



Office of the City Manager

CONSENT CALENDAR  
September 20, 2022

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: LaTanya Bellow, Acting Director, Information Technology

Subject: Contract No. 084349-1 Amendment: AMCS Group Inc. for Zero Waste PC Scale Software Maintenance and Professional Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 084349-1 with AMCS Group, Inc. to provide additional maintenance support and professional services for the Public Works Department's Zero Waste Scale House in an amount \$45,000 for a total contract amount not to exceed \$261,282 and extending the term from July 1, 2022 through June 31, 2025.

FINANCIAL IMPLICATIONS

Funds for this contract are allocated in the Department of Public Works' Zero Waste Tech Services – Software Maintenance Fund. Spending for this contract amendment for maintenance support and professional services in future fiscal year is subject to Council's approval of the proposed citywide budget and annual appropriation ordinances.

\$45,000 July 1, 2022 – June 30, 2025: Maintenance and Professional Services  
Budget Code 601–35–362–377–0000–000–472–613130–  
(Public Works Department Zero Waste Tech Svcs – Software Maint Fund)

CURRENT SITUATION AND ITS EFFECTS

The Department of Public Works Zero Waste Division uses AMCS, formerly PC Scale, software to (1) accept payment from drive-in customers, (2) facilitate monthly billing to larger routine customers, and (3) provide accurate tonnage readings and report metrics for refuse, recycling, and organics collected by City trucks. This software has streamlined Zero Waste operations which now processes approximately 430 transactions a day resulting in approximately \$25,000 in daily revenue. This amendment seeks to extend support and maintenance through June 2025.

## BACKGROUND

In 2009, the Public Works Department, in coordination with the Information Technology Department, developed a Request for Proposal (RFP) (Specification No. 08-10316-C) for an Integrated Software System for the Transfer Station. The intention of this RFP was to replace the City's existing scale house system which was outdated and no longer supported by a reliable vendor. Four responses were received to the RFP. A review panel comprised of Zero Waste, Information Technology and Finance/Customer Service staff evaluated the proposals. PC Scale Inc. scored the highest in the evaluation process and was selected.

In 2010, with the Council approval, the City entered into a contract agreement with PC Scale Inc. to provide new scale house software. PC Scale Inc. successfully installed their server and client-based software, provided customized programming integration with Accounts Receivable (MR) and Utility Billing (CX) modules within FUND\$, and provided training to all scale house staff. (Contract No. 8432)

In 2014, the Council approved a contract extension with PC Scale who continued to provide excellent customer service and software maintenance. (Contract No. 8432A)

In late 2014, the AMCS Resource Technology Group acquired PC Scale Inc.

On May 5, 2018, the Council authorized the City Manager to execute an amendment to Contract No. 8432 to provide additional maintenance and support services for an amount not to exceed \$216,282 and extend the term through June 30, 2020. (Contract No. 8432B)

On May 15, 2020, the City extended the term of the contract from 6/30/2020 to 6/30/2021.

On March 8, 2021, the City extended the term of the contract from 6/30/2021 to 6/30/2022.

## ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The AMCS software provides detailed reporting metrics on waste management for various oversight agencies such as the EPA. This ensures that the City follows proper waste management protocols that are in line with regulations that keep the City clean. Furthermore, the implementation of the digital signature pads at the scale house have reduced the number of receipts from three to one (a 66% decrease in the use of paper) thus working toward the City's goal of achieving zero waste to landfills.

## RATIONALE FOR RECOMMENDATION

The AMCS software has improved customer service, streamlined operations, and assisted with providing accurate data collection of tonnage for refuse, recycling and organics. AMCS has provided excellent support and consulting services.

ALTERNATIVE ACTIONS CONSIDERED

City Staff believes that the AMCS software fits with the City's operational and financial objectives. As such, City Staff has not considered replacing AMCS software at this time.

CONTACT PERSON

LaTanya Bellow, Acting Director, Information Technology, 510.981.7012

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 084349-1 AMENDMENT: AMCS GROUP INC. FOR ZERO WASTE  
PC SCALE SOFTWARE MAINTENANCE AND PROFESSIONAL SERVICES

WHEREAS, in 2009, a Request for Proposal (Specification No. 08-10316-C) for an Integrated Software System for the Transfer Station was released, and PC Scale, Inc. was identified as the vendor who could provide the best value to the City; and

WHEREAS, in 2010, Council approved an amount not to exceed \$137,740 (Contract No. 084349-1, formally 8432) to enter into the contract with PC Scale, Inc. to provide new scale house software; and

WHEREAS, on September 30, 2014, by Resolution No. 66,729 – N.S., the Council approved a contract extension an amount not to exceed \$172,098 (Contract No. 084349-1) with PC Scale, Inc. for continued maintenance services and support; and

WHEREAS, in late 2014, the AMCS Resource Technology Group acquired PC Scale Inc.; and

WHEREAS, on May 5, 2018, by Resolution No. 68,037 – N.S., the Council approved a contract extension an amount not to exceed \$216,282 (Contract No. 084349-1) with PC Scale, Inc. for continued maintenance services and support; and

WHEREAS, the City seeks to amend the existing contract to provide maintenance services and support from PC Scale, Inc., and funding for this recommendation is available in the Department of Public Works' Zero Waste Tech Services – Software Maintenance Fund in the amount of \$45,000; and

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend Contract No. 084349-1 with PC Scale, Inc. to provide maintenance services, and support for the Zero Waste Software Maintenance System in an amount not to exceed \$45,000 for a total contract amount not to exceed \$261,282 and extending the term from July 1, 2022 through June 30, 2025.