



Office of the City Manager

CONSENT CALENDAR
May 26, 2020

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Lisa Warhuus, Director, Health, Housing & Community Services

Subject: Contract Amendment: Berkeley Food & Housing Project

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute a contract and any amendments with vendor Berkeley Food & Housing Project (BFHP) to provide administrative services for Berkeley Mental Health (BMH) Flexible Spending Programs and the Russell Street Residence through June 30, 2021 in an amount not to exceed \$960,874. This will extend the existing contract by one year and add in \$603,874 in funding to pay for the services outlined below.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the scope of work in the amount of \$100,000 will be provided from ERMA GL Code 336-51-503-524-2015-000-451-612990-. Funds for the scope of work in the amount of \$503,874 will be provided from ERMA GL Code 315-51-503-526-2017-000-451-636110-.

CURRENT SITUATION AND ITS EFFECTS

BMH has used BFHP as the administrator for Flexible Spending Programs and operator of the Russell Street Residence (RSR) in the past through a contract administered by the Housing & Community Services Division (HCS), and for the past few months through a contract administered by BMH. The Mental Health Division is planning to amend the contract with BFHP to improve contractual oversight and to change the rate paid for residents at RSR to better align with costs of operating this housing program. The rate paid for RSR residents will increase to \$80.86 per resident per day, for up to 17 beds per night, to reflect the increased costs associated with the program. The amounts allocated for the BMH Flexible Spending Programs will also change according to the needs of the respective programs: Full Service Partnership will be allocated \$90,000; Children's Full Service Partnership will be allocated \$17,250; Comprehensive Community Treatment will be allocated \$23,000; Homeless Outreach and Treatment Team will be allocated \$23,000; Homeless Full Service Partnership will be allocated \$23,000; and Focus on Independence Team will be allocated \$13,800.

BACKGROUND

On July 25, 2017 by Resolution No. 68,100-N.S., City Council approved entering into Contract No. 10568 with BFHP for a variety of programs administered by both HCS and BMH. On April 30, 2019 by Resolution No. 68,834-N.S., City Council approved amending Contract No. 10568A with increased funding support for RSR. After extensive negotiations, BMH and BFHP agreed to enter into a separate contract between BFHP and BMH exclusively, to better reflect the current situation and to allow for improved contractual oversight and monitoring. On December 3, 2019 by Resolution No. 69,192-N.S., City Council approved entering into Contract No. 32000117 with BFHP to support Berkeley Mental Health's Flexible Funding programs and the Russell Street Residence. BFHP has done a satisfactory job administering these programs, and we would like to ensure they can continue completing this necessary work to support the Division and some of the City's most vulnerable residents.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental impacts or opportunities associated with the action recommended in this report.

RATIONALE FOR RECOMMENDATION

BFHP recently informed BMH of a major gap in their funding structure, and the allocation proposed here will help resolve that disparity, allowing a vital community organization to continue their important work. BFHP is a trusted partner in the implementation of programs to ensure the needs of our community's most vulnerable members are met in the most effective manner possible. Each of the programs funded by this contract were developed as a result of feedback from stakeholders, and went through a lengthy community input process before being presented to City Council as part of the MHSA Plan Annual Update. Russell Street Residence provides much needed supported housing for individuals with serious mental illness in Berkeley; the flex funds program allows for a variety of mental health programs to meet the needs of mental health consumers thorough the purchase of a variety of goods that support their stability and recovery.

ALTERNATIVE ACTIONS CONSIDERED

As an alternative action, Council could instead direct staff to circulate a new RFI or formal Request for Proposals (RFP) to competitively solicit a different vendor.

CONTACT PERSON

Conor Murphy, Assistant Management Analyst, HHCS, 510-981-7611

Steven Grolnic-McClurg, Manager of Mental Health Services, HHCS, 510-981-5249

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT AMENDMENT: BERKELEY FOOD AND HOUSING PROJECT

WHEREAS, City Council approved the MHSA Plan FY2019-2020 Annual Update on July 23, 2019 by Resolution No. 69,033-N.S., which included funding for the programs to be included in the contract here; and

WHEREAS, City Council approved participation in the Homeless Mentally Ill Outreach and Treatment allocation funding on September 13, 2018 by Resolution No. 68,592-N.S.; and

WHEREAS, City Council approved a contract with Berkeley Food and Housing Project for Flexible Spending Programs and the Russell Street Residence on December 3, 2019 by Resolution No. 69,192-N.S.; and

WHEREAS, community input and stakeholder feedback has determined a need for the programs being funded; and

WHEREAS, the Berkeley Food and Housing Project has been a trusted partner in the implementation of a variety of programs in collaboration with the City; and

WHEREAS, funds in the amount of \$100,000 are available in the current budget year in ERMA GL Code 336-51-503-524-2015-000-451-612990-, and funds in the amount of \$503,874 are available in the current budget year in ERMA GL Code 315-51-503-526-2017-000-451-636110-

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is authorized to execute a contract and any amendments with the Berkeley Food and Housing Project for administrative services through June 30, 2021 in an amount not to exceed \$960,874. A record signature copy of said contract and any amendments to be on file in the City Clerk Department.

