



Office of the City Manager

CONSENT CALENDAR
June 16, 2020

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Lisa Warhuus, Director, HHCS
 Subject: Contract No. 31900043 Amendment: Kings View for Mental Health Reporting Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute an amendment to Contract No. 31900043 with Kings View to provide mental health reporting services through June 30, 2022, in an amount not to exceed \$106,428.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the additional scope of work in the amount of \$60,789 will be provided from ERMA GL Account 158-51-503-520-0000-000-451-612990-. The Contract Management System number for this contract amendment is CMS No. JVRU6.

CURRENT SITUATION AND ITS EFFECTS

Kings View Corporation has provided reliable reporting services to the Mental Health Division for more than one year. In addition to processing Medi-Cal Administrative Activities (MAA) quarterly claims, they have produced annual cost reports, including collaborating with Alameda County to submit the completed reports to the necessary agencies. The production of these reports directly supports the operation of the City's Mental Health programs. The additional funding requested in this report will allow Kings View to complete this work for the next two fiscal years.

BACKGROUND

Specialized reporting for MAA quarterly claims is necessary to be in compliance with local, state, and federal agencies regarding mandatory reporting requirements. The California Department of Healthcare Services, the Centers for Medicaid and Medicare, and other agencies associated with the oversight of financial reporting by Counties and Cities prescribe specific forms and documentation for all submissions. In addition, Alameda County requires cost reports for each fiscal year, including total units of service by mode and service function code and identified by funding source. In order to remain in compliance with these and other agencies, the City's Mental Health Division must produce specialized financial reports, and utilizing a contract with vendor Kings View, an expert firm in this field, ensures precision, due to their particular familiarity with this type of reporting. Outsourcing specialized financial reporting obligations to an

organization dedicated exclusively to this manner of task helps us maximize our revenues and minimize any risk of recoupment.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the action requested in this report.

RATIONALE FOR RECOMMENDATION

Kings View has demonstrated capacity and specialized practices in mental health reporting services, providing an enhanced level of service to the Division, the Department, and the City as a whole.

ALTERNATIVE ACTIONS CONSIDERED

As an alternative action, Council could instead direct staff to circulate a formal RFP to competitively solicit a different vendor.

CONTACT PERSON

Conor Murphy, Assistant Management Analyst, HHCS, 510-981-7611
Steven Grolnic-McClurg, Manager of Mental Health Services, HHCS, 510-981-5249

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900043 AMENDMENT: KINGS VIEW FOR MENTAL HEALTH
REPORTING SERVICES

WHEREAS, on December 1, 2018, the City of Berkeley entered into Contract No. 31900043 with Kings View Corporation for mental health reporting services in an amount not to exceed \$29,507 for the period December 1, 2018 to November 30, 2019; and

WHEREAS, this contract was previously amended on May 1, 2019, to increase the total contract amount by \$16,132 for a total amount of \$45,639 and to extend the expiration date to June 30, 2020; and

WHEREAS, Kings View has specific expertise in this area and are very familiar with the unique needs of the Mental Health Division and the Health, Housing, and Community Services Department; and

WHEREAS, funds are available to perform this work in the current year budget in the ERMA GL Account 158-51-503-520-0000-000-451-612990-, and this contract amendment has been entered into the Citywide contract database and assigned CMS No. JVRU6.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is authorized to execute an amendment to Contract No. 31900043 with Kings View for Mental Health reporting services to increase the total contract amount by \$60,789, for a total not to exceed \$106,428, and maintaining the term through June 30, 2022. A record signature copy of said contract to be on file in the City Clerk Department.

