



Office of the City Manager

CONSENT CALENDAR
June 28, 2022

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Liam Garland, Director, Department of Public Works
Subject: Contract No. 10458 Amendment: Alta Planning and Design, Inc. for On-Call Transportation Planning Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to amend Contract No. 10458 with Alta Planning and Design for On-Call Transportation Planning Services, increasing the contract by \$150,000, for a total amount not to exceed \$750,000.

FISCAL IMPACTS OF RECOMMENDATION

As on-call services are determined to be needed for various capital projects, funding will be made available subject to appropriation in the FY 2023 Transportation Capital Budget. Task orders will be issued only when necessary funds are available and appropriated. Funding sources anticipated to be utilized depending on the project are the State Transportation Grants Fund (Fund 306), Measure BB Local Streets and Roads Fund (Fund 134), and Measure BB Bicycle and Pedestrian Program Fund (Fund 135).

Current contract amount	\$ 600,000
Contract amendment	\$ 150,000
Total revised not-to-exceed amount	\$ 750,000

CURRENT SITUATION AND ITS EFFECTS

This amendment to the Alta Planning and Design (Alta) On-Call Transportation Planning Services contract is necessary for the uninterrupted continuation of ongoing projects and programs. The not to exceed amount of the current On-Call Transportation Planning Services contract with Alta is insufficient to cover the originally-planned work and additional time-critical services necessary for the delivery of transportation planning and design projects. Pending projects include the new Bicycle Plan Update and the design of the grant-funded Parker-Mabel-Bonar bike boulevard. The Bicycle Plan is required to be updated every five years in order to maintain the City's eligibility to compete for grant funding from the State and regional sources.

BACKGROUND

On June 28, 2016, Council authorized the City Manager to execute a contract with Alta for On-Call Transportation Planning Services for an amount not to exceed \$600,000. This culminated in Contract No. 10458, effective July 1, 2016 through June 30, 2021, with an option to extend the expiration date. This option has been exercised, resulting in a contract expiration date of June 30, 2023.

In 2020, Alta provided staff support services on time-sensitive grant-funded projects after an Associate Planner position in Public Works became vacant. In addition, Alta has been utilized to provide consultant support for the following previously unanticipated uses: the development of complex, successful grant applications for submission to the Active Transportation Program in response to calls for projects released by the California Department of Transportation, revisions to the draft 2017 Bicycle Plan in response to Council feedback, and the design of protected bicycle lanes on Adeline Street north of Ashby after this street segment was added into the City's Street Rehabilitation Plan.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no anticipated negative environmental or climate effects of this action. The execution of this contract amendment will help ensure the successful completion of several ongoing projects including the new Bicycle Plan and the design of a bike boulevard project, which facilitate walking and cycling as alternatives to driving. This in turn promotes environmental sustainability and meets the Strategic Plan goal of providing state-of-the-art, well-maintained infrastructure, amenities, and facilities.

RATIONALE FOR RECOMMENDATION

Alta has the necessary design and project management expertise to continue work on existing projects, and they are also well-equipped to provide additional unexpected time-critical services for transportation planning and design projects.

ALTERNATIVE ACTIONS CONSIDERED

Council could choose not to amend Alta's contract, in which case upcoming transportation projects would be delayed, resulting in the potential loss of grant funding for projects in the planning and design phase.

CONTACT PERSON

Farid Javandel, Deputy Director, Public Works Transportation, (510) 981-7061
Beth Thomas, Principal Planner, Public Works Department, (510) 981-7068

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 10458 AMENDMENT: ALTA PLANNING AND DESIGN FOR ON-CALL TRANSPORTATION PLANNING SERVICES

WHEREAS, Council authorized the City Manager to enter into a contract with Alta Planning and Design for On-Call Transportation Planning Services for an amount not to exceed \$600,000 on June 28, 2016 (Resolution No. 67,586-N.S.), and Contract No. 10458 was subsequently executed, effective July 1, 2016 to June 30, 2021; and

WHEREAS, the City Manager has extended the contract expiration date to June 30, 2023 under administrative authority; and

WHEREAS, Alta Planning and Design has provided previously unanticipated staff support services that reduced their remaining contract capacity for critical transportation planning and design services; and

WHEREAS, Alta Planning and Design has the necessary planning, design, and project management expertise to continue work on existing projects and programs; and

WHEREAS, an amendment to Alta Planning and Design's On-Call Transportation Planning Services contract would allow for the uninterrupted continuation of transportation planning and project design services for time-sensitive projects and programs; and

WHEREAS, funding for this contract amendment is available in the State Transportation Grants Fund (Fund 306), Measure BB Local Streets and Roads Fund (Fund 134), and Measure BB Bicycle and Pedestrian Program Fund (Fund 135). Funding will be subject to appropriation in FY 2023 as projects arise; and

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 10458 with Alta Planning and Design for On-Call Transportation Planning Services, increasing the contract by \$150,000, for a total amount not to exceed \$750,000.

