



Office of the City Manager

CONSENT CALENDAR  
November 15, 2022

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: Liam Garland, Director, Public Works  
 Subject: Contract Awards: Sharjo, Inc. dba ServiceMaster Recovery Management and Belfor USA Group, Inc. for on-call Emergency Restoration, Mitigation and Remediation Services

RECOMMENDATION

Adopt two Resolutions authorizing the City Manager or designee to execute the following contracts for on-call emergency restoration, mitigation and remediation services, each for a period of December 1, 2022 through December 31, 2025:

1. Sharjo, Inc. dba ServiceMaster Recovery Management for an amount not to exceed \$150,000.
2. Belfor USA Group, Inc. for an amount not to exceed \$150,000.

FISCAL IMPACTS OF RECOMMENDATION

These contracts are for on-call emergency or urgent situations that are beyond the capacity of City staff. Initial funding for potential expenditures is estimated at \$25,000 per contract per year and is available in the Fiscal Year (FY) 2023 budget in the following funds:

Department / Fund	ERMA Account Code	Amount FY 2023
Public Works – Sewer	611-54-625-712-0000-000-472-612990	\$10,000
Public Works – Capital Improvement	501-54-623-677-0000-000-444-624110	\$15,000
Library	101-22-242-273-0000-000-463-612990	\$15,000
Parks, Recreation, Waterfront – Parks Tax	138-52-542-567-0000-000-461-612990	\$10,000
Total FY 2023 Amount		\$50,000

Funding for FY 2024 through FY 2026 of each contract is subject to appropriation in the future fiscal years' budget based on the department's needs for restoration and remediation services.

### CURRENT SITUATION AND ITS EFFECTS

The City of Berkeley Public Works Operations Division requires assistance from restoration companies that can respond to emergency situations 24 hours per day. These may include flood response, water damage, smoke or fire damage, sewer flooding incidents, and other unexpected damage to city property. The Public Works Operations Division is responsible for maintaining 400 miles of sanitary sewer main and laterals and 54 public buildings. Immediate restoration services may be necessary for City-owned buildings or private property impacted by a sewage backup or overflow from the City's main sewer line.

This contract will be able to be accessed by all City Departments including Parks, Recreation and Waterfront, and the Library which also has public buildings that may have emergency restoration and remediation needs.

This contract supports the Strategic Plan Priority of advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

### BACKGROUND

The City of Berkeley issued a Request for Proposals (RFP) on May 27, 2022 Specification # 22-11522-C for two on-call Emergency Restoration, Mitigation and Remediation Services contracts for a three-year term with the option to extend two (2) 24-month options if exercised. On June 14, 2022 the City received only two proposals so the RFP was re-issued on August 9, 2022 and on September 8, 2022 the City received six (6) proposals which were evaluated by a multi-department review panel. Belfor USA Group, Inc. and ServiceMaster were the most responsive and qualified companies to address the future restoration needs of the City with excellent references.

Public Works has used the services of an outside restoration contractor for many years to respond to flooding due to air conditioning malfunction, pipe bursts, fire damage and sewer backups.

### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no negative environmental effects of this action. These contracts will minimize any damage to City facilities and to private property damaged by a sewer backup with timely restoration and remediation response.

### RATIONALE FOR RECOMMENDATION

Belfor USA Group, Inc. and ServiceMaster have particular expertise in restoration and remediation services. These companies received the highest rankings of the companies evaluated and are the best qualified to meet the City's needs. City staff recommends awarding contracts to these contractors to get the best value and timely response for the City. If these contracts are not awarded, the City will not have on-call ability to respond to emergency restoration and remediation needs which would negatively impact City buildings should the restoration needs not be addressed. The City of

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Berkeley does not have the type of equipment or trained staff to perform these restoration and remediation services.

ALTERNATIVE ACTIONS CONSIDERED

Council could choose not to move forward with these contracts, which would inhibit the City's ability to respond to emergency remediation and restoration needs.

CONTACT PERSON

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John Hurtado, Streets & Utilities Superintendent, Public Works, 510-981-6484

Aaron Baker, Facilities Superintendent, Public Works, 510-981-6452

Andrew Brozyna, Deputy Director of Operations, Public Works, 510-981-6396

Attachments:

- 1: Resolution – Contract with Sharjo, Inc. dba ServiceMaster Recovery Management
- 2: Resolution – Contract with Belfor USA Group, Inc.

RESOLUTION NO. ##,###-N.S.

CONTRACT: SHARJO, INC. DBA SERVICEMASTER RECOVERY MANAGEMENT FOR ON-CALL EMERGENCY RESTORATION, MITIGATION AND REMEDIATION SERVICES

WHEREAS, on May 27, 2022 the City released a Request for Proposals (Specification No. 22-11522-C) for two on-call Emergency Restoration, Mitigation and Remediation Services contracts; and

WHEREAS, on August 9, 2022 the Request for Proposals was rereleased, and the City received six submissions, which were reviewed and rated;

WHEREAS, out of the six proposals, the two highest rated companies were considered to provide the best proposals and best qualified to meet the City's needs; and

WHEREAS, the proposal from Sharjo, Inc. dba ServiceMaster Recovery Management, has been found by City staff to be one of the two best proposals responsive to the City's request; and

WHEREAS, funding is available in the FY 2023 budget in the Capital Improvement Fund 501, Library Fund 101, Parks Tax 138, and Sewer Fund 611. In future years, funding will be identified and requested for appropriation as the need arises.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract with Sharjo, Inc. dba ServiceMaster Recovery Management for on-call emergency restoration, mitigation and remediation services for the contract period of December 1, 2022 through December 31, 2025, in an amount not to exceed \$150,000.

RESOLUTION NO. ##,###-N.S.

CONTRACT: BELFOR USA GROUP, INC. FOR ON-CALL EMERGENCY RESTORATION,  
MITIGATION AND REMEDIATION SERVICES

WHEREAS, on May 27, 2022 the City released a Request for Proposals (Specification No. 22-11522-C) for two on-call Emergency Restoration, Mitigation and Remediation Services contracts; and

WHEREAS, on August 9, 2022 the Request for Proposals was rereleased, and the City received six submissions, which were reviewed and rated;

WHEREAS, out of the six proposals, the two highest rated companies were considered to provide the best proposals and best qualified to meet the City's needs; and

WHEREAS, the proposal from Belfor USA Group, Inc., has been found by City staff to be one of the two best proposals responsive to the City's request; and

WHEREAS, funding is available in the FY 2023 budget in the Capital Improvement Fund 501, Library Fund 101, Parks Tax 138, and Sewer Fund 611. In future years, funding will be identified and requested for appropriation as need arises.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract with Belfor USA Group, Inc for on-call emergency restoration, mitigation and remediation services for the contract period of December 1, 2022 through December 31, 2025, in an amount not to exceed \$150,000.

