



Office of the City Manager

CONSENT CALENDAR

April 12, 2022

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Scott Ferris, Director, Parks Recreation Waterfront

Subject: Contract: Sysco San Francisco for Food Services for Tuolumne and Echo Lake Resident Camps

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract and any amendments with Sysco San Francisco for food services at the City of Berkeley Tuolumne and Echo Lake Resident Camps for a five-year period, beginning May 1, 2022 and ending May 1, 2027, in an amount not to exceed \$4,468,610, subject to the City's annual budget appropriation process.

FISCAL IMPACTS OF RECOMMENDATION

Total funding of \$4,468,610 is required over the five-year contract. \$210,615 is required for FY22, and \$4,257,995 is required for FY23-FY27. Funds in these amounts are budgeted as follows in Fiscal Year 2022:

- \$68,111.64 is required for Echo Lake Camp (budget code: 125-52-543-582-0000-000-461-644110-)
- \$142,503.52 is required for Tuolumne Camp (budget code: 125-52-543-583-0000-000-461-644110-)

An additional \$4,257,995 will be added to the budgets in each fiscal year for FY23-FY27, subject to the City's annual appropriation process. The increase in subsequent years is an estimate based on current projections for programming and attendance, which will be reevaluated at the end of the 2022 summer program.

CURRENT SITUATION AND ITS EFFECTS

The current contract with Sysco Sacramento for camp food services expires on September 30, 2022. Although the length of this contract will get us through the summer of 2022, the remaining funding is insufficient to cover both camps. Food services are crucial to the day-to-day operation of Echo Lake and Tuolumne resident camps.

In February and March of 2022, the Parks Recreation Waterfront Department conducted a competitive Request for Proposal (RFP) process that included targeted outreach to

thirteen vendors (Specification No. 22-11492-C). Staff determined that Sysco San Francisco best met the City's needs according to the criteria contained in the RFP. The award amount of approximately \$4.468M over 5.5 years is consistent with prior food costs for both camps and will be covered by registration fee revenue in the Camps Fund. Therefore, staff recommends Council approval of a contract with Sysco San Francisco.

BACKGROUND

The Parks, Recreation, and Waterfront Department has provided food services and non-consumable goods for resident campers attending Tuolumne and Echo Lake Camps for many decades, most recently through a contract with Sysco Sacramento from 2014-2021.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Sysco San Francisco requires all fresh, ready-to-eat produce items to be grown in fields that adhere to Good Agricultural Practices (GAP), a voluntary program administered by the U.S. Food and Drug Administration that aims to continually improve food safety, quality and traceability. Sysco San Francisco has committed to source 100% of their top brand wild-caught seafood species from fisheries that are Marine Stewardship Council (MSC) Certified, or involved in fishery improvement projects with the World Wildlife Fund.

RATIONALE FOR RECOMMENDATION

In March, 2022, the City conducted an RFP process and staff determined that Sysco San Francisco best met the City's needs according to the criteria contained in the RFP. Sysco Sacramento has previously provided this service to the City for more than a decade.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Denise Brown, Recreation & Youth Services Manager, Parks Recreation Waterfront,
(510) 981-6707

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: SYSCO SAN FRANCISCO FOR FOOD SERVICES FOR TUOLUMNE
AND ECHO LAKE RESIDENT CAMPS

WHEREAS, the current contract for resident camp food services expires on September 30, 2022; and

WHEREAS, food services are required for the City's residential camp programs at Tuolumne and Echo Lake Camps as an essential part of camp services; and

WHEREAS, in March 2022, the City conducted a Request for proposal process and thirteen vendors were invited to submit proposals (Specification No. 22-11492-C). Staff determined that Sysco San Francisco best met the City's needs according to the criteria contained in the RFP; and

WHEREAS, funds in the amount of \$210,615 is budgeted as follows: \$68,111.64 for Echo Lake Camp (budget code: 125-52-543-582-0000-000-461-644110) and \$142,503.52 for Tuolumne Camp (budget code:125-52-543-583-0000-000-461-644110). An additional \$4,257,995 will be added to the budgets in fiscal years FY23-FY27, subject to the City's annual appropriation process.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or their designee is authorized to execute a contract and any amendments with Sysco San Francisco for food delivery to Tuolumne and Echo Lake Resident Camps for the period May 1, 2022 through May 1, 2027 in an amount not to exceed \$4,468,610, subject to the City's annual budget appropriation process. A record signature copy of contract and any amendments will be on file in the Office of the City Clerk.

