



Office of the City Manager

CONSENT CALENDAR  
October 3, 2023

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on October 3, 2023

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$9,284,266**

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Housing Inspection Software	129	Rental Housing Safety Program	\$150,000
FY24 Sidewalk Repair Project	127 133 134 149	State Transportation Tax Measure F Measure BB Private Party Sidewalks	\$1,181,266
Whistleblower Hotline	011	General Fund	\$100,000
Library Technology Roadmap	101	Library Tax	\$100,000
Berkeley Marina Docks D & E Replacement Project	011 606 511 608 501	General Fund State Coastal Conservancy Grant Fund Measure T1 P2 Marina Fund CIP Fund	\$7,753,000
<b>Total:</b>			<b>\$9,284,266</b>

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### CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

### BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

### RATIONALE FOR RECOMMENDATION

Need for the goods and/or services.

### ALTERNATIVE ACTIONS CONSIDERED

None.

### CONTACT PERSON

Darryl Sweet, General Services Manager, Finance, 510-981-7329

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**Attachments:**

1: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance  
After Council Approval on October 3, 2023

- a. Housing Inspection Software
- b. FY 24 Sidewalk Repair Project
- c. Whistleblower Hotline
- d. Library Technology Roadmap
- e. Berkeley Marina Docks D & E Replacement Project

Note: Original of this attachment with live signature of authorizing personnel is on file in  
General Services.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
24-11628-C	Housing Inspection Software	9/21/23	10/24/2023	Cloud-based government software for code enforcement and proactive housing inspections	\$ 150,000.00	129-53-585-635-0000-000-441-613130	Planning / Building Safety	Jenny McNulty, x7451
<b>DEPT. TOTAL</b>					<b>\$ 150,000.00</b>			
24-11629-C	FY 2024 Sidewalk Repair Project	10/12/23	10/31/2023	Repair sidewalk from the 50-50 Sidewalk Program waitlist	\$ 1,181,266.00	\$985,000 in Funding entered in BA 2024/02/944  \$100,000 IN 127, \$100,000 IN 134, \$200,000 in 133, and \$50,000 in 149 in AAO1 Carryover request.	Public Works/ Engineering	Srinivas Muktevi  Terrence Salonga  981-6402  981-6447
<b>DEPT. TOTAL</b>					<b>\$ 1,181,266.00</b>			
24-11630-C	Whistleblower Hotline	1/1/24	Feb-24	Whistleblower Hotline	\$ 100,000.00	011-12-122-000-0000-000-411-612990-	Auditor/Performance	Erin Mullen, 6756
<b>DEPT. TOTAL</b>					<b>\$ 100,000.00</b>			
24-11632-C	Library Technology Roadmap	11/1/2023	12/1/2023	Consultant to map out future of Library technology	\$ 100,000.00	101-22-242-271-0000-000-463-612990-	Library / Director	Henry Bankhead 981-6109
<b>DEPT. TOTAL</b>					<b>\$ 100,000.00</b>			
24-11633-C	Berkeley Marina Docks D & E Replacement Project	Oct-23	Nov-23	Replacement of Marina Docks D & E, including demolition of existing docks, procurement and installation new dock float system, gangway, concrete piling, utilities and other accessories.	\$ 7,753,000.00	PRWT122013  General Fund – \$5.5M 011-52-545-000-0000-000-461-663110-  State Coastal Conservancy Grant Fund – \$1.5M 606-52-545-000-0000-000-461-663110-  Measure T1 P2- \$168,000 511-52-545-000-0000-000-461-663110-  Marina Fund - \$485,000 608-52-545-000-0000-000-461-663110-  CIP Fund- \$100,000 501-52-545-000-0000-000-461-663110-	Parks, Recreation, & Waterfront / Capital Projects-WF	Nelson Lam 6395  Jesus Espinoza 6708
<b>DEPT. TOTAL</b>					<b>\$ 7,753,000.00</b>			
<b>TOTAL</b>					<b>\$ 9,284,266.00</b>			



