



Office of the City Manager

CONSENT CALENDAR
May 14, 2024

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Terrance Davis, Director of Public Works
 Subject: Contract No. 32300080 Amendment: On-Call Civil Engineering Services, CSW Stuber-Stroeh Engineering Group, Inc.

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 32300080 with CSW Stuber-Stroeh Engineering Group, Inc. for on-call civil engineering services, increasing the contract amount by \$750,000 for a total not to exceed the amount of \$1,500,000 and extending the term of the contract from December 31, 2025, to June 30, 2027.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract amendment is subject to appropriation in the Fiscal Year (FY) 2025 capital improvement program budget for storm in the Clean Storm Water Fund (616). Funding for FY 2026 and FY 2027 is subject to appropriation in the future fiscal years' capital budget based on the department's needs for civil engineering services.

CURRENT SITUATION AND ITS EFFECTS

As the City strives to continue delivering a high-volume of capital improvement initiatives, it is essential that the Engineering Division is supplemented with the resources and expertise of outside civil engineering consultants. These consultants play a crucial role in the design and construction management of a variety of capital improvement projects.

The contract with CSW Stuber-Stroeh Engineering Group, Inc. (CSWST2) was established to provide on-call civil engineering services from FY 2023 through FY 2025, with a not to exceed the amount of \$750,000.

From November 1, 2022, to February 28, 2024, task orders for civil engineering services have been authorized to CSWST2 for approximately 80% of their total contract amount. The scope of work has included design, bidding, and construction support for sanitary sewer, green infrastructure, storm drains, creeks, retaining walls, sidewalks, and other capital improvements, in accordance with the prioritized workload of the Division. Amending the contract with CSWST2 to increase expenditure authority by \$750,000

would address the increasing demands of the City's capital improvement projects. This would result in a total not-to-exceed amount of \$1,500,000.

The services executed by CSWST2 will support the Strategic Plan goal of providing state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

Public Works Engineering Division is experiencing significantly increased workloads resulting from staff vacancies, deferred maintenance, ongoing capital projects, including Measure T1 Infrastructure and Facilities Bond funded projects, and a ramp-up in the City's paving program. The City has used civil engineering consultants to design and manage projects to supplement Staff and provide support with specialized projects for which Staff have limited expertise. On-call contracts provide professional design, engineering, and construction management services when needed and while the Department continues to prioritize filling Staff vacancies in the Engineering Division. With the ever-evolving needs of our community, it is imperative that the Engineering Division has sufficient resources in place to ensure the successful execution of capital projects.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no negative environmental effects of this action. This contract will help ensure the successful completion of capital improvement projects, including complete street projects that facilitate walking and cycling as alternatives to driving and green infrastructure projects, which will contribute to a reduction in peak storm runoff flows, the removal of pollutants from storm runoff, an increase in green space, and a reduction of the urban heat island effect.

RATIONALE FOR RECOMMENDATION

CSW Stuber-Stroeh Engineering Group, Inc. has expertise in civil engineering and can support the City in various capital projects. Given the limited staffing and resources within the Engineering Division, there is a pressing need to augment the department's capabilities to design and execute the numerous projects outlined in the capital program. By amending this contract, the Department can significantly bolster its capacity, enabling planned capital improvement projects to advance with greater efficiency and effectiveness.

ALTERNATIVE ACTIONS CONSIDERED

Council could choose not to amend this contract, which would delay the progress of planned capital improvement projects and result in a reduction in the Department's level of service.

CONTACT PERSON

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Contract Amendments: Contract No. 32300080

CONSENT CALENDAR

CSW Stuber-Stroeh Engineering Group, Inc. for On-Call Civil Engineering Services

May 14, 2024

Attachments:

1: Resolution – Amendment to Contract with CSW Stuber-Stroeh Engineering Group, Inc.

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32300080 AMENDMENT: CSW STUBER-STROEH ENGINEERING GROUP INC. FOR ON-CALL CIVIL ENGINEERING SERVICES

WHEREAS, on September 20, 2022, by Resolution No. 70,535-N.S., the Council authorized Contract No. 32300080 with CSW Stuber-Stroeh Engineering Group, Inc. for on-call civil engineering services, in an amount not to exceed \$750,000 for a three-year period expiring December 31, 2025; and

WHEREAS, the City does not have sufficient in-house resources to perform the volume of necessary civil engineering services within the next one to two years, and

WHEREAS, the City desires to retain on-call civil engineering services for various Public Works projects, including multiple projects generated by the passage of the Measure T1 Infrastructure & Facilities GO Bond; and

WHEREAS, funding is available in the FY 2024 budget, the Clean Storm Fund and funding for future years will be identified and requested for appropriation as project needs arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 32300080 with CSW Stuber-Stroeh Engineering Group, Inc. for on-call civil engineering services, increasing the amount by \$750,000 for a total not to exceed \$1,500,000 and extending the term of the contract to June 30, 2027. A record signature copy of said contract and any amendments will be on file in the Office of the City Clerk.