



Office of the City Manager

CONSENT CALENDAR  
March 21, 2023

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Lisa Warhuus, Director, Health, Housing, and Community Services

Subject: Contract No. 32300025 Amendment: Non-Profit Intelligence Partners for Flexible Funding program services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute an amendment to Contract No. 32300025 with Non-Profit Intelligence Partners (NPI) to provide Flexible Funding program services through June 30, 2024 in an amount not to exceed \$350,000. This will extend the existing contract by one year and add \$300,000 in funding.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the scope of work in the amount of \$300,000 will be provided from the Mental Health Services Act (MHSA) Community Services and Supports funding category, Fund 315. Funding is available in the Fiscal Year 2023 (FY 2023) budget.

CURRENT SITUATION AND ITS EFFECTS

The Department of Health, Housing, and Community Services' Mental Health Division (HHCS/MH) previously contracted with a community agency to provide fiscal services for the Flexible Funding program. When the community agency notified HHCS/MH that they wanted to discontinue this service because it diverged from their core services, HHCS/MH searched for a vendor that could provide this service and identified only NPI. Contract No. 32300025 with NPI was created as a pilot program to assess whether the arrangement should be expanded. Since NPI has performed well, HHCS/MH would like to extend and expand the contract so each of HHCS/MH's major programs serving different populations can benefit from the Flex Funding program.

BACKGROUND

California's MHSA has significantly changed the provision of mental health services by providing funding to pay for incidental personal needs of Mental Health Division consumers in order to engage them in services, stabilize their housing, and otherwise support health and wellness goals. For low income consumers in mental health services, small expenses can frequently form large barriers to health and wellness. Because evidence shows that relatively small payments can support measurable

improvements in mental health service outcomes, MHSA encourages mental health jurisdictions to make this service available.

The City has previously used other vendors to administer Flex Fund programs, but providing this service has proven to be too complex, too expensive to administer, or misaligned with the other services they provided. After exploring many alternatives, staff were able to identify Non-Profit Intelligence Partners, a local business with a refined focus, enough capacity to meet the City's demands, and a small enough size that they can focus on the fiscal needs of our mental health clients.

#### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

#### RATIONALE FOR RECOMMENDATION

Non-Profit Intelligence Partners is a uniquely qualified local provider of the fiscal agent services required for the Flex Funds program, and has performed well with all tasks required since the initiation of the contract.

#### ALTERNATIVE ACTIONS CONSIDERED

City Council could decide not to approve the attached Resolution and the City could issue a Request for Proposals to attempt to find a different service provider. This was rejected by staff as inquiries to fiscal agent providers clarified that NPI was the only provider qualified and able to provide these specific services.

#### CONTACT PERSON

Conor Murphy, Associate Management Analyst, HHCS, 510-981-7611  
Jeff Buell, Manager of Mental Health Services, HHCS, 510-981-7682

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32300025 AMENDMENT: NON-PROFIT INTELLIGENCE  
PARTNERS FOR FLEXIBLE FUNDING PROGRAM SERVICES

WHEREAS, on September 14, 2021 by Resolution No. 70,012-N.S. City Council approved the Mental Health Services Act (MHSA) Fiscal Year 2021-2022 Annual Update, which included funding for Flexible Funding program services; and

WHEREAS, the services in this contract will enable the Mental Health Division to work with a local fiscal agent services provider, increasing the provision of Flexible Funding program services for our clients; and

WHEREAS, funds in the amount of \$300,000 are available in Fiscal Year 2023 in Fund 315 (Mental Health Services Act).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to execute an amendment to Contract No. 32300025 with Non-Profit Intelligence Partners for Flexible Funding program services increasing the contract by \$300,000 for a total contract not to exceed amount of \$350,000 for the period beginning July 1, 2022 and ending June 30, 2024. A record signature copy of the contract and any amendments will be on file in the Office of the City Clerk.

