



# PERMIT APPLICATION

## Building Move

**Building and Safety  
Permit Service Center**

**Building Move  
Permit Submittal  
Requirements:**

- **Site Plan**
- **Photographs of all sides of the structure to be demolished**
- **Map of proposed building move route**
- **Zoning Certificate Application**
- **Public Works Permit Application** for sewer capping, work in the public right of way and street staging (includes perimeter fencing, debris boxes and parking)
- **Performance Bond** if required by the Building Official
- **PG&E utility clearance letter** indicating utility disconnections
- **Construction Waste Management Plan**

Plans and supporting documents must be submitted in electronic format as unsecured, flattened PDF(s) with embedded fonts. Min 11"x17" sheet size.

**Permit Service Center**  
1947 Center St. 3<sup>rd</sup> floor  
Berkeley, CA 94704  
510-981-7500 TTY 6903  
[permits@berkeleyca.gov](mailto:permits@berkeleyca.gov)

**Project Information**

Address: \_\_\_\_\_ Permit #: \_\_\_\_\_  
 Valuation: \_\_\_\_\_ APN #: \_\_\_\_\_  
 BAAQMD: \_\_\_\_\_ Use Permit #: \_\_\_\_\_  
 (J#) \_\_\_\_\_ (if applicable)

Description of Move:

Work in the public right of way is required:    Yes    No  
 Unsafe Structure under CBC Section 116:    Yes    No  
 There is a Creek on the Parcel:    Yes    No

	Construction Type	Occupancy Class	Square Footage	No. of Stories	No. of Residential Units	No. of Bedrooms
Existing						
Proposed						
Residential Rental Units:	Yes	No	Is tenant relocation required?	Yes	No	

**Applicant Information**

	Owner	Agent	Contractor	Design Professional
Name: _____			Phone #: _____	
Company: _____			Bus Lic #: _____	
State Lic #: _____			Lic Class: _____	
Address: _____			City, Zip: _____	
Email: _____				

**Owner Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City/ST/zip: \_\_\_\_\_  
 Email: \_\_\_\_\_