



Office of the City Manager

CONSENT CALENDAR
May 9, 2023

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on May 9, 2023

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$7,305,000**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Willard Park Clubhouse and Restroom Replacement Project	511	Measure T1	\$6,100,000
Storm Drain Improvements: Trash Capture Devices (TCDs)	616	Clean Storm Water	\$480,000
Central Library HVAC Improvements Project	101	Library - Tax	\$725,000
Total:			\$7,305,000

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and

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construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Darryl Sweet, General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on April 25, 2023
 - a. Willard Park Clubhouse and Restroom Replacement Project
 - b. Storm Drain Improvements: Trash Capture Devices (TCDs)
 - c. Central Library HVAC Improvements Project

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
23-11596-C	Willard Park Clubhouse and Restroom Replacement Project	6/1/23	7/1/2023	Construction services for the Willard Park Clubhouse and Restroom Replacement project.	\$ 6,100,000.00	Measure T1 511-52-545-000-0000-000-461-663110-PRWT122004-511-T1 P2-CONSTRUCT-	Parks, Recreation & Waterfront Department/ Capital Projects Division	Scott Ferris 981-6711 Evelyn Chan x-981-6430
DEPT. TOTAL					\$6,100,000			
23-11599-C	Storm drain Improvements: Trash Capture Devices (TCDs)	4/27/23	5/25/2023	Install Trash Capture Devices for storm drain inlets. Additional amount included in the latest PIF	\$240,000 \$240,000 Total:\$480,000	616-54-623-675-0000-000-473-665120-(PWENSD2308) 616-54-623-675-0000-000-473-665120-(PWENSD2308)	PW/Engineering	Salcedo Ricardo 981-6407 Srinivas Muktevi 981-6402
DEPT. TOTAL					\$480,000			
23-11600-C	Central Library HVAC Improvements Project	5/10/23	6/10/2023	Remove and replace HVAC equipment at Central Library.	\$ 725,000.00	101-22-241-263-0000-000-463-663110-	Library	Titus Chen 981.6410
DEPT. TOTAL					\$725,000			
TOTAL					\$7,305,000			

