

Office of the City Manager

SUPPLEMENTAL AGENDA MATERIAL for Supplemental Packet 2

Meeting Date: November 10, 2020

Item Number: 20

Item Description: Annual Commission Attendance and Meeting Frequency Report

Submitted by: Mark Numainville, City Clerk

The attached memo responds to issues and questions raised at the October 26 Agenda & Rules Committee Meeting and the October 27 City Council Meeting regarding the ability of city boards and commissions to resume regular meeting schedules.



Office of the City Manager

November 9, 2020, 2020

To: Mayor and Council
From: Dee Williams-Ridley, City Manager
Subject: Commission Meetings Under COVID-19 Emergency (Item 20)

This memo provides supplemental information for the discussion on Item 20 on the November 10, 2020 Council agenda. Below is a summary and update of the status of meetings of Berkeley Boards and Commissions during the COVID-19 emergency declaration and the data collected by the City Manager on the ability of commissions to resume meetings in 2021.

On March 10, 2020 the City Council ratified the proclamation of the Director of Emergency Services for a state of local emergency related to the COVID-19 pandemic. The emergency proclamation has been renewed twice by the Council and remains in effect.

On March 17, 2020 the City Council adopted Resolution No. 69,331-N.S. which placed limitations of the meetings of City legislative bodies, including all boards and commissions. The resolution allows for commissions to meet to conduct time-sensitive, legally mandated business with the authorization of the City Manager. Since that time, several commissions have obtained this approval and held meetings; many other commissions have not met at all since March.

The City Manager has periodically reviewed the status of commission meetings with the City Council Agenda & Rules Committee. Recently, at the October 12, 2020 Agenda & Rules Committee meeting, the City Manager presented a proposal to allow all commissions to meet under limited circumstances. The Committee voted to endorse the City Manager's recommendation.

Effective October 12, 2020, all City boards and commissions may meet once to develop and finalize their work plan for 2021 and to complete any Council referrals directly related to the COVID-19 pandemic response. A second meeting may be held to

complete this work with specific authorization by the City Manager. It is recommended that the meeting(s) occur by the end of February 2021.

Commissions that have been granted permission to meet under Resolution No. 69,331-N.S. may continue to meet pursuant to their existing authorization, and may also meet to develop their 2021 work plan.

Commissions that have not requested meetings pursuant to the Resolution No. 69,331-N.S. may meet pursuant to the limitations listed above.

In response to questions from the Agenda & Rules Committee and the Council, the City Manager polled all departments that support commissions to obtain information on their capacity to support the resumption of regular commission meetings. The information in Attachment 1 shows the information received from the departments and notes each commission's ability to resume a regular, or semi-regular, meeting schedule in 2021.

In summary, there are 24 commissions that have staff resources available to support a regular meeting schedule in 2021. Seven of these 24 commissions have been meeting regularly during the pandemic. There are five commissions that have staff resources available to support a limited meeting schedule in 2021. There are seven commissions that currently do not have staff resources available to start meeting regularly at the beginning of 2021. Some of these seven commissions will have staff resources available later in 2021 to support regular meetings. Please see Attachment 1 for the full list of commissions and their status.

With regards to commission subcommittees, there has been significant discussion regarding the ability of staff to support these meetings in a virtual environment. Under normal circumstances, the secretary's responsibilities regarding subcommittees is limited to posting the agenda and reserving the meeting space (if in a city building). With the necessity to hold the meetings in a virtual environment and be open to the public, it is likely that subcommittee meetings will require significantly more staff resources to schedule, train, manage, and support the work of subcommittees on Zoom or a similar platform. This additional demand on staff resources to support commission subcommittees is not feasible for any commission at this time.

One possible option for subcommittees is to temporarily suspend the requirement for ad hoc subcommittees of city commissions to notice their meetings and require public participation. Ad hoc subcommittees are not legislative bodies under the Brown Act and are not required to post agendas or allow for public participation. These requirements are specific to Berkeley and are adopted by resolution in the Commissioners' Manual. If it is the will of the Council, staff could introduce an item to temporarily suspend these

requirements which will allow subcommittees of all commissions to meet as needed to develop recommendations that will be presented to the full commission.

The limitations on the meetings of certain commissions are due to the need to direct staff resources and the resources of city legislative bodies to the pandemic response. Some of the staff assigned as commission secretaries are engaged in work with the City Emergency Operations Center or have been assigned new duties specifically related to the impacts of the pandemic.

Meeting frequency for boards and commissions will continue to be evaluated on a regular basis by the City Manager and the Health Officer in consultation with Department Heads and the City Council.

Attachments:

1. List of Commissions with Meeting Status
2. Resolution 69,331-N.S.

<u>Boards and Commissions</u>	<u>Meetings Held Under COVID March - Oct</u>	<u>Regular Mtg. Date</u>	<u>Secretary</u>	<u>Dept.</u>	<u>Resume Regular Schedule in January 2021?</u>	<u>Note</u>
Fair Campaign Practices Commission	9	3rd Thur.	Sam Harvey	CA	YES	Have been meeting regularly under COVID Emergency
Open Government Commission	6	3rd Thur.	Sam Harvey	CA	YES	Have been meeting regularly under COVID Emergency
Animal Care Commission	0	3rd Wed.	Amelia Funghi	CM	YES	
Police Review Commission	10	2nd & 4th Wed.	Katherine Lee	CM	YES	Have been meeting regularly under COVID Emergency
Disaster and Fire Safety Commission	4	4th Wed.	Keith May	FES	YES	
Community Health Commission	0	4th Thur.	Roberto Terrones	HHCS	YES	
Homeless Commission	0	2nd Wed.	Josh Jacobs	HHCS	YES	
Homeless Services Panel of Experts	5	1st Wed	Josh Jacobs	HHCS	YES	
Human Welfare & Community Action Commission	0	3rd Wed.	Mary-Claire Katz	HHCS	YES	
Mental Health Commission	1	4th Thur.	Jamie Works-Wright	HHCS	YES	
Sugar-Sweetened Beverage Product Panel of Experts	0	3rd Thur.	Dechen Tsering	HHCS	YES	
Civic Arts Commission	2	4th Wed.	Jennifer Lovvorn	OED	YES	
Elmwood BID Advisory Board	1	Contact Secretary	Kieron Slaughter	OED	YES	
Loan Administration Board	0	Contact Secretary	Kieron Slaughter	OED	YES	
Solano Avenue BID Advisory Board	2	Contact Secretary	Eleanor Hollander	OED	YES	
Design Review Committee	6	3rd Thur.	Anne Burns	PLD	YES	Have been meeting regularly under COVID Emergency
Energy Commission	0	4th Wed.	Billi Romain	PLD	YES	
Landmarks Preservation Commission	6	1st Thur.	Fatema Crane	PLD	YES	Have been meeting regularly under COVID Emergency
Planning Commission	3	1st Wed.	Alene Pearson	PLD	YES	Have been meeting regularly under COVID Emergency
Zoning Adjustments Board	11	2nd & 4th Thur.	Shannon Allen	PLD	YES	Have been meeting regularly under COVID Emergency
Parks and Waterfront Commission	4	2nd Wed.	Roger Miller	PRW	YES	
Commission on Disability	0	1st Wed.	Dominika Bednarska	PW	YES	
Public Works Commission	4	1st Thur.	Joe Enke	PW	YES	
Zero Waste Commission	0	4th Mon.	Heidi Obermeit	PW	YES	
Commission on the Status of Women	0	4th Wed.	Shallon Allen	CM	YES - LIMITED	Secretary has intermittent COVID assignments

<u>Boards and Commissions</u>	<u>Meetings Held Under COVID March - Oct</u>	<u>Regular Mtg. Date</u>	<u>Secretary</u>	<u>Dept.</u>	<u>Resume Regular Schedule in January 2021?</u>	<u>Note</u>
Commission on Aging	0	3rd Wed.	Richard Castrillon	HHCS	REDUCED FREQUENCY	Significant Dept. resources assigned to COVID response
Housing Advisory Commission	0	1st Thur.	Mike Uberti	HHCS	REDUCED FREQUENCY	Significant Dept. resources assigned to COVID response
Measure O Bond Oversight Committee	0	3rd Monday	Amy Davidson	HHCS	REDUCED FREQUENCY	Significant Dept. resources assigned to COVID response
Transportation Commission	2	3rd Thur.	Farid Javandel	PW	REDUCED FREQUENCY	Staff assigned to COVID response
Children, Youth, and Recreation Commission	0	4th Monday	Stephanie Chu	PRW	NO - SEPT 2021	Staff assigned to COVID response
Youth Commission	0	2nd Mon.	Ginsi Bryant	PRW	NO - SEPT 2021	Staff assigned to COVID response
Community Environmental Advisory Commission	0	2nd Thur.	Viviana Garcia	PLD	NO - JUNE 2021	Staff assigned to COVID response
Cannabis Commission	0	1st Thur.	VACANT	PLD	NO - JAN. 2022	Staff vacancy
Peace and Justice Commission	0	1st Mon.	VACANT	CM	NO	Staff vacancy
Commission on Labor	0	3rd Wed., alternate mon	Kristen Lee	HHCS	NO	Staff assigned to COVID response
Personnel Board	1	1st Mon.	La Tanya Bellow	HR	NO	Staff assigned to COVID response

RESOLUTION NO. 69,331-N.S.

RATIFYING THE RECOMMENDATIONS ISSUED BY THE DIRECTOR OF EMERGENCY SERVICES AND THE PUBLIC HEALTH OFFICER REGARDING MEETINGS OF BERKELEY LEGISLATIVE BODIES IN RESPONSE TO THE COVID-19 (NOVEL CORONAVIRUS) PANDEMIC

WHEREAS, on March 3, 2020, pursuant to Berkeley Municipal Code section 2.88.040, the City Manager, serving as the Director of Emergency Services, proclaimed the existence of a local emergency; and

WHEREAS, the proclamation was warranted by virtue of the extreme peril to the safety of persons and property in the City caused by pandemic in the form of the global spread of a severe acute respiratory illness caused by a novel (new) coronavirus ("COVID-19"), including confirmed cases in California and the San Francisco Bay Area, and presumed cases in Alameda County prompting the County to declare a local health emergency; and

WHEREAS, the proclamation of the Director of Emergency Services was ratified by the City Council on March 10, 2020; and

WHEREAS, the continued spread of COVID-19 and increase in community transmission cases in surrounding counties warrant further measures be taken by the City to protect the community; and

WHEREAS, the Public Health Officer has issued guidelines for limiting mass gatherings; and

WHEREAS, certain limitations on the meetings of legislative bodies in the City of Berkeley is warranted; and

WHEREAS, the continued essential functions of the City and certain legislative bodies must continue for time-sensitive, legally mandated actions; and

WHEREAS, the Director of Emergency Services presented recommendations to the Agenda & Rules Committee on March 12, 2020 regarding the meetings of legislative bodies; and

WHEREAS, the Agenda & Rules Committee recommended that said recommendations be forwarded to the City Council for acknowledgement and ratification.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the following recommendations issued by the Director of Emergency Services and the Public Health Officer regarding limitations and practices for legislative bodies of the City of Berkeley are hereby acknowledged and ratified:

Section 1. Boards and Commissions

Commissions listed below may continue to meet only if they have time-sensitive, legally mandated business to complete, as determined by the Director of Emergency Services. The City may consider teleconferencing for these commissions, if feasible.

Design Review Committee
Fair Campaign Practices Commission
Housing Advisory Commission (limited to quasi-judicial activities)
Joint Subcommittee on the Implementation of State Housing Laws
Landmarks Preservation Commission
Open Government Commission
Personnel Board
Planning Commission
Police Review Commission
Zoning Adjustments Board

Commissions in Category B shall not meet for a period of 60 days. This will be re-evaluated at the Agenda & Rules Committee meeting on April 13, 2020. A Commission in Category B may convene a meeting if it has time-sensitive, legally-mandated business to complete, as determined by the Director of Emergency Services.

Category B

Animal Care Commission
Cannabis Commission
Civic Arts Commission
Children, Youth, and Recreation Commission
Commission on Aging
Commission on Disability
Commission on Labor
Commission on the Status of Women
Community Environmental Advisory Commission
Community Health Commission
Disaster and Fire Safety Commission
Elmwood Business Improvement District Advisory Board
Energy Commission
Homeless Commission
Homeless Services Panel of Experts
Housing Advisory Commission
Human Welfare and Community Action Commission
Measure O Bond Oversight Committee
Mental Health Commission
Parks and Waterfront Commission
Peace and Justice Commission
Public Works Commission
Solano Avenue Business Improvement District Advisory Board
Sugar-Sweetened Beverage Product Panel of Experts

Transportation Commission
Youth Commission
Zero Waste Commission
Loan Administration Board

Section 2. City Council Policy Committees

The Agenda & Rules Committee and the Budget & Finance Committee may continue to meet to fulfill their legislative and advisory responsibilities. All other Policy Committees (Facilities, Infrastructure, Transportation, Environment & Sustainability, Public Safety, Land Use, Housing & Economic Development, and Health, Life Enrichment Equity & Community) are suspended indefinitely. The 120-day deadline to consider an item will be tolled during the suspension of business.

Section 3. City Council


For City Council meetings, the City will continue to advise and implement social distancing by limiting the capacity of the Council Chambers, providing an overflow room, attempting to limit the duration of the meeting, only conducting essential business, and limiting or suspending ceremonial items. The City will adhere to and implement the provisions of the Governor's Executive Order #N-25-20 related to the Brown Act and the utilization of technology to facilitate participation.

The foregoing Resolution was adopted by the Berkeley City Council on March 17, 2020 by the following vote:

Ayes: Bartlett, Davila, Droste, Hahn, Harrison, Kesarwani, Robinson, Wengraf, and Arreguin.

Noes: None.

Absent: None.



Jesse Arreguin, Mayor

Attest: 

Mark Numalville, City Clerk



Office of the City Manager

CONSENT CALENDAR

January 19, 2021

(Continued from November 10, 2020)

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Mark Numainville, City Clerk
Subject: Annual Commission Attendance and Meeting Frequency Report

RECOMMENDATION

Review and accept the annual Commission Attendance and Meeting Frequency Report.

FISCAL IMPACTS OF RECOMMENDATION

None.

CURRENT SITUATION AND ITS EFFECTS

Each of the City's 38 commissions that were active during the reporting period submitted an annual attendance report covering the period of September 1, 2019 through August 31, 2020. The reports provide meeting-level information on number and frequency of meetings, meeting cancellations, commissioners in attendance, length of meetings, number of speakers, and members of the public present. The reports also reflect the number of vacant positions on the commission as of August 31, 2020.

Due to the Shelter-in-Place order necessitated by the COVID-19 pandemic, most commissions ceased or greatly scaled back their activities in March, meeting only if they had time-sensitive, legally-mandated business to complete, and all meetings subsequent to the March health order have been held virtually.

On March 17, 2020 the City Council adopted Resolution No. 69,331-N.S. ratifying the City Manager's policy limiting the meetings of city legislative bodies in order to maintain staff resources to address the pandemic. The provisions of that resolution are still in effect. On October 13, 2020, the Agenda & Rules Committee took action to endorse the City Manager's policy to allow commissions to meet up to two times only for the purpose of developing their 2021 work plan and to address any COVID-related referrals from the City Council. Due to these actions, the ongoing meeting frequency for commissions will be adjusted as the pandemic conditions allow. For this reason, staff is not presenting a fixed 2021 meeting frequency schedule to Council for approval at this time.

Commissions are divided into four categories (A, B, C, and D) depending on the permitted frequency of meetings. Based on the information provided in the 2020 annual attendance

reports, the majority of commissions were meeting on a regular and frequent basis up until the COVID-19 restrictions. The meeting activity for the reporting period of September 2019 through August 2020 has been broken down by category and is described below.

Category A

Contains eleven commissions that meet on their own schedule. Most of these commissions resumed meeting virtually after the initial Shelter-in-Place in order to meet their legal obligations.

Commission	Cancellations due to COVID-19	Cancellations due to other reasons
Board of Library Trustees	1	
Design Review Committee	2	1 - no agenda items
Fair Campaign Practices Commission	1	1 - by order of the chair
Housing Advisory Commission	4	
Joint Subcommittee for the Implementation of State Housing Laws	1	
Landmarks Preservation Commission	2	
Open Government Commission	1	1 - by order of the chair
Personnel Board	3	
Planning Commission	4	1 - technical issues
Police Review Commission	2	1 - public safety power shutoff
Zoning Adjustments Board	4	1 - no agenda items

Category B

Contains twenty-one commissions that hold a maximum of ten meetings each per year. Prior to the March Shelter-in-Place order, these twenty-one commissions were meeting regularly during the reporting period.

Commission	Cancellations due to COVID-19	Cancellations due to other reasons
Cannabis Commission	4	
Children, Youth, and Recreation Commission	5	
Civic Arts Commission	5	

Commission	Cancellations due to COVID-19	Cancellations due to other reasons
Commission on Aging	5	
Commission on Disability	4	
Commission on Labor	3	
Commission on the Status of Women	5	1 - no quorum
Community Environmental Advisory Commission	1	
Community Health Commission	5	
Disaster and Fire Safety Commission	3	
Energy Commission	5	
Homeless Commission	4	
Homeless Services Panel of Experts	2	
Human Welfare and Community Action Commission	5	
Measure O Bond Oversight Committee	3	
Mental Health Commission	5	
Parks and Waterfront Commission	3	
Peace and Justice Commission	4	
Public Works Commission	3	
Sugar-Sweetened Beverage Product Panel of Experts	5	
Transportation Commission	5	
Youth Commission	3	1 - no quorum
Zero Waste Commission	5	

Category C

Contains three commissions. These commissions may meet as necessary to fulfill their legal obligations. Of the commissions in this category, none cancelled any scheduled meetings during this period.

Category D

Currently contains one commission that meets up to six times per year. The Animal Care Commission cancelled three meetings due to COVID-19.

BACKGROUND

On June 14, 2005, the City Council discussed the reduction of commission meetings as a cost-savings measure. Council adopted a proposal which created three categories of commission meeting schedules, a process for requesting Council approval of any extra meetings, direction to commission secretaries to submit an information report whenever a commission cancels two consecutive meetings for lack of quorum, and an annual attendance report. Council adopted Resolution No. 63,949–N.S. on January 15, 2008, which updated the commission meeting frequency schedule to include a fourth category of meeting frequency. On December 11, 2018, Council adopted Resolution No. 68,705–N.S., which changed the reporting period from November through October to September through August to allow commissions sufficient time to set their schedules for the following year. Most recently, on October 15, 2019, Council adopted Resolution No. 69,127–N.S., which set the 2020 commission meeting frequency schedule.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

The annual commission attendance report informs the Council of commission activity and allows for comparison with the meeting frequency schedule. The annual attendance report documents increased demand on, or under-utilization of commissions which may inform Council decisions related to the meeting frequency of commissions.

CONTACT PERSON

Mark Numainville, City Clerk, (510) 981-6900

Attachments:

- 1: 2020 Annual Commission Attendance Reports
- 2: 2020 Approved Leaves of Absence by Commission Report

Page 15 of 53 2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 4
(as of August 31, 2020)

Commission: Animal Care Commission

Commission Secretary: Amelia Funghi

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/18/19	no	5	3	2	2 hrs
11/20/19	no	5	2	2	1 ¾ hrs
1/15/20	no	5	3	3	1 ¾ hrs
3/18/20	Yes-COVID				
5/20/20	Yes-COVID				
6/17/20	Yes-COVID				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u> 0 </u> (as of August 31, 2020)

Commission: Board of Library Trustees

Commission Secretary: Elliot Warren

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/4/2019		5 of 5	4	2	1 hr. 18 min.
10/2/2019		3 of 5	6	0	1 hr. 13 min.
11/13/2019		5 of 5	6	1	2 hrs. 7 min.
12/4/2019		5 of 5	10	2	1 hr. 39 min.
1/15/2020		5 of 5	6	1	2 hrs. 7 min.
2/5/2020		4 of 5	6	2	1 hr. 18 min.
3/4/2020		5 of 5	3	0	1 hr. 39 min.
3/14/2020		5 of 5	3	1	44 min.
4/1/2020	Cancelled – COVID-19 Shelter in Place				
5/6/2020		5 of 5	Unknown	0	1 hr. 38 min.
6/3/2020		5 of 5	Unknown	0	1 hr. 55 min.
6/4/2020		5 of 5	1	1	3 hrs. 10 min.
6/24/2020		5 of 5	0	0	1 hr. 30 min.
7/1/2020		5 of 5	2	1	1 hr. 40 min.
7/21/2020		5 of 5	3	0	3 hrs.
7/30/2020		5 of 5	0	0	5 hrs. 55 min.
8/5/2020		5 of 5	3	1	2 hrs.
8/12/2020		5 of 5	8	2	36 min.

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>3</u> (as of August 31, 2020)

Commission: Cannabis Commission

Commission Secretary: Elizabeth Greene

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/12/19		6 of 7	6	8	2 hrs
10/10/19		5 of 7	3	3	2 hrs
1/9/20		5 of 7	27	16	1.5 hrs
2/6/20		5 of 7	10	7	1.5 hrs
3/5/20		4 of 7	7	5	1 hour
4/2/20	Shelter in Place Order				
5/7/20	Shelter in Place Order				
6/4/20	Shelter in Place Order				
7/9/20	Shelter in Place Order				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u> 2 </u> (as of August 31, 2020)

Commission: Community Environmental Advisory Commission (CEAC)

Commission Secretary: Viviana Garcia

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/12/19	No	7 of 8	3	0	1.83 hrs
10/10/19	No	7 of 8	2	0	1.83 hrs
11/14/19	No	7 of 8	3	0	2.5 hrs
12/12/19	No	6 of 8	0	0	2 hrs
2/13/20	No	6 of 8	3	0	1.75 hrs
3/12/20	Yes				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u> 0 </u> (as of August 31, 2020)

Commission: Civic Arts Commission

Commission Secretary: Jennifer Lovvorn

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/25/19	No	9 of 9	5	2	2 hours
10/23/19	No	7 of 9	1	0	2 hours
11/20/19	No	7 of 9	0	0	2 hours
1/22/20	No	8 of 9	2	2	2 hours 6 mins
2/26/20	No	8 of 9	5	1	2 hours 7 mins
3/25/20	Yes-COVID-19				
4/22/20	Yes-COVID-19				
5/27/20	Yes-COVID-19				
6/24/20	Yes-COVID-19				
7/15/20 Special Meeting	No	9 of 9	16	1	1 hour 47 Mins
7/24/20	Yes-COVID-19				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>1</u> (as of August 31, 2020)

Commission: Commission on Aging

Commission Secretary: Richard Castrillon

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/18/19		4 of 7	6	2	2 hrs
10/16/19		3 of 7	8	0	2 hrs
11/20/19		5 of 7	3	0	2 hrs
1/15/20		5 of 6	0	0	2 hrs
2/19/20		5 of 6	1	0	2 hrs
3/18/20	Yes- Covid-19 until further notice from City Clerk's office				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 6
(as of August 31, 2020)

Commission: Community Health Commission

Commission Secretary: Roberto Terrones

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/26/19		13 of 15	2	2	3.32
10/24/19		10 of 14	0	0	1.98
11/21/19		13 of 14	21	3	2.38
1/23/20		11 of 13	0	0	2.27
2/27/20		10 of 12	1	1	2.37
3/26/20	Yes—COVID				
4/23/20	Yes—COVID				
5/28/20	Yes—COVID				
6/25/20	Yes—COVID				
7/23/20	Yes—COVID				

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Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u> 2 </u> (as of August 31, 2020)

Commission: Commission on the Status of Women

Commission Secretary: Shallon Allen

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
<i>9/15/19</i>		<i>8 of 9</i>	<i>5</i>	<i>3</i>	<i>2.5 hrs</i>
<i>2/1/20</i>	<i>Yes – no quorum</i>				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
<i>9/25/19</i>		<i>7 of 8</i>			<i>1 hr 24 min</i>
<i>10/28/19</i>		<i>7 of 8</i>			<i>1 hr 47 min</i>
<i>11/20/19</i>		<i>4 of 7</i>	<i>1</i>	<i>1</i>	<i>1hr 3 min</i>
<i>1/15/20</i>	<i>Yes, no quorum</i>				
<i>2/19/20</i>		<i>NA</i>	<i>NA</i>	<i>NA</i>	<i>NA</i>
<i>3/18/20</i>	<i>Yes – COVID-19</i>				
<i>4/15/20</i>	<i>Yes – COVID-19</i>				
<i>5/20/20</i>	<i>Yes – COVID-19</i>				
<i>6/17/20</i>	<i>Yes – COVID-19</i>				
<i>8/19/20</i>	<i>Yes – COVID-19</i>				

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2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 4
 (as of August 31, 2020)

Commission: Children, Youth and Recreation Commission

Commission Secretary: Stephanie Chu

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/16/19		6 of 7	NA	NA	NA
10/28/19		6 of 7	NA	NA	1 hr 3 min
11/018/19		5 of 6			1 hr 40 min
1/27/20		4 of 5	NA	NA	NA
2/24/20		NA	NA	NA	NA
3/23/20	Yes, COVID				
4/24/20	Yes, COVID				
5/11/20	Yes, COVID				
6/22/20	Yes, COVID				
8/24/20	Yes, COVID				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u> 1 </u> (as of August 31, 2020)

Commission: Design Review Committee

Commission Secretary: Anne Burns

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/19/19		6 of 7	19	8	2.75 hrs
10/17/19		5 of 7	18	6	2.7 hrs
11/21/19		7 of 7	12	6	3.5 hrs
12/19/19		7 of 7	16	7	2.75 hrs
1/16/20	Yes. No agenda items.	-	-	-	-
2/20/20		6 of 6	17	12	4.25 hrs
3/19/20	Yes. COVID-19.	-	-	-	-
4/16/20	Yes. COVID-19.	-	-	-	-
5/21/20		6 of 6	18	10	3.5 hrs
6/18/20		5 of 6	19	12	3.75 hrs
7/16/20		6 of 6	13	9	2.75 hrs
8/20/20		6 of 6	28	10	3.75 hrs

Commission: *Disability Commission*

Commission Secretary: Dominika Bednarska

Vacant seats: 2
(as of August 31, 2020)

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9 2/1/20	Yes – no quorum	8 of 9	5	3	2.5 hrs

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/04/2019		7 of 7	0	0	3 hours
10/02/2019		5 of 6	1	1	3 hours
11/06/2019		6 of 6	0	0	3 hours
No Dec Meeting					
1/08/2020		4 of 6	1	1	3 hours
02/05/2020		5 of 6	1	1	3 hours
03/04/2020		4 of 6	0	0	3 hours
04/01/20	Yes – COVID-19				
05/06/20	Yes – COVID-19				
06/03/20	Yes – COVID-19				
07/01/20	Yes – COVID-19				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>0</u> (as of August 31, 2020)

Commission: Disaster and Fire Safety Commission

Commission Secretary: Keith May

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/25/19		9 of 9	4	1	2.25 hrs
10/23/19		8 of 9	4	2	2.75 hrs
12/04/19		5 of 9	5	2	2.25 hrs
1/22/20		8 of 9	9	6	2.25 hrs
2/26/20		9 of 9	8	3	2.0 hrs
4/22/20	Cancelled due to Covid19				
5/27/20	Cancelled due to Covid19				
6/11/20		9 of 9	0	0	1.0 hrs
6/24/20	Cancelled due to Covid19				
7/6/20		6 of 9	0	0	1.75 hrs
7/13/20		7 of 9	0	0	2.25 hrs

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Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u> 0 </u> (as of August 31, 2020)

Commission: Elmwood Business Improvement District Advisory Board

Commission Secretary: Kieron Slaughter

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
2/21/20		4 of 6	0	0	0.75 hrs
7/21/20		3 of 4	0	0	0.75 hrs

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2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 1
(as of August 31, 2020)

Commission: Energy Commission

Commission Secretary: Billi Romain

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/25/19		7 of 9			2 hrs 5 min
10/23/19		5 of 9	2	3	1 hr 57 min
12/4/19		8 of 9	3	6	2 hrs 25 min
1/22/20		6 of 9	4	1	2 hrs 30 min
2/26/20		6 of 9			1 hr 50 min
3/26/20	Yes, COVID				2 hrs 5 min
4/22/20	Yes, COVID				
5/27/20	Yes, COVID				
6/24/20	Yes, COVID				
7/22/20	Yes, COVID				

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Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>1</u> (as of August 31, 2020)

Commission: Fair Campaign Practices Commission

Commission Secretary: Samuel Harvey

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/19/19		6 of 8	2	2	2.9 hrs
10/17/19	Yes – by order of Chair				
11/21/19		7 of 8	0	0	2.9 hrs
1/16/20		7 of 8	1	1	0.7 hrs
2/6/20		5 of 8	0	0	0.1 hrs
2/20/20		8 of 8	1	1	1.6 hrs
3/19/20	Yes – COVID order				
3/24/20		8 of 8	0	0	0.4 hrs
4/23/20		8 of 8	0	0	3.8 hrs
5/21/20		8 of 8	0	0	2.8 hrs
6/18/20		6 of 8	0	0	2.1 hrs
7/16/20		8 of 8	0	0	2.3 hrs
7/23/20		5 of 8	0	0	0.1 hrs
8/31/20		6 of 8	0	0	0.2 hrs

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>0</u> (as of August 31, 2020)

Commission: Housing Advisory Commission

Commission Secretary: Mike Uberti

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/05/2019	No	8 of 8	16	18	2.75 hrs
10/03/2019	No	9 of 9	19	13	2.75 hrs
11/07/2019	No	9 of 9	5	1	2.5 hrs
01/09/2020	No	8 of 8	9	6	1.75 hrs
02/06/2020	No	8 of 9	7	5	2 hrs
03/05/2020	No	7 of 8	6	5	2.25 hrs
04/02/2020	Yes – COVID-19				
05/07/2020	Yes – COVID-19				
06/04/2020	Yes – COVID-19				
07/09/2020	Yes – COVID-19				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>2</u> (as of August 31, 2020)

Commission: Homeless Commission

Commission Secretary: Brittany Carnegie

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/11/19		7 of 7	3	3	2 hours
10/9/19		6 of 7	5	3	2 hours
11/13/19		7 of 7	4	2	2 hours
1/8/20		6 of 7	4	2	2 hours and 15 mins
2/10/20		7 of 7	5	0	2 hours
3/11/20		6 of 7	3	2	2 hours and 15 mins
4/8/20	Yes – COVID-19				
5/13/20	Yes – COVID-19				
6/10/20	Yes – COVID-19				
7/8/20	Yes – COVID-19				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>2</u> (as of August 31, 2020)

Commission: Homeless Services Panel of Experts

Commission Secretary: Brittany Carnegie

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/4/19		9 of 9	14	12	2.5 hours
10/2/19		8 of 9	16	7	2 hours
11/6/19		7 of 9	11	2	2 hours
1/7/20		9 of 9	9	0	2 hours
2/5/20		6 of 8	4	0	2 hours
3/4/20		7 of 8	4	0	2 hours
4/1/20	Yes-COVID-19				
5/6/20	Yes-COVID-19				
5/28/20		5 of 9	8	2	1 hour
6/10/20		8 of 9	8	1	1 hour and 45 mins
7/1/20		7 of 9	6	0	2 hours

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u> 3 </u> (as of August 31, 2020)

Commission: Human Welfare and Community Action Commission

Commission Secretary: Mary-Claire Katz

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/18/19		8 of 10	1	0	2 hrs
10/16/19		10 of 11	1	1	2 hrs
11/20/19		10 of 10	1	1	2.25 hrs
1/15/20		10 of 10	1	1	2.25 hrs
2/19/20		9 of 10	3	3	2.50 hrs
3/18/20	Yes – Covid-19				
4/15/20	Yes – Covid-19				
5/20/20	Yes – Covid-19				
6/17/20	Yes – Covid-19				
7/15/20	Yes – Covid-19				

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2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 0
(as of August 31, 2020)

Commission: Joint Subcommittee for the Implementation of State Housing

Commission Secretary: Alene Pearson

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/25/2019		8 of 9	6	2	2 hrs 44 min
10/23/2019		8 of 9	8	10	2 hrs and 55 min
12/11/2019		8 of 9	3	6	2 hrs and 8 min
2/26/20		8 of 9	13	16	3 hrs and 20 min
4/22/20	Yes, covid				
7/22/20		9 of 9	7	7	2 hrs 59 minutes

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u> 1 </u> (as of August 31, 2020)

Commission: On Labor

Commission Secretary: Delfina Geiken/Nathan Dahl

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
<i>9/15/19</i>		<i>8 of 9</i>	<i>5</i>	<i>3</i>	<i>2.5 hrs</i>
<i>2/1/20</i>	<i>Yes – no quorum</i>				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
<i>9/18/19</i>		<i>7 of 7</i>	<i>5</i>	<i>0</i>	<i>1.75</i>
<i>11/20/19</i>		<i>7 of 7</i>	<i>3</i>	<i>0</i>	<i>1.75</i>
<i>1/15/20</i>		<i>6 of 8</i>	<i>2</i>	<i>0</i>	<i>.75</i>
<i>2/19/20</i>		<i>5 of 8</i>	<i>1</i>	<i>0</i>	<i>1.5</i>
<i>3/18/20</i>	<i>Yes-Shelter In Place</i>				
<i>5/20/20</i>	<i>Yes-Shelter In Place</i>				
<i>7/15/20</i>	<i>Yes-Shelter In Place</i>				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>0</u> (as of August 31, 2020)

Commission: Landmarks Preservation Commission

Commission Secretary: Fatema Crane

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/05/19		7 of 8	15	12	3 hrs 57 mins
10/03/19		8 of 9	10	7	1 hr 35 min
11/07/19		9 of 9	3	0	2 hrs 46 min
12/05/19		9 of 9	35	7	4 hrs 13 mins
2/06/20		8 of 9	10	6	2 hrs 56 mins
3/05/20		9 of 9	12	12	3 hrs 11 mins
4/02/20	Yes, COVID				
5/7/20	Yes, COVID				
6/04/20		9 of 9	16	0	2 hrs 23 min
7/02/20		9 of 9	7	6	1 hr 59 min
8/06/20		9 of 9	147	84	2 hrs 28 min
9/03/20		8 of 9	10	2	2 hrs 44 min

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 0
 (as of August 31, 2020)

Commission: Loan Administration Board

Commission Secretary: Kieron Slaughter

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/5/19		4 of 5	3	0	1 hrs
1/23/20		4 of 6	6	0	0.5 hrs

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 1
(as of August 31, 2020)

Commission: Measure O Bond Oversight Committee

Commission Secretary: Amy Davidson

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/16/19		7 of 9	34	27	1.54 hrs
10/21/19		9 of 9	28	25	2.41 hrs
11/18/19		7 of 9	2	1	1.28 hrs
1/27/20		7 of 9	2	1	1.23 hrs
3/16/20	Yes- due to Covid-19				
5/11/20	Yes- due to Covid-19				
7/20/20	Yes- due to Covid-19				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 7
(as of August 31, 2020)

Commission: Mental Health Commission

Commission Secretary: Jamie Works-Wright

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/26/19		7	6	0	2 hrs. 14 mins.
10/24/19		6 of 7	10	5	2 hrs. 7 mins.
12/12/19		4 of 7	2	0	2 hrs.
1/23/20		8 of 9	4	4	2 hrs. 16 mins
2/27/20		8 of 8	2	0	2 hrs. 11mins.
3/26/20	Yes- Covid-19				
4/30/20	Yes- Covid-19				
5/28/20	Yes – Covid-19				
6/25/20	Yes – Covid-19				
7/23/20	Yes – Covid-19				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>1</u> (as of August 31, 2020)

Commission: Open Government Commission

Commission Secretary: Samuel Harvey

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/19/19		6 of 8	2	2	2.9 hrs
10/17/19	Yes – by order of Chair				
11/21/19		7 of 8	0	0	2.9 hrs
1/16/20		7 of 8	1	1	0.7 hrs
2/20/20		8 of 8	1	1	1.6 hrs
3/19/20	Yes – COVID order				
4/23/20		8 of 8	0	0	3.8 hrs
5/21/20		8 of 8	0	0	2.8 hrs
6/18/20		6 of 8	0	0	2.1 hrs
7/16/20		8 of 8	0	0	2.3 hrs

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 1 (as of August 31, 2020)
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Commission: Parks and Waterfront Commission

Commission Secretary: Roger Miller

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/11/19		9 of 9	10	6	2.00 hrs
10/09/19		9 of 9	20	10	2.00 hrs
11/13/19		9 of 9	22	8	2.50 hrs
01/08/20		6 of 8	6	6	3.00 hrs
02/12/20		8 of 8	8	5	2.50 hrs
03/11/20		7 of 9	0	0	2.45 hrs
April	Cancelled - Covid				
May	Cancelled - Covid				
June	Cancelled - Covid				
07/08/20		7 of 9	16	11	2.75 hrs
8/12/20		9 of 9	4	3	2.00 hrs

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 2
(as of August 31, 2020)

Commission: Peace and Justice Commission

Commission Secretary: Nina Goldman

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/9/19		12 of 13	37	6	2 hrs 45 min
10/7/19		11 of 12	7	5	1 hr 25 min
11/04/19		9 of 12	2	2	2 hrs 50 min
1/06/20		8 of 12	3	2	2 hrs 43 min
2/03/20		8 of 12	1	0	1 hr 19 min
3/02/20		14 of 14	1	1	2 hrs 34 min
4/06/20	Yes, COVID				
5/4/20	Yes, COVID				
6/01/20	Yes, COVID				
7/06/20	Yes, COVID				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 2
(as of August 31, 2020)

Commission: Personnel Board

Commission Secretary: LaTanya Bellow

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/3/19		6 of 7	1	1	.73 hrs
10/7/19		7 of 7	0	0	1.43 hrs
11/4/19		6 of 7	1	0	1.28 hrs
12/2/19		7 of 7	3	0	1.62 hrs
1/6/20		6 of 7	2	1	1.08 hrs
2/3/20		5 of 7	1	0	1.23 hrs
3/2/20		7 of 7	0	0	1.25 hrs
4/6/20	Yes - COVID				
5/4/20	Yes – COVID				
6/1/20	Yes – COVID				
7/6/20	Recessed				
8/3/20	Recessed				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 0 (as of August 31, 2020)

Commission: Planning Commission

Commission Secretary: Alene Pearson

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/4/19		7 of 9	6	6	3 hrs 59 mins
10/2/19		8 of 6	6	5	2 hrs 12 mins
11/6/19		9 of 9	10	5	3 hrs 5 mins
12/4/19		8 of 9	9	6	2 hrs 40 mins
1/15/20		9	14	7	3 hrs 9 mins
2/5/20		8	33	23	3 hrs 11 mins
2/19/20	Cancelled- Date reserved for subcommittee meeting				
3/4/20		9	13	8	3 hrs 31 mins
3/18/20	Cancelled- COVID				
4/1/20	Cancelled- COVID				
5/6/20	Cancelled- COVID				
6/3/20	Cancelled- COVID				
7/11/20		8	7	1	2 hrs 29 mins
8/5/20	Cancelled – Technical Issues				
8/19/20	Cancelled – Date reserved for subcommittee meeting				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 1 _____ (as of August 31, 2020)
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Commission: Police Review Commission

Commission Secretary: Katherine J. Lee

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9-4-19		9 of 9	7	4	3.0 hrs
9-18-19		6 of 9	2	1	1.9 hrs
10-9-19	Yes – public safety power shutoff				
10-23-19		8 of 9	10	3	3.2 hrs
11-13-19		7 of 9	11	7	2.7 hrs
12-11-19		7 of 9	10	9	3.2 hrs
1-8-20		6 of 8	7	2	2.3 hrs
1-22-20		6 of 8	7	2	1.4 hrs
2-5-20		7 of 8	11	4	3.0 hrs
2-26-20		7 of 8	8	1	1.4 hrs
3-11-20		7 of 8	3	0	1.8 hrs
3-25-20	Yes – COVID 19				
4-8-20		7 of 8	9	5	2.7 hrs
4-22-20	Yes – COVID 19				
5-13-20		8 of 8	3	0	1.5 hrs
5-27-20		7 of 8	4	4	1.6 hrs
6-10-20		8 of 8	34	19	2.0 hrs
6-24-20		7 of 8	15	2	3.4 hrs
7-8-20		7 of 8	16	8	3.3 hrs
7-22-20		8 of 8	13	6	1.9 hrs

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 0 (as of August 31, 2020)
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Commission: Public Works Commission

Commission Secretary: Nisha Patel/Joe Enke

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/05/19		8 of 9	3	3	2.75 hrs
10/03/19		7 of 8	4	2	2.75 hrs
11/07/19		6 of 8	4	2	2.50 hrs
1/09/20		9 of 9	7	2	3.00 hrs
1/29/20		6 of 9	8	8	2.75 hrs
2/06/20		8 of 9	20	0	4.0 hrs
3/05/20		7 of 9	2	0	2.75 hrs
4/02/20	Yes - Covid-19				
5/07/20	Yes - Covid-19				
6/04/20	Yes - Covid-19				
7/09/20		9 of 9	0	0	3.25 hrs

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>0</u> (as of August 31, 2020)

Commission: Solano Business Improvement District Advisory Board

Commission Secretary: Eleanor Hollander

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
6/25/20		3 of 3	1	1	1.5 hrs
9/15/20		3 of 3	2	2	1.5 hrs

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 2
 (as of August 31, 2020)

Commission: Sugar-Sweetened Beverage Product Panel of Experts Commission

Commission Secretary: Dechen Tsering

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/19/19		6 of 8	0	0	2.62 hrs
10/17/19		4 of 7	0	0	1.84 hrs
11/21/19		3 of 7	0	0	1.96 hrs
1/16/20		6 of 7	5	3	2.90 hrs
2/26/20		6 of 7	6	3	2.62 hrs
3/19/20	Cancelled - COVID				
4/16/20	Cancelled - COVID				
5/21/20	Cancelled - COVID				
6/18/20	Cancelled - COVID				
7/16/20	Cancelled - COVID				

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2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 0 (as of August 31, 2020)
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Commission: Transportation Commission

Commission Secretary: Farid Javandel

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/19/19		7 of 8	6	2	2.5 hours
10/17/19		7 of 8	4	2	2.75 hours
11/21/19		8 of 9	4	2	4.0 hours
1/16/20		7 of 9	1	1	3.0 hours
2/20/20		7 of 9	4	3	1.75 hours
3/19/20	Yes – COVID19				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: <u>5</u> (as of August 31, 2020)

Commission: Youth Commission

Commission Secretary: Ginsi Bryant

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/9/19		11 of 13	2	0	1.03 hrs
10/15/19		8 of 10	0	0	1.25 hrs
11/12/19	Yes- no quorum				
12/09/19		8 of 10	4	2	1.45 hrs
1/13/20		7 of 8	2	0	.75
2/10/20		6 of 8	0	0	.50
3/3/20		9 of 10	0	0	1.25 hrs
4/13/20	Cancelled-Covid-19				
5/11/20	Cancelled-Covid-19				
6/1/20	Cancelled-Covid-19				
July	Break				
August	Break				

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 0 _____ (as of August 31, 2020)
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Commission: Zoning Adjustments Board

Commission Secretaries: Shannon Allen and Steven Buckley

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/26/19		9 of 9	10	6	3 hrs
10/10/19		7 of 9	17	10	3 hrs 53 mins
10/24/19		9 of 9	60	49	5 hrs 37 min
11/14/19		9 of 9	34	16	3 hrs 49 min
12/12/19		9 of 9	60	41	5.75 hrs
1/9/20		7 of 9	8	9	1.75 hrs
1/23/20		8 of 9	40	15	3 hrs 51 mins
2/13/20		8 of 9	21	10	3 hrs 17 mins
2/27/20	Canceled – not enough agenda items				
3/12/20		8 of 9	24	16	3 hrs 10 mins
3/26/20	Canceled due to COVID				
4/9/20	Canceled due to COVID				
4/23/20	Canceled due to COVID				
5/14/20	Canceled due to COVID				
5/28/20		9 of 9	29	7	1.25 hrs
6/11/20		7 of 9	14	5	2 hrs
6/25/20		9 of 9	57	37	6.75 hrs
7/9/20		9 of 9	23	11	3.5 hrs
7/23/20		9 of 9	23	6	2.5 hrs
8/13/20		8 of 9	30	20	3.5 hrs
8/27/20		7 of 9	65	24	3 hrs 41 mins

2020 Annual Commission Attendance Report

Reporting Period: September 1, 2019 through August 31, 2020

Vacant seats: 2
 (as of August 31, 2020)

Commission: Zero Waste Commission

Commission Secretary: Heidi Obermeit

Example:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/23/19		6 of 8	7	3	2 hrs
10/28/19		8 of 9	13	5	2 hrs
11/25/19		7 of 9	5	5	2 hrs
1/27/20		8 of 9	4	1	2 hrs
2/26/20		7 of 8	7	3	2 hrs
3/23/20	Yes, COVID				
4/27/20	Yes, COVID				
5/26/20	Yes, COVID				
6/22/20	Yes, COVID				
7/27/20	Yes, COVID				

Approved Leaves of Absence Granted During the Period September 2019 - August 2020	
Commission	# Leaves of Absence
Animal Care Commission	1
Board of Library Trustees	0
Cannabis Commission	2
Children, Youth, and Recreation Commission	3
Civic Arts Commission	4
Commission on Aging	6
Commission on Disability	4
Commission on Labor	2
Commission on the Status of Women	7
Community Environmental Advisory Commission	5
Community Health Commission	6
Design Review Committee	0
Disaster and Fire Safety Commission	5
Elmwood BID Advisory Board	0
Energy Commission	6
Fair Campaign Practices Commission	10
Homeless Commission	4
Homeless Services Panel of Experts	6
Housing Advisory Commission	5
Human Welfare and Community Action Commission	1
Joint Subcommittee for the Implementation of State Housing	5
Landmarks Preservation Commission	9
Loan Administration Board	0
Measure O Bond Oversight Committee	6
Mental Health Commission	0
Open Government Commission	10
Parks and Waterfront Commission	4
Peace and Justice Commission	3
Personnel Board	3
Planning Commission	4
Police Review Commission	10
Public Works Commission	3
Solano Avenue BID Advisory Board	0
Sugar-Sweetened Beverage Product Panel of Experts	7
Transportation Commission	2
Youth Commission	5
Zero Waste Commission	7
Zoning Adjustments Board	29

