



Office of the City Manager

CONSENT CALENDAR
June 28, 2022

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Liam Garland, Director, Department of Public Works
Subject: Contract No. 10516 (ERMA Contract No. 114128-1) Amendment:
Community Design and Architecture for On-Call Transportation Planning
Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to amend Contract No. 10516 (ERMA Contract No. 114128-1) with Community Design and Architecture for On-Call Transportation Planning Services, increasing the contract by \$150,000, for a total amount not to exceed \$650,000.

FISCAL IMPACTS OF RECOMMENDATION

As on-call services are needed for various capital projects, funding will be made available, subject to appropriation in the FY 2023 Transportation Capital Budget. Task orders will be issued only when necessary funds are available and appropriated. Funding sources anticipated to be utilized depending on the project are the State Transportation Grants Fund (Fund 306), Measure BB Local Streets and Roads Fund (Fund 134), and Measure BB Bicycle and Pedestrian Program Fund (Fund 135).

Current contract amount	\$ 500,000
Contract amendment	\$ 150,000
Total revised not-to-exceed amount	\$ 650,000

CURRENT SITUATION AND ITS EFFECTS

This amendment to the Community Design and Architecture (CD&A) On-Call Transportation Planning Services contract is necessary for the uninterrupted continuation of ongoing projects and programs. The not to exceed amount of the current On-Call Transportation Planning Services contract with CD&A is insufficient to cover the originally-planned work and additional time-critical services necessary for delivery of transportation planning and design projects. Pending projects include the grant-funded redesign of bus stops on University Avenue between Sacramento Street and San Pablo Avenue.

BACKGROUND

On June 28, 2016, Council authorized the City Manager to execute a contract with CD&A for On-Call Transportation Planning Services for an amount not to exceed \$500,000.

This culminated in Contract No. 10516, effective July 1, 2016 through June 30, 2021 with an option to extend the expiration date. This option has been exercised, resulting in a contract expiration date of June 30, 2023.

In 2019, CD&A provided previously unanticipated staff augmentation services to complete the deployment of the Bay Wheels bicycle sharing stations after another firm that had provided these services declined to continue to provide them. In addition, CD&A has been utilized to provide consultant support for designing improvements at bus stops, which was not anticipated at the time that their on-call consulting contract was executed. This work has increased because the California Affordable Housing and Sustainable Communities grant program utilized to fund multiple affordable housing projects in Berkeley over the past few years also requires a “Transportation Related Amenities” component. Improvements at bus stops are eligible under this component and help make the overall application more competitive, bringing the City funding both for these transportation amenities and affordable housing. CD&A is well qualified for the design work for these bus stops due to their prior experience working on design guidelines for AC Transit bus stops.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no anticipated negative environmental or climate effects of this action.

RATIONALE FOR RECOMMENDATION

CD&A has necessary design and project management expertise to continue work on existing projects, and they are also well-equipped to provide additional unexpected time-critical services for transportation planning and design projects.

ALTERNATIVE ACTIONS CONSIDERED

Council could choose not to amend CD&A’s contract, in which case upcoming transportation projects would be delayed, resulting in the potential loss of grant funding for projects in the planning and design phase.

CONTACT PERSON

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Attachments:

- 1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 10516 (ERMA Contract No. 114128-1) AMENDMENT: COMMUNITY DESIGN AND ARCHITECTURE FOR ON-CALL TRANSPORTATION PLANNING SERVICES

WHEREAS, Council authorized the City Manager to enter into a contract with Community Design and Architecture for On-Call Transportation Planning Services for an amount not to exceed \$500,000 on June 28, 2016 (Resolution No. 67,586-N.S.), and Contract No. 10458 was subsequently executed, effective July 1, 2016 to June 30, 2021; and

WHEREAS, the City Manager has extended the contract expiration date to June 30, 2023 under her administrative authority; and

WHEREAS, Community Design and Architecture has provided previously unanticipated staff augmentation services that reduced their remaining contract capacity for critical transportation planning and design services; and

WHEREAS, Community Design and Architecture has necessary planning, design, and project management expertise to continue work on existing projects and programs; and

WHEREAS, an amendment to Community Design and Architecture's On-Call Transportation Planning Services contract would allow for the uninterrupted continuation of transportation planning and project design services for time-sensitive projects and programs; and

WHEREAS, funding will be made available subject to appropriation in the FY 2023 Transportation Capital Budget as services are needed; and

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 1 (ERMA Contract No. 114128-1) with Community Design and Architecture for On-Call Transportation Planning Services, increasing the contract by \$150,000, for a total amount not to exceed \$650,000.

