



Office of the City Manager

CONSENT CALENDAR
December 14, 2021

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on December 14, 2021

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

Total estimated cost of items included in this report is **\$960,000**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
West Berkeley Service Center and Public Health Offices at 1947 Center Street, 2 nd Floor Furniture	011	General Fund	\$100,000
King Pool Plaster and Tile replacement (PRWT122011) and West Campus Pool Plaster and Tile Replacement and Filter Replacement (PRWPK22006)	511 011	General Fund	\$860,000
Total:			\$960,000

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Darryl Sweet, General Services Manager, Finance, (510) 981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on December 14, 2021
 - a) West Berkeley Service Center and Public Health Offices at 1947 Center Street, 2nd Floor Furniture
 - b) King Pool Plaster and Tile replacement (PRWT122011) and West Campus Pool Plaster and Tile Replacement and Filter Replacement (PRWPK22006)

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: December 14, 2021

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
22-11487-C	West Berkeley Service Center and Public Health Offices at 1947 Center Street, 2 nd Floor Furniture	12/15/2021	1/15/2022	Furniture such as desks, cabinets, dividers, tables, suitable to support and office environment and client services.	\$100,000	HHPGHO2201 – nonperson-General-Furniture GL code is: 011-51-506-555-0000-000-451-651120	HHCS/ Public Health	Janice Chin 981-5121
Dept TOTAL					\$100,000			
22-11489-C	King Pool Plaster and Tile replacement (PRWT122011) and West Campus Pool Plaster and Tile Replacement and Filter Replacement (PRWPK22006)	12/16/2021	1/13/2021	Construction Services for King Pool and West Campus Pool plaster and tile replacement and filter replacement for West Campus Pool.	\$860,000	T1 Phase 2-\$350,000 511-52-545-000-0000-000-461-663110- General Fund- \$510,000 011-52-545-000-0000-000-461-663110-	PRW-Recreation	Justin Pitcher 981-5123
Dept TOTAL					\$860,000			
DEPT. TOTAL					\$960,000			

