



Office of the City Manager

CONSENT CALENDAR  
September 20, 2022

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Liam Garland, Director, Department of Public Works

Subject: Contracts: Davey Resource Group, Inc., and HortScience Bartlett Consulting for On-Call Arborist Services

RECOMMENDATION

Adopt two Resolutions authorizing the City Manager to execute the following contracts and any amendments for on-call arborist services for capital improvement projects, each for a period of November 1, 2022, through December 31, 2025:

1. Davey Resource Group, Inc. for an amount not to exceed \$125,000.
2. HortScience Bartlett Consulting for an amount not to exceed \$125,000.

FISCAL IMPACTS OF RECOMMENDATION

Initial funding for the contract for each consultant is available in the Fiscal Year (FY) 2023 Sidewalks capital improvement program budget in the amount of \$185,000 in the Capital Improvement Fund (501) and \$30,000 in Measure T-1 (511) Infrastructure Bond Fund via approval of the First Annual Appropriations Ordinance (AAO1). Initial funding will be in the current T1 Sidewalk Repair project (PWT1SW2201). Funding for FY 2024 through FY 2026 of each contract is subject to appropriation in the future fiscal years' capital budget based on the department's needs for arborist services.

CURRENT SITUATION AND ITS EFFECTS

The City of Berkeley issued a Request for Qualifications (RFQ) on June 28, 2022 (Specification No. 22-11520-C), seeking qualified firms or individuals to provide on-call arborist services for various capital improvement programs and projects.

On July 26, 2022, the City received two Statements of Qualification (SOQs) from arborist firms, which were evaluated by a review panel. Davey Resource Group, Inc. and HortScience Bartlett Consulting were both highly ranked and were determined to be qualified to meet the City's needs and also checked references.

The services support the Strategic Plan goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

### BACKGROUND

In an effort to reduce the Sidewalk 50-50 Program backlog, the Engineering Division of Public Works has significantly ramped up sidewalk repair work. Due to the nature of the sidewalk and its proximity to trees, tree evaluations by certified arborists are necessary in sidewalk repair. Recommendations by a certified arborist can ensure trees are safely pruned or protected during the work. In the past, these recommendations were provided by the Forestry Division of the Parks Recreation and Waterfront Department. The repair work increase has expanded beyond the capacity of their limited staff. On-call contracts offer professional services when needed and reduce the need for hiring additional staff.

### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no negative environmental effects of this action. These contracts will minimize impacts on our Parks Recreation and Waterfront Department and ensure the successful completion of capital improvement projects such as sidewalk repair projects, which will improve accessibility and promote greener modes of transportation.

### RATIONALE FOR RECOMMENDATION

Davey Resources Group, Inc. and HortScience Bartlett Consulting have particular expertise in arboricultural services. These firms received the highest rankings of the firms evaluated and are the best qualified to meet the City's needs. City staff recommends awarding a contract to these consultants to get the best value for the City. It will distribute the anticipated workload, create an alternative source for services, and secure more competitive proposals. If these contracts are not awarded, the City will not have on-call arborist consultant services available, which would negatively impact the City's ability to proceed with planned capital improvement projects. The City has insufficient staffing and resources to provide arborist services for the number of projects in our capital program.

### ALTERNATIVE ACTIONS CONSIDERED

Council could choose not to move forward with these contracts, which would significantly delay the progress of planned capital improvement projects.

### CONTACT PERSON

Farid Javandel, Deputy Director of Public Works, Transportation and Engineering (510) 981-7061  
Joe Enke, Manager of Engineering, Public Works (510) 981-6411

### Attachments:

- 1: Resolution – Contract with Davey Resource Group
- 2: Resolution – Contract with HortScience Bartlett Consulting

RESOLUTION NO. ##,###-N.S.

CONTRACT: DAVEY RESOURCE GROUP INC. FOR ON CALL ARBORIST SERVICES

WHEREAS, on June 28, 2022, the City released a Request for Qualifications (Specification No. 22-11520-C) seeking firms or individuals to provide on-call arborist services for capital improvement projects; and

WHEREAS, on July 26, 2022, the City received two submissions, which were reviewed and rated; and

WHEREAS, the two highest-rated firms would be considered the best qualified to meet the City's needs; and

WHEREAS, the submission from Davey Resource Group, Inc. has been found, by City staff, to be one of the two highest-rated firms, responsive to the City's request; and

WHEREAS, funding is available in the FY 2023 budget in the Capital Improvement Fund 501 and Measure T1 Infrastructure and Facilities Bond Fund 511. In future years, funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Davey Resource Group, Inc for on-call arborist services for the contract period of November 1, 2022, through December 31, 2025, in an amount not to exceed \$125,000. A record signature copy of the said contract and any amendments are to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: HORT SCIENCE BARLETT CONSULTING FOR ON CALL ARBORIST SERVICES

WHEREAS, on June 28, 2022, the City released a Request for Qualifications (Specification No. 22-11520-C) seeking firms or individuals to provide on-call arborist services for capital improvement projects; and

WHEREAS, on July 26, 2022, the City received two submissions, which were reviewed and rated; and

WHEREAS, the two highest-rated firms would be considered the best qualified to meet the City's needs; and

WHEREAS, the submission from Hort Science Barlett Consulting has been found, by City staff, to be one of the two highest rated firms, responsive to the City's request; and

WHEREAS, funding is available in the FY 2023 budget in the Capital Improvement Fund 501, Measure T1 Infrastructure and Facilities Bond Fund 511. In future years, funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Hort Science Barlett Consulting for on-call arborist services for the contract period of November 1, 2022, through December 31, 2025, in an amount not to exceed \$125,000. A record signature copy of the said contract and any amendments are to be on file in the Office of the City Clerk.