



Office of the City Manager

CONSENT CALENDAR
April 27, 2021

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: David Brannigan, Fire Chief, Fire Department

Subject: Contract No. 32000171 Amendment: Michael Brady Emergency Management Training

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment extending the contract period to June 30, 2023 for Contract No. 32000171 with Michael Brady for Emergency Management Training.

FISCAL IMPACTS OF RECOMMENDATION

\$166,680 of Measure GG funds was obligated to the contract for its original timeline of FY 2020 through FY 2021. \$26,400 has been spent and the remainder can be rolled over to complete the contract during FY 2022 through FY23.

CURRENT SITUATION AND ITS EFFECTS

The contract, which was the result of a competitive RFP process, will expire on June 30, 2021. In order to complete the training development and delivery planned through this contract, staff recommends extending the contract to expire on June 30, 2023.

BACKGROUND

As part of the City's work to maintain emergency management systems and personnel to manage emergencies and disasters, the Office of Emergency Services (OES) engages outside experts to provide training for staff assigned to the Emergency Operations Center (EOC) and Department Operations Centers (DOCs). The City entered into contract with Michael Brady to develop and provide a suite of updated trainings but planned efforts had to be postponed due to the ongoing COVID-19 pandemic response.

On January 21, 2020, the Council adopted Resolution 69,244-N.S. authorizing the City Manager to execute a contract with Michael Brady to provide emergency management training for City Emergency Operations Center (EOC) and Department Operations Center (DOC) staff in an amount up to \$166,680.

On April 23, 2019, a Request for Proposal (RFP) for Emergency Management Training, Specification No. 19-11310 was issued. The RFP closed on May 14, 2019. Four (4) bids

were received and reviewed by staff. Two (2) of the bids were found to collectively meet the requirements of the RFP.

ENVIRONMENTAL SUSTAINABILITY

None

RATIONALE FOR RECOMMENDATION

Amending Contract No. 32000171 with Michael Brady to extend contract duration will ensure that the City will be able to implement training to help ensure the City's readiness to respond to large emergencies and disasters.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Dave Brannigan, Fire Chief, (510) 981-3473

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32000171 AMENDMENT: MICHAEL BRADY FOR EMERGENCY
MANAGEMENT TRAINING

WHEREAS, in April 2020 the City underwent a Request for Proposal process for a consultant firm to provide disaster cost recovery services; and

WHEREAS, the City determined after evaluating the proposals received that Michael Brady was the best qualified firm meeting the City's needs to provide emergency management training; and

WHEREAS, on January 21, 2020, the Council adopted Resolution 69,244-N.S. authorizing the City Manager to execute a contract with Michael Brady to provide emergency management training for City Emergency Operations Center (EOC) and Department Operations Center (DOC) staff in an amount up to \$166,680; and

WHEREAS, contract work was delayed due to the COVID-19 pandemic, and the contract will expire on June 30, 2021; and

WHEREAS, \$166,680 of Measure GG funds was obligated to the contract for its original timeline of FY 2020 through FY 2021 and \$26,400 has been spent and the remainder can be rolled over to complete the contract during FY 2022 through FY 2023.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 32000171 with Michael Brady to extend the contract period to June 30, 2023. A record signature copy of said contract amendment to be on file in the Office of the City Clerk.