



Office of the City Manager

RECESS ITEM
CONSENT CALENDAR
May 7, 2024

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront

Subject: Contract Amendments: As-needed Trees Services with Bay Area Tree, Hamilton Tree, Professional Tree, and West Coast Arborist

RECOMMENDATION

Adopt four Resolutions ratifying the action taken by the City Manager during recess authorizing the City Manager to amend contracts with Bay Area Tree Specialists (31900202), Hamilton Tree Service (31900193), Professional Tree Care (31900212), and West Coast Arborists (31900218), for as-needed tree services, increasing the amount by \$500,000 each and extending the terms to May 28, 2026.

NEGATIVE EFFECT IF ACTION IS DELAYED UNTIL AFTER COUNCIL RECESS

The City's ability to handle tree-related emergencies will be reduced until these as-needed tree service contracts can be renewed.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract amendment of \$500,000 each for a total of \$2,000,000 is available in the Fiscal Year (FY) 2025 and (FY) 2026 budget in the Parks Tax Fund (138-52-542-566-0000-000-461-612990) and the Fire Fuel Abatement Fund (011-52-542-566-1001-000-461-612990). The addition of \$500,000 to each of the four contracts will increase the not-to-exceed total contract amount for each contract as follows: Bay Area Tree Specialists (NTE \$1,550,000); Hamilton (NTE \$1,250,000); Professional Tree (NTE \$950,000); and West Coast Arborist (NTE \$1,450,000).

CURRENT SITUATION AND ITS EFFECTS

The City currently has contracts with four tree service providers (Bay Area Tree Specialists, Hamilton Tree, Professional Tree, and West Coast Arborists) to perform various as-needed tree services, primarily consisting of tree and stump removals, tree pruning, and emergency response to storm damage throughout the city on the public right of way, street medians, pathways, and in public parks. To date, staff has identified trees that need to be removed and pruned to reduce fire fuel and improve public safety.

Contract Amendments for As-needed Tree Services w/ Bay Area Tree, Hamilton, Professional, and West Coast Arborist

RECESS ITEM
CONSENT CALENDAR
May 7, 2024

All four contract expire on May 28, 2024 and therefore need to be extended in order to complete this anticipated work.

BACKGROUND

In April 2019, the City issued a Request for Proposal (RFP) for tree services work on an as-needed basis. The City determined that four tree service contractors the criteria described in the RFP and issued contracts to the following: Bay Area Tree Specialists, Hamilton Tree, Professional Tree Care, and West Coast Arborists.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The maintenance of the urban forest and the prevention of destructive urban fires are essential in meeting the City’s Climate Action Goals over the long term.

RATIONALE FOR RECOMMENDATION

Staff has identified trees to be removed and pruned at various parks, on City paths, and along the public right of way which will reduce the fire fuel load and improve public safety. The City does not have the in-house labor or equipment resources to complete these jobs in an efficient manner.

Alternative Actions Considered

None

CONTACT PERSON

Bruce Pratt, Parks Superintendent, 981-6632
Thomas Dodge, Senior Forestry Supervisor, 981-6689

Attachments:

1: Four Resolutions

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900202 AMENDMENT: BAY AREA TREE SPECIALISTS FOR
AS-NEEDED TREE SERVICES

WHEREAS, in April 2019, a Request for Qualifications (RFQ) was issued seeking firms to provide tree services on an as-needed basis; and

WHEREAS, on May 28, 2019, the City determined that Bay Area Tree Specialists met the criteria described in the RFQ and executed contract no. 31900202; and

WHEREAS, on April 14, 2020, the not-to-exceed amount of the contract increased from \$300,000 to \$500,000 by Resolution No. 68,972-N.S.; and

WHEREAS, on September 14, 2021, the not-to-exceed amount of the contract increased from \$500,000 to \$800,000 by Resolution No. 70,024-N.S. and extend the term to May 28, 2023; and

WHEREAS, on March 10, 2023, the City Manager extended the term to May 28, 2024; and

WHEREAS, on June 6, 2023, the not-to-exceed amount of the contract increased from \$800,000 to \$1,050,000 by Resolution No. 70,874-N.S.; and

WHEREAS, to-date, staff has identified trees to be removed and pruned to reduce the fire fuel load and other trees to be pruned to improve the health and safety of the urban forest; and

WHEREAS, funding for this contract amendment of \$500,000 is available in the Fiscal Year (FY) 2025 and (FY) 2026 budget from the Parks Tax Fund (138) and the Fire Fuel Abatement Fund (011).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council ratifies the action taken by the City Manager to execute an amendment to Contract No. 31900193 with Bay Area Tree Specialists for as-needed tree services, increasing the amount by \$500,000 for a not-to-exceed total contract amount \$1,550,000 and extend the term to end on May 28, 2026. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900193 AMENDMENT: HAMILTON TREE FOR
AS-NEEDED TREE SERVICES

WHEREAS, in April 2019, a Request for Qualifications (RFQ) was issued seeking firms to provide tree services on an as-needed basis; and

WHEREAS, on May 28, 2019, the City determined that Hamilton Tree met the criteria described in the RFQ and executed contract no. 31900193; and

WHEREAS, on July 12, 2022, the not-to-exceed amount of the contract increased from \$200,000 to \$500,000 by Resolution No. 70,448-N.S.; and

WHEREAS, on March 10, 2023, the City Manager extended the term to May 28, 2024; and

WHEREAS, on June 6, 2023, the not-to-exceed amount of the contract increased from \$500,000 to \$750,000 by Resolution No. 70,875-N.S.; and

WHEREAS, to-date, staff has identified trees to be removed and pruned to reduce the fire fuel load and other trees to be pruned to improve the health and safety of the urban forest; and

WHEREAS, funding for this contract amendment of \$500,000 is available in the Fiscal Year (FY) 2024 and (FY) 2025 budget from the Parks Tax Fund (138) and the Fire Fuel Abatement Fund (011).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council ratifies the action taken by the City Manager to execute an amendment to Contract No. 31900193 with Hamilton Tree for as-needed tree services, increasing the amount by \$500,000 for a not-to-exceed total contract amount \$1,250,000 and extend the term to end on May 28, 2026. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900212 AMENDMENT: PROFESSIONAL TREE FOR
AS-NEEDED TREE SERVICES

WHEREAS, in April 2019, a Request for Qualifications (RFQ) was issued seeking firms to provide tree services on an as-needed basis; and

WHEREAS, on May 28, 2019, the City determined that Professional Tree met the criteria described in the RFQ and executed contract no. 31900212; and

WHEREAS, on March 10, 2023, the City Manager extended the term to May 28, 2024; and

WHEREAS, on June 6, 2023, the not-to-exceed amount of the contract increased from \$200,000 to \$450,000 by Resolution No. 70,876-N.S.; and

WHEREAS, to-date, staff has identified trees to be removed and pruned to reduce the fire fuel load and other trees to be pruned to improve the health and safety of the urban forest; and

WHEREAS, funding for this contract amendment of \$500,000 is available in the Fiscal Year (FY) 2025 and (FY) 2026 budget from the Parks Tax Fund (138) and the Fire Fuel Abatement Fund (011).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council ratifies the action taken by the City Manager to execute an amendment to Contract No. 31900212 with Professional Tree for as-needed tree services, increasing the amount by \$500,000 for a not-to-exceed total contract amount \$950,000 and extend the term to end on May 28, 2026. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900218 AMENDMENT: WEST COAST ARBORISTS, INC FOR
AS-NEEDED TREE SERVICES

WHEREAS, in April 2019, a Request for Qualifications (RFQ) was issued seeking firms to provide tree services on an as-needed basis; and

WHEREAS, on May 28, 2019, the City determined that West Coast Arborists met the criteria described in the RFQ and executed contract no. 31900218; and

WHEREAS, on September 14, 2021, the not-to-exceed amount of the contract increased from \$200,000 to \$500,000 by Resolution No. 70,025-N.S and extend the term to end on May 28, 2023; and

WHEREAS, on July 12, 2022, the not-to-exceed amount of the contract increased from \$500,000 to \$700,000 by Resolution No. 70,449-N.S.; and

WHEREAS, on March 10, 2023, the City Manager extended the term to May 28, 2024; and

WHEREAS, on June 6, 2023, the not-to-exceed amount of the contract increased from \$700,000 to \$950,000 by Resolution No. 70,877-N.S.; and

WHEREAS, to-date, staff has identified trees to be removed and pruned to reduce the fire fuel load and other trees to be pruned to improve the health and safety of the urban forest; and

WHEREAS, funding for this contract amendment of \$500,000 is available in the Fiscal Year (FY) 2024 and (FY) 2025 budget from the Parks Tax Fund (138) and the Fire Fuel Abatement Fund (011).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council ratifies the action taken by the City Manager to execute an amendment to Contract No. 31900218 with West Coast Arborist for as-needed tree services, increasing the amount by \$500,000 for a not-to-exceed total contract amount \$1,450,000 and extend the term to end on May 28, 2026. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.