



Office of the City Manager

CONSENT CALENDAR  
September 14, 2021

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront

Subject: Contract No. 10785 Amendment: West Coast Arborist, Inc. for Tree Removal and Pruning Service

RECOMMENDATION

Adopt a resolution authorizing the City Manager to amend contract No. 10785 with West Coast Arborist, Inc. for tree removal and pruning service by increasing the contract amount by \$250,000 for a not-to-exceed amount of \$1,190,000 and extend the term to November 24, 2023.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract amendment of \$250,000 is available in the Fiscal Year (FY) 2022 Parks Tax Fund budget allocation (138-52-542-566-0000-000-461-612990).

CURRENT SITUATION AND ITS EFFECTS

The City currently has a contract with West Coast Arborist to perform various tree services, primarily consisting of tree and stump removals and tree pruning throughout the city on the public right of way, street medians, pathways, and in public parks. To-date, staff has identified additional trees to be removed and pruned to reduce fire fuel and improve public safety. A contract amendment for this work will bring the contract total to a not-to-exceed amount of \$1,190,000.

BACKGROUND

In September of 2017, the City conducted a competitive Request For Proposal (RFP) bidding process to solicit tree removal and pruning services (Specifications No. 17-11124-C). On September 28, 2017 the City received four bids. West Coast Arborists, Inc. received the best score according to the criteria contained in the RFP. The City confirmed that West Coast Arborist Inc. was a qualified firm and executed contract No. 10785. In March of 2020, the contract period was extended from November 26, 2020 to November 25, 2022 and the contract value increased from \$640,000 to \$940,000 as provided in Resolution No. 68,189-N.S.

Contract No. 10785 Amendment: West Coast Arborist  
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ENVIRONMENTAL SUSTAINABILITY AND CLIMATE CHANGE

The maintenance of the urban forest and the prevention of destructive urban fires are essential in meeting the City's Climate Action Goals over the long term.

RATIONALE FOR RECOMMENDATION

Staff has identified trees to be removed at various parks, on City paths, and along the public right of way which will reduce the fire fuel load and improve public safety. Staff has also identified trees to be pruned to improve the health and safety of the urban forest. Staff solicited bids from qualified firms and West Coast Arborist, Inc. submitted responses that were cost-effective. The City does not have the in-house labor or equipment resources to complete these jobs in an efficient manner.

Alternative Actions Considered

None

CONTACT PERSON

Bruce Pratt, Parks Superintendent, 981-6632  
Dan Gallagher, Senior Forestry Supervisor, 981-6687

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 10785 AMENDMENT: WEST COAST ARBORIST, INC. FOR TREE  
REMOVAL AND PRUNING SERVICE

WHEREAS, the Urban Forestry Unit of the Parks, Recreation and Waterfront Department contracts with private companies for the removal of public trees that are dead, diseased, dying, hazardous to life or property, or causing substantial property damage; and the pruning of specific public trees to improve their safety and

WHEREAS, on September 28, 2017, the City determined that West Coast Arborists, Inc received the best score as the most responsive and responsive bidder, and

WHEREAS, in March of 2020, the contract period was extended from November 26, 2020 to November 25, 2022 and the contract value increased from \$640,000 to \$940,000 as provided in Resolution No. 68,189-N.S.

WHEREAS, staff has identified trees to be removed to reduce the fire fuel load and other trees to be removed or pruned to improve the health and safety of the urban forest; and

WHEREAS, funding for this contract amendment of \$250,000 is available in the Fiscal Year (FY) 2022 budget from the Parks Tax Fund (138).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to execute a contract amendment with West Coast Arborist, Inc. in the amount not to exceed \$250,000 for a total contract amount not to exceed \$1,190,000. The terms are extended from November 25, 2022 to November 24, 2023. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.

