

Office of the City Manager

CONSENT CALENDAR
May 23, 2023

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Scott Ferris, Director of Parks Recreation & Waterfront

Subject: Contract: Delta Charter – Bus Transportation Services for Echo Lake

Camp and Select Recreation Division Summer Programs

### RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract with Delta Charter to provide bus transportation services for Echo Lake Youth Camp and select Recreation Division summer programs for a not-to-exceed total amount of \$399,000 over a three-year period, beginning June 1, 2023 and ending June 1, 2026, contingent upon annual budget appropriations.

#### FISCAL IMPACTS OF RECOMMENDATION

The \$399,000 contract over a three-year period averages out to an annual cost of approximately \$133,000.00 per year, depending on programming and the number of participants served. Funding is available in the FY 2023 and FY 2024 budgets in the Camps Fund (Fund 125) and General Fund (Fund 011). Funding is subject to appropriation in the FY 2025 and FY 2026 budgets in the Camps Fund (Fund 125) and General Fund (Fund 011).

### **CURRENT SITUATION AND ITS EFFECTS**

In March 2023, the City conducted a competitive Request for Proposal (RFP) process for bus transportation services for Echo Lake Camp and select Recreation Division summer programs and more than 30 vendors were invited to submit proposals. Staff determined that the proposal from Delta Charter best meets the needs of the City. As a result, staff recommends Council approval of a contract with Delta Charter for a not-to-exceed total amount of \$399,000 for a three-year period beginning June 1, 2023 and ending June 1, 2026.

#### **BACKGROUND**

The City of Berkeley Echo Lake Youth Camp, Teen Weekend, Pre-K Camping Trip, and select Recreation Division summer camp program field trips offer bus transportation as part of the programs. The City had a contract with Lux Bus for bus services for these programs since 2019. The City conducts a competitive RFP process to obtain services for Recreation programs every three years to obtain competitive pricing.

Contract: Delta Bus Service to Echo Lake and Teen Camp

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# **ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS**

The use of buses to provide transportation for Recreation program participants reduces the number of individual cars on the roads, which helps to reduce greenhouse gases, which is a major goal of the City's Climate Action Plan.

# RATIONALE FOR RECOMMENDATION

In the competitive RFP process for bus services for select Recreation programs, Delta Charter provided the proposal that best met the City's needs.

# ALTERNATIVE ACTIONS CONSIDERED

None

### **CONTACT PERSON**

Scott Ferris, Parks, Recreation, and Waterfront Director, 510-981-

### Attachments:

1: Resolution

#### RESOLUTION NO.

CONTRACT: DELTA CHARTER FOR CHARTER BUS TRANSPORTATION SERVICES FOR ECHO LAKE CAMP AND SELECT RECREATION DIVISION SUMMER PROGRAMS

-N.S.

WHEREAS, the City of Berkeley Echo Lake Youth Camp, Teen Weekend, Pre-K Camping Trip, and select Recreation Division summer camp program field trips offer bus transportation as part of the programs; and

WHEREAS, the City had a contract with Lux Bus for bus services for these programs since 2019, and the City conducts a competitive RFP process to obtain services for Recreation programs every three years to obtain competitive pricing; and

WHEREAS, in March 2023, the City conducted a competitive Request for Proposal (RFP) process for bus transportation services for Echo Lake Camp and select Recreation Division summer programs and more than 30 vendors were invited to submit proposals. Staff determined that the proposal from Delta Charter best meets the needs of the City; and

WHEREAS, funding is available in the FY 2023 and FY 2024 budgets in the Camps Fund (Fund 125) and General Fund (Fund 011). Funding is subject to appropriation in the FY 2025 and FY 2026 budgets in the Camps Fund (Fund 125) and General Fund (Fund 011).

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Berkeley that the City Manager is hereby authorized to execute a contract with Delta Charter to provide bus transportation services for Echo Lake Youth Camp and select Recreation Division summer programs for a not-to-exceed total amount of \$399,000 over a three-year period, beginning June 1, 2023 and ending June 1, 2026, contingent upon annual budget appropriations. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.