



Office of the Mayor

SUPPLEMENTAL AGENDA MATERIAL for Supplemental Packet 2

Meeting Date: December 14, 2021

Item Number: 44

Item Description: FY 2021 Year-End and FY 2022 First Quarter Budget Update

Submitted by: Mayor Jesse Arreguín

This supplemental material contains the Mayor's Budget recommendations as reviewed and positively recommended at the December 13, 2021 meeting of the Budget & Finance Committee.

GENERAL FUND EXCESS EQUITY CALCULATION		
FY 2021 Beginning Balance	\$	40,594,945
FY 2021 Revenues (Includes \$11.4 million from Reserve Funds)	\$	232,028,202
FY 2021 Expenditures	\$	(226,901,811)
G. F. Encumbrances Restricted (AAO #1)	\$	(8,451,781)
Salary Increases and Staff COLAs	\$	(4,695,987)
FY 2022 PEPRA Ramp Down	\$	(339,008)
R2 Shift Training; R2 Shift Cancellation	\$	(214,000)
Fair Labor Standards Act Settlement Agreements	\$	(207,452)
COLA/CalPERS PEPRA coverage	\$	(179,551)
Available Balance	\$	<u>31,633,557</u>
Less:		
Measure U1 Ending Fund Balance	\$	(973,695)
Measure P Ending Fund Balance	\$	(17,032,253)
G.F. Carryover (AAO #1)	\$	(4,405,774)
Total Restricted & Carryovers	\$	<u>(22,411,722)</u>
FY 2022 Available Excess Equity*	\$	<u>9,221,835</u>
Allocation to Reserves	\$	4,110,918
Excess Equity Balance	\$	<u>5,110,917</u>
Recommended Allocations of Excess Equity	\$	<u>5,069,609</u>
Unallocated GF Balance	\$	41,308
<i>*Includes excess FY 2021 Excess Property Transfer Tax revenue of \$4,969,955. \$406,952 to repay loan to the Workers Compensation fund for the purchase of Premier Cru will be included in AAO#1.</i>		

Measure P	
FY 2021 Beginning Measure P Balance	\$ 9,859,779
FY 2021 Measure P Revenues	\$ 10,919,576
FY 2021 Measure P Expenditures	\$ (3,747,102)
FY 2021 Ending Measure P Balance	\$ 17,032,253

Measure U1	
FY 2021 Beginning U1 Balance	\$ -
FY 2021 Measure U1 Revenues	\$ 4,818,740
FY 2021 Measure U1 Expenditure Transfer	\$ (3,845,045)
FY 2021 Ending Measure U1 Balance	\$ 973,695

Mayor's December 2021 General Fund Budget Recommendations			
City Manager Recommended Items Funded			
Department	Item	Amount	Comments
City Clerk	Konica Minolta Business Systems/OnBase Version Upgrade and Training	50,000	For agenda review and packet creation software; Project to start in February 2022
City Manager	Data Entry to input pages into Website project	70,000	Funds needed to complete website project in January 2022
Finance	Deputy Director of Finance	268,812	Position is essential to managing the operations of the Finance Department and provide support to the Director of Finance
Fire Department	Priority Dispatching: \$83,000		Funding needed for the development of a Priority Dispatching program in Fire
Fire	FY 2015 Ground Emergency Medical Transport Overpayment	150,660	City was overpaid by the State in FY 2015 for Ground Emergency Medical Transport program and must now return those funds to the State.
Fire	Gurneys	39,714	Funds needed to maintain the City's lease contract for ambulance gurneys
Health, Housing & Community Svcs.	African American Holistic Resource Center	52,037	Funds needed for development of the African American Holistic Resource Center
Non-Departmental	Transfer to Workers' Compensation Fund for Premier Cru loan repayment: \$406,952		Loan from Workers' Compensation Fund and repayment plan approved by Council on 3/28/17
Parks, Recreation & Waterfront	West Campus Pool Filters/Plaster	510,000	Approved for Pre-Funding in AAO #1 in June 2021. Work can not be delayed, otherwise we may impact summer programming or may be subject to an indefinite closure at West Campus pool.
Planning	Deputy Director of Planning	32,163	Restoring the Deputy Director position in the Planning Department is necessary to improve operations, customer service and succession planning.
Public Works	Dwight-California Intersection Improvements	323,807	Appropriate balance of Mayor/Council Budget referral from FY 2019 AAO#1 process so that project can continue. Project was put on hold.

Public Works	BerkDOT	100,000	To continue the study of potential BerkDOT or alternate organizational structure (Council referral)
Public Works	Public Restroom People's Park	83,428	Appropriate funds received from Enclave Partners for a public restroom at People's Park
Information Technology	Enterprise Zoom License	68,832	Funds for Enterprise for Zoom Government License pilot program
Police	School Crossing Guards	77,156	Hire 4 School Crossing Guard positions to fully cover all 18 Crossing Guard posts
City Attorney	Litigation Costs	250,000	
Information Technology	Cybersecurity for Telecommuting Needs	603,000	Amount needed now for project. Remaining \$216,000 can be deferred to June 2022.
City Manager	Community Survey	85,000	Approved for Pre-Funding in AAO #1 in June 2021.
Total Department Requests		2,764,609	

Council Referrals Funded			
Referred By	Item	Amount	Comment
Taplin and Kesarwani	Security Cameras in the Public Right Of Way at Intersections Experiencing Increased Violent Crime, and Environmental Safety Assessment for High Crime Areas*	1,300,000	*Funding of Cameras Conditioned on Development and adoption of Use Policy prior to deployment and Siting of Cameras in District 1 and District 2 locations and at 62nd & King (District 3)
Bartlett	Homeless Outreach Coordinator for South Shattuck Avenue and Adeline Street	100,000	
Robinson and Mayor Arreguin	Durant Parklet and Telegraph Plaza Improvements	60,000	
Taplin, Bartlett, Mayor Arreguin, and Wengraf	Berkeley Ceasefire	200,000	
Taplin	George Florence Park/10th Street Traffic Calming	220,000	Approved for Pre-Funding in AAO #1 in June 2021.
Hahn	Solano-Peralta Park restoration and improvements	80,000	
Taplin	Strawberry Creek Lodge Food Program	100,000	
Bartlett and Mayor Arreguin	Commitment to Habitat Recovery	100,000	
Wengraf	Budget Referral to the City Manager to Improve Pedestrian Safety where Sidewalks are Not Provided	100,000	
Mayor Arreguin	Supply Bank	25,000	
Mayor Arreguin	Berkeley Age-Friendly Continuum	20,000	
Total Council Referrals		2,305,000	
Total Recommended Allocations		5,069,609	
Unspent Excess Equity Funds		41,308	
First Priority to be funded in AAO #2, May 2022			
Harrison and Bartlett	Budget Referral and Resolution Establishing a Pilot Existing Building Electrification Installation Incentives and Just Transition Program with Pre-Qualified Contractors Meeting Minimum Labor Standards to Assist New Property Owners, Renters and Existing Property Owners with Transition to Zero-Carbon Buildings**	1,500,000	**Funding for Building Electrification Pilot Conditioned on Prioritizing Affordable Housing Projects first and property owners at or below 120% of the Area Median Income

Tier 2 (Non-Critical Operational Needs that maybe on hold or have existing funding) UNFUNDED			
Department	Item	Amount	Comments
Finance	Tax Assessment System Replacement	300,000	Project on hold till FY 2023
Information Technology	IT Move to 1947 Center Street	770,000	Adjustment to FY 2022 General Fund Baseline recommended for Pre-Funding in AAO #1. Move is currently on hold
Information Technology	IT 2180 Milvia/4th Floor Rent	106,017	Adjustment to FY 2022 General Fund Baseline recommended for Pre-Funding in AAO #1. Could possibly fund from existing budget
Information Technology	Cybersecurity for Telecommuting Needs	216,000	2nd Half of \$1.638 million allocation; Initial funds still have not been fully spent yet in FY 2022. This is the remaining amount which can be deferred to June 2022.
Police	Police Overtime	1,000,000	Adjustment to FY 2022 General Fund Baseline recommended for Pre-Funding in AAO #1. Baselline funding for overtime may be sufficient for overtime costs in FY 2022
Total Department Items		2,392,017	
Council Referrals Referred to FY 2023-24 Biennial Budget Process			
Referred By	Item	Amount	Comment
Bartlett	Infrastructure and Affordable Housing Finance Plan for Adeline Corridor	200,000	Incorporate in scope of SF Foundation Grant for Ashby BART Affordable Housing finance
Robinson, Mayor Arreguin, and Hahn	Telegraph Public Realm Plan Implementation	500,000	Recommend for funding through UC Annual Payment in 2022
Taplin	Curtis Street Traffic Diverters	100,000	
Taplin	Pedestrian Crossing Improvements at Ashby and Acton	100,000	
Taplin	Russell Street Bicycle and Pedestrian Improvements	360,000	
Harrison	Allocate General Fund Revenues to Support Pilot Program Offering Free AC Transit on Sundays in Berkeley	500,000	
Robinson	Public Bank East Bay	50,000	
Taplin	Sidewalk Repair on Arterial Streets	600,000	
Taplin	Reckless Driving and Sideshow Deterrence Improvements		
Taplin	West Berkeley Residential Preferential Parking (RPP)	1,590,151	
Taplin, Droste, and Wengraf	Automated license plate readers for community safety improvement		
Public Works	Ped Xing Signal @ intersection of Shattuck & Prince	100,000	

Public Works	Traffic Calming at MLK and Stuart Street	100,000	
Taplin, Mayor Arreguin, Harrison, and Hahn	Resolution Recognizing Housing as Human Right: Referring to City Manager Several Measures to Begin Developing Social Housing in the City of Berkeley	300,000	
Council Referrals Deferred		4,500,151	

Tier 3 (Non-Urgent Operational Needs Recommend FY 2023 & FY 2024 Budget Consideration) UNFUNDED			
Department	Item	Amount	Comments
City Manager	Communications Specialist	116,854	Department request to add additional staff person to to meet a baseline need for community engagement, daily and emergency PIO response, as well as multi-department and multi-agency coordination.
City Manager	Office of Diversity & Equity: Assistant to the City Manager	268,812	Funding to address Council referral
Fire	Medical Supplies for Life Assist	90,200	Funds for additional medical supplies for ambulances
Finance	Grant Writer	TBD	Funding to address Council referral
Police	Portable Radio Replacement	600,000	Approved for Pre-Funding in AAO #1 in June 2021. Funds not needed till FY 2023 when first payment occurs.
Public Works	Citation Appeals Assistance	109,861	Funding to add an Office Specialist II position to support the Citation Appeals process
Total Tier 3 Items		1,185,727	
Measure P			
Department	Item	Amount	Comments
City Manager's Office	Homeless Response Team Vehicle	33,120	Vehicle purchase was included in FY
City Manager's Office	Off-street safe parking program for Recreational Vehicles at 742 Grayson Street and other shelter operational costs	439,420	Funding approved by Council on 10/26/21
Total Measure P Adjustments		472,540	
Measure U1			
Department	Item	Amount	Comments
Non-Departmental	Transfer to U1 Fund	973,695	
Total Measure U1 Adjustments		973,695	
Total General Fund Other Adjustments (Tier 1, Measure P, Measure U1)		6,515,844	