



Office of the City Manager

RECESS ITEM
CONSENT CALENDAR
April 26, 2022

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Abraham Roman, Fire Chief, Fire Department
Subject: Contract No. 32000225 Amendment: Rebecca Burnside for Personnel Investigations

RECOMMENDATION

Adopt a Resolution ratifying the action taken by the City Manager during recess to amend Contract No. 32000225 with Rebecca Burnside for Personnel Investigations by increasing the contract amount by \$151,000 for a new not to exceed amount of \$200,000.

NEGATIVE EFFECT IF ACTION IS DELAYED UNTIL AFTER COUNCIL RECESS

The City’s vendor, Rebecca Burnside will not be paid for services rendered. Due to allegations of misconduct of City staff, Personnel Investigations were required in a timely manner.

FISCAL IMPACTS OF RECOMMENDATION

Funding is available in 011-99-900-900-0000-000-412-612990, 011-21-201-000-0000-000-412-612990, and 147-72-742-834-0000-000-422-612990.

CURRENT SITUATION AND ITS EFFECTS

The City has received Personnel Investigation services from this vendor. The number of Personnel Investigations required has increased and the contract not to exceed (NTE) amount needs to be increased.

BACKGROUND

This vendor has a contract with the City’s Human Resources department to conduct Personnel Investigations as needed. Funds need to be added to the contract in order to pay the vendor for services rendered.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

Pay for Personnel Investigation services rendered by vendor.

ALTERNATIVE ACTIONS CONSIDERED

No alternative actions are recommended due to the need to pay this vendor for Personnel Investigation services that have been rendered.

CONTACT PERSON

Stacie Clarke, Administrative & Fiscal Services Manager, Fire, 510-981-5507

Attachments:

1: Resolution

RESOLUTION NO. 70,091-N.S.

CONTRACT NO. 32000225 AMENDMENT: REBECCA BURNSIDE FOR PERSONNEL INVESTIGATIONS

WHEREAS, the City is not able to pay for services rendered due to a need for a contract amendment to increase the contract not to exceed (NTE) amount;

WHEREAS, this vendor provides Personnel Investigation services; and

WHEREAS, funds need to be added to the contract amount in order to pay the vendor for services rendered.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council ratifies the action taken by the City Manager to amend Contract No. 32000225 with Rebecca Burnside by increasing the contract amount by \$151,000 for a new not to exceed amount of \$200,000.

