



Office of the City Manager

CONSENT CALENDAR  
July 28, 2020

To: Honorable Mayor and Members of the City Council  
From: Dee Williams-Ridley, City Manager  
Submitted by: Mark Numainville, City Clerk  
Subject: Establish 2021 City Council Meeting Schedule

RECOMMENDATION

Adopt a Resolution establishing the City Council regular meeting schedule for 2021, with starting times of 6:00 p.m.

FISCAL IMPACTS OF RECOMMENDATION

None.

BACKGROUND

Pursuant to the Open Government Ordinance, the Council must adopt an annual regular meeting schedule totaling 24 meetings. The schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods. Meetings have not been scheduled on City holidays, Election Day or days of major religious observance.

Nine City Council Worksessions will be consolidated and scheduled for 2021.

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

CONTACT PERSON

Mark Numainville, City Clerk, 981-6900

Attachments:

- 1: Resolution  
Exhibit A: 2021 Council Calendar

RESOLUTION NO. ##,###-N.S.

ADOPTING THE CITY COUNCIL 2021 REGULAR MEETING SCHEDULE

WHEREAS, pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule totaling 24 meetings; and

WHEREAS, the schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods; and

WHEREAS, the proposed schedule (Exhibit A) provides for regular meetings to occur with starting times of 6:00 p.m. on specified Tuesdays of each month with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2021; and

WHEREAS, the Mayor or a majority of the Council may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council adopts the 2021 regular meeting schedule on specified Tuesdays at 6:00 p.m. as indicated:

Winter Recess – December 16, 2020 – January 18, 2021  
January 19 and January 26, 2021  
February 9 and February 23, 2021  
March 9, March 23, and March 30, 2021  
Spring Recess – March 31 – April 19, 2021  
April 20 and April 27, 2021  
May 11 and May 25, 2021  
June 1, June 15 and June 29, 2021  
July 13 and July 27, 2021  
Summer Recess – July 28 – September 13, 2021  
September 14 and September 28, 2021  
October 12 and October 26, 2021  
November 9, November 16, and November 30, 2021  
December 14, 2021  
Winter Recess – December 15, 2021 – January 17, 2022

Exhibit A: 2021 Council Calendar

# City Clerk Department 2021 Council Calendar

(Subject to change. For the latest information, please contact the City Clerk Department, 981-6900.)

Date	Time
<b>January</b>	
<b>Winter Recess (Dec. 16, 2020 – Jan. 18, 2021)</b>	
Jan 19	6:00 p.m.
Jan 26	6:00 p.m.
<b>February</b>	
Feb 9	6:00 p.m.
Feb 23	6:00 p.m.
<b>March</b>	
Mar 9	6:00 p.m.
Mar 23	6:00 p.m.
Mar 30	6:00 p.m.
<b>April</b>	
<b>Spring Recess (March 31 – April 19, 2021)</b>	
April 20	6:00 p.m.
April 27	6:00 p.m.
<b>May</b>	
May 11	6:00 p.m.
May 25	6:00 p.m.
<b>June</b>	
June 1	6:00 p.m.
June 15	6:00 p.m.
June 29	6:00 p.m.
<b>July</b>	
July 13	6:00 p.m.
July 27	6:00 p.m.
<b>Summer Recess (July 28 – Sept. 13, 2021)</b>	
<b>September</b>	
Sept 14	6:00 p.m.
Sept 28	6:00 p.m.
<b>October</b>	
Oct 12	6:00 p.m.
Oct 26	6:00 p.m.
<b>November</b>	
Nov 9	6:00 p.m.
Nov 16	
Nov 30	6:00 p.m.
<b>December</b>	
Dec 14	6:00 p.m.
<b>Winter Recess (Dec. 15, 2021 – Jan. 17, 2022)</b>	

