various locations.
	Planned Activities	ESG funds will be used to provide financial assistance and housing relocation and stabilization services to rapidly re-house approximately households.

Table 8.1 – Project Summary Information

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

As discussed in section MA-50 of the City’s current Consolidated Plan the City does not have areas of low-income or minority concentrations and therefore does not allocate federal funds geographically.

Geographic Distribution

Target Area	Percentage of Funds
BERKELEY	100

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

Not applicable.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

This section includes HOME-funded units only. Unit counts are broken out two ways: by population served and by type of housing provided. The table below includes information for Grayson Street Apartments, which will be funded with HOME funds in PY19. The City's contract containing HOME funds was executed in November 2017 and construction completion is expected in 2019. The total number of units will equal 23.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	9
Total	9

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	9
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	9

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

Not applicable.

AP-60 Public Housing – 91.220(h)

Introduction

The Berkeley Housing Authority (BHA) is not a department of the City of Berkeley. BHA Board members are appointed by the Mayor and confirmed by the City Council. The Berkeley Housing Authority does not have any public housing.

Actions planned during the next year to address the needs to public housing

Not applicable.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

Not applicable.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City will continue to operate six Shelter Plus Care (S+C) grants and the locally-funded Square One program, providing rental assistance to a minimum of 235 households annually. This includes the City's Housing for Older Adults Project (HOAP) S+C program which provides rental subsidies through the City's Aging Services Division and the COACH grant, which provides rental subsidies and targets people who are chronically homeless. The COACH grant will be expanded in PY19 to serve an additional 53 households. New S+C households continue to be prioritized through Alameda County's Home Stretch registry, a County-wide centralized system which prioritizes people who are chronically homeless and high need with permanent supportive housing opportunities.

During PY19, the City will continue to implement its Coordinated Entry System (CES). It will also participate in EveryOne Home's implementation process of expanding the CES countywide. Outreach and assessing individual needs are important components of the CES and will be expanded in PY19.

In PY17, the City was awarded a three year grant from the County of Alameda to increase services to literally homeless people. The City subcontracted the housing navigation and placement services to Berkeley Food and Housing Project, the CES operator for the northern part of Alameda County. The City also partnered with the cities of Albany and Emeryville. The project is expected to screen and assess over 1,000 people and serve with intensive housing navigation and support a minimum of 170 people.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will continue to provide funding for shelter and transitional housing. In PY17, the City expanded the number of year-round shelter beds from 118 to 148 year-round by increasing its funding to the YEAH! shelter which serves 18-24 year olds. The year-round beds are accessed through the City of Berkeley's Coordinated Entry System that operates 9 a.m. - noon and 1-4 p.m. Monday through Friday. A second shelter reservation period occurs from 7-8 p.m. to fill available BOSS and BFHP shelter beds that are unoccupied.

In addition to the year-round shelter beds, the City funds a winter shelter program. In the past, the winter shelter was activated when inclement weather was forecast (temperature expected to reach 40 or below or rain). The past two seasons, the City has funded a nightly shelter from December to mid-April adding approximately 75-90 beds. In PY18, the expanded winter shelter continued its operations as a nightly shelter serving 56 each night. Depending on funding it may continue to operate as a year

round shelter to expand the number of year-round shelter beds to more than 200.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Berkeley has encouraged its network of providers of services to the homeless to focus their efforts on rapidly re-housing their clients. The City has centralized its funded case management services at the CES to allow for ongoing case management regardless of the person's housing status or enrollment at a particular shelter.

In addition, the City is funding Housing Specialist positions whose only role is to identify, cultivate and maintain partnerships with property owners. These case management and housing opportunities will assist all literally homeless clients in Berkeley but will be primarily targeted at individuals and families who are chronically homeless and have multiple barriers.

In PY17, to better serve its homeless families, the City partnered with the City of Oakland and Oakland homeless service providers to expand its Family Front Door, to include homeless families from Berkeley, Albany and Emeryville. Because families often have different service and housing needs than homeless people who are single, this partnership with family focused providers has improved access to resources for families including shelter and transitional housing opportunities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Coordinated Entry System will provide people who are at imminent risk of becoming homeless (HUD Homeless definition (Category 2) with problem solving support to retain current housing or to locate another housing placement. This will include mediation with family members and friends to keep individuals and families from entering the shelter system. Additionally, in PY17 and PY18 the City allocated \$832,500 to assist permanently and temporarily housed Berkeley residents from being evicted, which includes rental assistance and eviction defense.

Alameda County has mental health, foster youth, health care, and corrections discharge policies

intended to prevent discharges of individuals from these systems into homelessness, described in detail in the Consolidated Plan. The City will continue to participate in countywide efforts to reduce discharges into homelessness.

Discussion

The City of Berkeley's CES provides a single point of entry for people who are homeless to be screened and assessed for a range of City funded homeless programs, including emergency shelters, transitional housing, permanent supportive housing, and rapid rehousing services. All contracted service providers report outcomes based on the countywide outcome standards developed by Everyone Home, in order to inform future adjustments to the service system.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In November 2018, Berkeley voters passed a \$135M bond measure (Measure O) to support affordable housing. The measure as written allows flexibility in identifying priorities. The City is working to determine how this new source of local funds will be used, which will be a major activity during PY19.

The City of Berkeley continues to work on implementation of numerous facets of the Council-adopted Housing Action Plan, which contains a set of actions targeted at preserving existing affordable housing, eliminating barriers, and increasing affordable housing production. For example, the Plan requires staff to “examine and eliminate barriers to developing student housing and senior housing” and “create specific per acre density standards, including standards for projects include density bonus units”.

During the last year, the City made progress in reducing barriers to building Accessory Dwelling Units (ADUs), so-called “granny flats” designed to fit into back yards of parcels with existing single-family homes, to increase housing density. Specifically, Berkeley:

- Updated its ordinance to conform to state law easing ADU development restrictions.
- Went beyond minimum state requirements by removing off-street parking requirements
- Removed restrictions around the relationship of the size between existing primary dwelling units and proposed new ADUs
- Removed development standards which limited the allowed locations for ADU entrances
- Allowed average height calculations for ADUs in the Hillside Overlay district
- Increase allowed height limits for ADUs with flat roofs from 10 feet to 14 feet

Another change to promote affordable housing production removed barriers in the R1-A multifamily housing district, to provide certainty on the size of a second “primary” unit proposed for a parcel with an existing unit.

Beyond the above, the City continues to progress in its Zoning Ordinance Revision Project, which will create new baseline zoning which is easier to understand and administer. A large part of this project involves eliminating code inconsistencies which currently present added challenges to proposed new development. The City also initiated modifications to the Density Bonus section of the Zoning ordinance, which are proposed for City Council adoption in January 2019. These changes will bring the City’s density bonus regulations into conformity with state law meant to ease development restrictions,

and to clarify City requirements in order to provide developers greater certainty, with resulting time/cost savings for development proposals.

Discussion

Not applicable.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Berkeley uses a range of strategies to address the housing, homeless, and community development goals identified in the Consolidated Plan. This section discusses actions planned to foster and maintain affordable housing, to reduce lead-based paint hazards, to reduce the number of poverty-level families in Berkeley, and to coordinate activities in these areas with other entities.

Actions planned to address obstacles to meeting underserved needs

One of Berkeley's major obstacles to meeting underserved needs is the limited amount of federal, state, and local resources available given the diversity of needs in the community and high cost of housing in the Bay Area. The City of Berkeley will continue to pursue new State and Federal resources as available to meet underserved needs.

Actions planned to foster and maintain affordable housing

The City has several programs which foster and maintain affordable housing in Berkeley:

- **Rent Stabilization Program.** In 1980, Berkeley residents passed the Rent Stabilization and Eviction for Good Cause Ordinance. The Ordinance regulates rent levels for approximately 21,000 residential rental units in Berkeley and provides tenants, in more than 26,000 units, protection against unwarranted evictions helping to maintain affordable housing and preserve community diversity.
- **Affordable Housing Mitigation Fee (AHMF).** The City requires developers of new market rate rental housing to pay a fee per unit or to provide 20% as many income and rent restricted units—split evenly between those affordable to households earning 50% or less or 80% or less of the area median income—in lieu of the fee. Fee income goes into the City's Housing Trust Fund to support affordable housing development. In 2016, the City adopted an ordinance requiring that certain units provided under this program are reserved for tenants with Section 8 and Shelter Plus Care.
- **Condominium Conversion Ordinance (CCO).** The CCO governs the conversion of rental apartments and tenancy-in-common buildings to condominiums, and other types of mutual or cooperative housing. It requires owners to pay a mitigation fee. Fee revenue goes into the City's Housing Trust Fund.
- **Commercial Linkage Fee.** The Affordable Housing Mitigation Program was approved on April 20, 1993. It imposed fees on commercial new construction in which the newly constructed gross floor area is over 7,500 square feet.
- **Housing Trust Fund (HTF).** The City of Berkeley created its HTF in 1990 to help develop and preserve below-market-rate housing. The HTF pools funds for affordable housing construction

from a variety of sources with different requirements, makes them available through one single application process to local developers, then monitors development and operation of the funded housing.

- Inclusionary Housing Ordinance for ownership housing. The ordinance requires developers of market rate ownership housing to include affordable ownership units or pay a fee.
- Mortgage Credit Certificate. MCC is a federal income tax credit that provides qualified low-income homebuyers a tax credit worth up to 15 percent of their annual mortgage interest paid on their home loan. MCC recipients adjust their federal income tax withholding, which increases their take-home pay, making monthly mortgage payments more affordable. The City participates in the Alameda County MCC program.
- Senior and Disabled Loan Rehab Program. HHCS administers the program as an effort to preserve the City's housing stock and to assist low- and moderate-income senior and disabled homeowners, funded by CDBG and CalHOME. The applicants receive a zero interest loan, secured by a deed of trust on their home, which is repaid when title to the property changes hands, normally as a result of the sale of the property or inheritance by the owner's heirs.

Actions planned to reduce lead-based paint hazards

The City will continue to comply with the Environmental Protection Agency's Renovation, Repair, and Painting Program in its Senior and Disabled Rehabilitation Loan Program.

The City of Berkeley Public Health Division and the Alameda County Lead Poisoning Prevention Program will work together to increase awareness and knowledge about lead poisoning prevention in Berkeley including providing lead-safe painting classes, in-home consultations, presentations, educational materials, and other services. Rebuilding Together will work with the City of Berkeley and Alameda County Lead Poisoning Prevention Programs to increase awareness of lead issues among their clients and volunteers and to incorporate lead safe work practices into their activities.

The City of Berkeley Childhood Lead Poisoning Prevention Program collaborates with the Berkeley Health, Housing & Community Services Department's State lead-certified Risk Assessor/Inspector, Project Designer, and Project Monitor. The Alameda County Healthy Homes Department also has a HUD Lead Hazard Control grant to remediate lead hazards in approximately 4 qualifying Berkeley housing units that are vacant, or occupied by a low-income household with either a child under 6, a pregnant woman, or a child under 6 years who regularly visits. Berkeley's program also provides case management services to families with children who have elevated blood lead levels. Services range from Public Health Nursing case management for children with blood lead levels above 15 $\mu\text{g}/\text{dL}$ to health

education for children with levels between 5-14 $\mu\text{g}/\text{dL}$.

Actions planned to reduce the number of poverty-level families

The City funds a wide variety of social service programs designed to assist households with poverty level incomes. These programs include childcare and a range of services for special needs populations, which are outlined in other sections of this Consolidated Plan. This section will highlight the City's strategies to increase livable wage employment opportunities by supporting related community services and working with public and private regional partners. Strategies include:

- Funding and refinement of anti-poverty programs provided by community-based organizations and by the City.
- Community agency contracts are outlined in the Annual Action Plan.
- Collaborate actively with CalWORKS (TANF) and Workforce Investment Act programs.
- Continue implementation of the City of Berkeley's Living Wage Ordinance. Foster regional coordination on economic development to benefit low income Berkeley residents.
- Linking homelessness and homelessness prevention programs to employment training and placement opportunities.
- Minimum Wage in Berkeley is currently \$15 and will increase incrementally based on Consumer Price Index (CPI) for the San Francisco Bay Area every July 1. The City's Paid Sick Leave Ordinance was adopted in 2016 and went into effect October 1, 2017 to provide enhanced paid sick leave entitlements beyond what is required by state law.

The City will contract with local workforce development programs to provide training, education and job placement for low income, under-employed, and unemployed residents:

- Inter-City Services provides employment, training, and education and continues to serve veterans as funded under the Governor's 15 percent Discretionary pool of Workforce Investment Opportunity Act (WIOA) funds.
- Biotech Partners operates the Biotech Academy at Berkeley High School, targeting youth from under-represented populations in the fields of science and biotechnology (African American, Latino, South East Asian, female and low-income youth) and who may be at risk of not graduating from high school.
- The Bread Project provides training in culinary arts and bakery production, and includes the formerly incarcerated and refugees as their target population. They operate a social enterprise (wholesale bakery) that creates opportunities for trainees to obtain crucial on-the-job experience.
- Rising Sun Energy Center's Green Energy Training Services (GETS) provides pre-apprenticeship training for the building and construction trades and careers in green and clean technologies, including solar installation, through classroom and hands-on training. Their training calendar

includes women-only cohorts in order to increase the number of women in the building and construction trades. Rising Sun also operates the California Youth Energy Services (CYES) program funded by the CA Public Utilities Commission, providing summer jobs for young people conducting residential energy audits.

- The City's anti-poverty strategy continues to be closely tied to the funding of over 50 community agencies to provide services as described above to enable people in poverty to attain self-sufficiency, support at-risk youth to succeed in school and graduate, and protect the health and safety of low income people.

Actions planned to develop institutional structure

During the next year, the City of Berkeley will continue to coordinate the housing and community services activities within the department through regular senior staff meetings and coordination on specific topics.

Actions planned to enhance coordination between public and private housing and social service agencies

City staff will also continue to participate in the implementation of Everyone Home, the countywide plan to end homelessness. Everyone Home spearheads Alameda County's Continuum of Care. Staff will continue to participate in the initiative's Leadership Board, which includes most public funders of housing and homeless services in the county, as well as leadership from key community based organizations. Leadership Board membership helps coordination efforts across the county. Staff also participates in other committees composed of other funders (such as Alameda County Behavioral Health Care Services and the Social Services Agency) as well as many community based organizations.

Recent countywide collaboration efforts include the 2019 Point in Time homeless survey, count and report and the countywide implementation of CES.

Discussion:

The majority of Berkeley's activities furthering the goals of the Annual Action Plan are provided by community agency partners. This will continue to be the case in PY19.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$250,531
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	\$250,531

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	98.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Berkeley uses no forms of investment other than ones described in §92.205(b), which describes eligible activities for HOME funds.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

No homeownership activities are anticipated for PY19.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

No homeownership activities are anticipated for PY19.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City's policy is not to use HOME funds to pay off outstanding debt on single family or multifamily housing development projects. The City may commit HOME funds to projects that include refinancing with other sources of funds.

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The City, Everyone Home and Countywide representatives are in the process of updating the ESG manual. The most recent version was attached to the 2015 Consolidated Plan.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Alameda County Continuum of Care has initiated its planning process to establish its coordinated assessment system. The countywide system is now being implemented through five regional Housing Resource Centers.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Berkeley was allocated \$227,398 in ESG funding for PY19. The City of Berkeley will utilize the maximum amount possible for administration (7.5 percent of the grant) and allocate funds to support the County-wide Homeless Management Information System. The remaining \$203,667 will be allocated to Bay Area Community Services, the operator of the City of Berkeley's Coordinated Entry System (CES). The CES staff will screen, assess and prioritize homeless clients for rapid rehousing assistance with supporting housing retention services.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The policy-making entity for the City of Berkeley which makes decisions regarding the facilities, services, and other programs to receive funding under the Emergency Solutions Grant (ESG) is the Berkeley City Council. The Berkeley City Council is elected by the citizens of Berkeley. The City cannot mandate that a homeless or formerly homeless individual be on the City Council. Therefore, the City must develop and implement a plan to consult with homeless or formerly homeless individuals in making policies and decisions regarding programs that receiving funding under ESG.

City staff are planning, in conjunction with Everyone Home, to host a forum each year for homeless clients, in order to involve them in policy-making and decisions regarding ESG-funded services. The details have yet to be determined. Formerly homeless people also hold seats on various EveryOne Home Committees.

5. Describe performance standards for evaluating ESG.

The performance standards to be applied to ESG activities is attached as an image labeled Outcome Measures. These standards were developed in 2018-19 through the leadership of Everyone Home (the Continuum of Care)'s Results Based Accountability (RBA) Committee comprised of various representatives: Everyone Home, City of Berkeley, Alameda County Health Care Services Agency and homeless service providers in Alameda County. The matrix provides targets for HUD's System Performance Outcomes and will be reviewed and adjusted overtime to ensure continued improvement.

Attachments

Attachment 1			
Substantial Amendment #1 - Annual Action Plan for PY19			
City of Berkeley CDBG, ESG and HOME Projects for 7/1/2019 - 6/30/2020			
Proj. #	Agency	Project Name	PY19 Amended Allocation
CDBG			
3	Center for Independent Living	Residential Access	\$ 159,660
	Habitat for Humanity	Housing Rehabilitation Grant Program	\$ 250,000
4	HHCS*	Loan Services	\$ 70,008
5	HHCS	Senior and Disabled Rehab Program	\$ 358,048
6	HHCS	Rehab Loans	\$ 150,000
7	HHCS	Housing Development: M/F Rehab	\$ 488,341
8	HHCS	Housing Trust Fund	\$ -
		Subtotal Housing Projects	\$ 1,476,057
9	Bay Area Community Services	Coordinated Entry System	\$ 248,419
10	Berkeley Food and Housing Project	Men's Overnight Shelter	\$ 170,502
11	Eden Housing for Hope and Opportunity	Fair Housing	\$ 35,000
		Subtotal Public Services Projects	\$ 453,921
13	HHCS	Community Facility Improvements	\$ 152,908
14	HHCS	2019 Community Facility Improvement Project	\$ 1,049,370
		Subtotal Public Facilities Projects	\$ 1,202,278
15	HHCS	CDBG Planning and Administration	\$ 573,424
		Subtotal Planning & Admin Projects	\$ 573,424
		**GRAND TOTAL ALL CDBG PROJECTS	\$ 3,705,680
ESG			
16	Berkeley CES Provider - BACS	Rapid Re-Housing Project	\$ 67,228
17	Berkeley CES Provider - BACS	Emergency Shelter and Street Outreach	\$ 136,439
18	HHCS	Homeless Management Information System	\$ 6,676
19	HHCS	Program Planning and Administration	\$ 17,055
		GRAND TOTAL ALL ESG PROJECTS	\$ 227,398
HOME			
20	HHCS	HOME Administration	\$ 75,727
21	CHDO Operating Funds	CHDO Operating Funds	\$ 28,115
22	HHCS	Housing Trust Fund	\$ 653,431
		***GRAND TOTAL ALL HOME PROJECTS	\$ 757,273
Notes:	* HHCS = City of Berkeley Health, Housing & Community Services Department		
	** Assumes \$250,531 in Program Income and \$788,029 in unused carry over funds.		
	*** Assumes \$20,000 in Program Income		

Attachment 2

Systemwide Performance Targets for Rapid Re-Housing Services

Rapid Re-Housing		Target
How Much?	Service Population: Unduplicated count of individuals served (HUD Element, APR Q5a)	observe
	Service Population: Proportion of chronically homeless individuals served (HUD Element, APR Q5a)	observe
	Service Population: Unduplicated count of households served (HUD Element, Annual Performance Report/APR Q8a)	observe
	Service Population: Proportion of chronically homeless households served (HUD Element, APR Q26a)	observe
How Well?	Data Quality: Data entry within 3 days (HUD Element, APR Q6e)	100%
	Data Quality: Completion. Adult participants with income info. recorded in HUD Element at entry and annual or exit assessments (HUD Element, APR Q18)	90%
	Average length of time from enrollment to move in (HUD Element, Apr Q22c)	60% within 2 months
With What Impact?	Are participants growing their income? (HUD Element, APR Q19a3)	50%
	Are participants accessing mainstream benefits? (HUD Element, APR Q20b)	85%
	Are participants enrolled in health insurance? (HUD Element, APR Q21)	85%
	Are we successfully moving people into permanent housing? (HUD Element, APR Q23a&b)	80%
	Exits to Homelessness: What proportion of people exit to homeless destinations? (HUD Element APR Q23a&b)	<5%

Attachment 3

Berkeley Voice
510-723-2850

Legal No. **0006310314**

3235930

BERKELEY, CITY OF
HEALTH, HOUSING & COMMUNITY SVS
2180 MILVIA ST, 2ND FLOOR
BERKELEY, CA 94704

PROOF OF PUBLICATION
FILE NO. PY2019 Annual Action Plan

In the matter of

Berkeley Voice

I am a citizen of the United States. I am over the age of eighteen years and I am not a party to or interested in the above entitled matter. I am the Legal Advertising Clerk of the printer and publisher of the Berkeley Voice, a newspaper published in the English language in the City of Berkeley, County of Alameda, State of California.

I declare that the Berkeley Voice is a newspaper of general circulation as defined by the laws of the State of California, as determined by the order of the Superior Court of the County of Alameda, dated September 3, 1991, in the action entitled "In the Matter of the Petition of the Berkeley Voice to Have the Standing of the Berkeley Voice as a Newspaper of General Circulation Ascertained and Established," Case Number 588221-2. Said order provides that: "Petitioner's prayer for an order ascertaining and establishing The Berkeley Voice as a newspaper of general circulation...within the City of Berkeley, County of Alameda, State of California, is granted." Said order has not been revoked.

I declare that the notice, a printed copy of which is annexed hereto, has been published in each regular and entire issue of the Berkeley Voice and not in any supplement thereof on the following dates, to-wit:

03/22/2019

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.
On this 22th day of March, 2019.



Signature

**NOTICE OF PUBLIC HEARING
BERKELEY CITY COUNCIL**

The Health, Housing & Community Services Department is proposing a Public Hearing addressing the proposed **Annual Action Plan for Program Year (PY) 2019 (7/01/19-6/30/20)** which includes recommended allocations of Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and Home Investment Partnership Program (HOME) funds.

The hearing will be held on **Tuesday, April 23, 2019, at 4:00 P.M.**, in the School District Board Room, 1231 Addison Street, Berkeley, CA 94702.

The proposed **PY 2019 Annual Action Plan** required by the U.S. Department of Housing and Urban Development, outlines the City's housing and community development program for the period July 1, 2019 through June 30, 2020. The plan also outlines the allocation of \$3,663,439 (estimate) in **Community Development Block Grant (CDBG)** funds available for housing related activities, improvement of public facilities, public services, and planning and administration. In addition, the plan outlines the proposed use of approximately \$222,480, the majority of which is used for rapid re-housing financial assistance for people who are homeless in Berkeley under the **Emergency Solutions Grant (ESG)**, and the use of approximately \$684,043 (estimate) in **HOME** funds for affordable housing development and rehabilitation.

Acopy of the agenda material for this hearing will be available on the City's website at www.CityofBerkeley.info as of April 11, 2019.

PUBLIC COMMENT PERIOD: The public also has from March 22, 2019 through April 23, 2019 to submit written comments on the PY2019 Annual Action Plan. **A draft of the Plan is available for public review** at the reference desk of the Berkeley Public Library at 2090 Kittredge Street, and at the Front Desk of the Health, Housing and Community Services Department at 2180 Milvia Street, 2nd Floor between the hours of 9 a.m. and 5 p.m. The Plans are also available on the City's website at <http://www.cityofberkeley.info/ContentDisplay.aspx?id=12160>. For more information or to provide written comments on any of these plans or funding allocations, contact Rhianna Babka at rbabka@ci.berkeley.ca.us or 981-5410.



This meeting is being held in a wheelchair accessible location.

Accommodations Provided Upon Request. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least three business days before the meeting date. Providing at least three working days' notice will help to ensure availability at the meeting.

El Departamento de Servicios de Salud, Vivienda y Servicios Comunitarios propone una audiencia pública para tratar el **Plan de Acción Anual para el -Año (PY) 2019 (7/01/19 -6/30/20)**, el cual incluye las asignaciones recomendadas de fondos de la Beca de Desarrollo del Bloque Comunitario (Community Development Block Grant-CDBG), Beca de Soluciones de Emergencia (Emergency Solutions Grant - ESG) y la beca HOME

La audiencia se llevará a cabo el **martes, 23 de abril del 2019 a las 4:00 P.M.** en la sala de audiencias del Distrito Escolar de Berkeley, ubicada en la Calle Addison 1231, Berkeley, CA 94702.

El **Plan de Acción Anual PY 2019** que cubre el periodo a partir del 1ro de julio del 2019 hasta el 30 de junio de 2020 es un requisito del Departamento de Vivienda y Desarrollo Urbano de los E.E. U.U.(HUD siglas en Inglés) y resume los programas de vivienda y desarrollo comunitario. El plan también enumera la distribución de aproximadamente \$3,663,439 que la Ciudad recibirá por medio de la de la Beca de Desarrollo del Bloque Comunitario (Community Development Block Grant - CDBG) para financiar programas de vivienda, mejoras de infraestructura de edificios públicos, servicios públicos y la administración y planificación de los mismos. Además, el plan también explica el uso propuesto de aproximadamente \$222,480 que en su gran mayoría será usado para la relocalización rápida de vivienda dando ayuda financiera a las personas desamparadas de Berkeley, estos fondos son parte de la Beca de Soluciones de Emergencia (Emergency Solutions Grant - ESG). También explica como se usarán los fondos de la Beca HOME, aproximadamente \$684,043 que se usarán para el desarrollo y rehabilitación de viviendas.

A partir del 11 de abril de 2019, la Agenda de esta Audiencia Pública estará disponible en la página electrónica de la Ciudad de Berkeley www.CityofBerkeley.info

PERIODO DE COMENTARIO PÚBLICO: A partir del 22 de marzo del 2019 y hasta el 23 de abril del 2019, el público podrá presentar comentarios por escrito sobre el Plan de Acción Anual PY 2019. Un borrador del **Plan está disponible al público** en los escritorios de referencia en la Biblioteca Pública de Berkeley localizada en Calle Kittredge 2090, y en el escritorio de recepción del Departamento de Salud, Vivienda y Servicios Comunitarios de la ciudad de Berkeley localizado en la Calle Milvia 2180, 2do Piso, entre las 9 am hasta las 5 pm. El plan también está disponible en el Internet en la página electrónica <http://www.cityofberkeley.info/ContentDisplay.aspx?id=12160>. Si necesitan más información o si desean presentar comentarios por escrito, favor comunicarse con Roxana Andrade-Lizaraburu al 510.981.5402 o por correo electrónico a randrade@cityofberkeley.info.

通告

柏克萊市議會將舉行公聽會，討論聯邦經費分配，計劃建議書，及市民參與計劃。

時間：二零一九年，四月二十三日，星期二，下午四時。

地點：柏克萊市聯合校區，1231 Addison Street

經費包括：社區發展經費(CDBG)，緊急庇護經費(ESG)，及房屋建設經費(HOME)。

並討論計劃建議書，公眾建議書可在二零一九年三月二十二日至二零一九年四月二十三日提交。

詳情請致電：(510) 981 4928 鄭女士查詢

BV 6310314 March 22, 2019

PY19 City of Berkeley Annual Action Plan – Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of Response/ Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons
Email	EveryOne Home – Alameda County Homeless Continuum of Care	N/A	N/A	N/A
Email	Local Businesses	N/A	N/A	N/A
Email	Local Affordable Housing Developers	N/A	N/A	N/A
Email	Faith-based Organizations	N/A	N/A	N/A
City of Berkeley News Page	Email to list serve	One email received.	One: Services for affordable housing should include help or assistance for property taxes for low-income people, especially for older, single homeowners without enough space to rent rooms or part of their houses. Their also should be more info available for people who might need assistance with that.	
Mailer to BHA residents	Public Housing Residents	Fall 2018: 20 persons in attendance at 10/17/2018 Commission Hosted	Attendees at the public hearing suggested improvements in the following areas: improving the homeless services website, strategies and solutions for vehicular dwellers, Section 8 (Berkeley Housing Authority) customer services and assistance with landlord communications, partnerships with health and housing providers, welcoming ex-offenders back	N/A
Flyers at Recreation Centers	South & West Berkeley (NSA)			
Flyers at Affordable Housing Development	Residents of Affordable Housing			

<p>Flyers distributed to over 50 non-profit agencies serving low-income people</p>	<p>Low-income Population, including seniors and persons with disabilities</p>	<p>Public Hearing.</p>	<p>into the community, pedestrian safety and fair housing/housing discrimination education.</p>	
<p>Flyers at two Berkeley Senior Centers</p>	<p>Seniors</p>	<p>Spring 2019: One phone call. Seven emails received. Large attendance at 4/23/19 City Council Public Hearing, including 27 public comments.</p>	<p>Regarding coordination with Housing and Mental health services. Emails in support of two specific programs, one for support services for formerly homeless persons living in subsidized housing, and the second for services for the deaf and disability community. Included testimony from twenty seven individuals concerned about services for low-income persons including: housing rehabilitation for homeowners, deaf and disability related services especially for homeless persons, health care and supportive services for formerly homeless persons, general homeless services, legal services for survivors of domestic violence, programming for youth graduating from Berkeley High School, and more transparency around monitoring agencies and the City's budget process.</p>	