



Office of the City Manager

CONSENT CALENDAR
January 18, 2022

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Mark Numainville, City Clerk
 Subject: Modifying the 2022 City Council Meeting Schedule

RECOMMENDATION

Adopt a Resolution modifying the City Council regular meeting schedule for 2022, with starting times of 6:00 p.m., to account for religious and cultural holidays as determined by Resolution No. 70,066-N.S.

FISCAL IMPACTS OF RECOMMENDATION

None.

BACKGROUND

On September 14, 2021 the City Council adopted a meeting schedule for 2022. Subsequently, on October 12, 2021 the Council adopted Resolution No. 70,066-N.S. to avoid scheduling of meetings of the City Legislative Bodies on any religious holiday that incorporates significant work restrictions.

As directed by the resolution, staff consulted with local religious leaders to identify the significant religious holidays as identified in Attachment 1. The creation of this list requires modifications to the existing 2022 Council schedule to account for the religious holidays.

Pursuant to the Open Government Ordinance, the Council must adopt an annual regular meeting schedule with at least 24 regular meetings. The schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods.

Six City Council Worksessions will be scheduled for 2022. This number is slightly lower than previous years due to holidays, Election Day, and the need for two meetings in December to meet the 24-meeting requirement. The Worksessions are scheduled for the following dates.

- January 20, 2022
- February 15, 2022
- March 15, 2022

- April 19, 2022
- June 21, 2022
- July 19, 2022

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects or opportunities, or any climate impacts associated with the subject of this report.

CONTACT PERSON

Mark Numainville, City Clerk, (510) 981-6900

Attachments:

- 1: List of Significant Religious and Cultural holidays
- 2: Resolution
Exhibit A: Revised 2022 Council Calendar

Pursuant to Resolution No. 70,066-N.S., it is the policy of the City to avoid scheduling meetings of City Legislative Bodies (City Council, Commissions and Boards, Council Policy Committees, Task Forces) on religious holidays that incorporate significant work restrictions.

City legislative bodies must avoid scheduling meetings on the religious holidays listed below.

Religion	Holiday	Date	2022 Date
Christian	Good Friday	Varies (March or April)	4/15/22
Christian	Easter Sunday	Varies (March or April)	4/17/22
Christian	Christmas	December 25	12/25/22
Jewish	Rosh Hashanah	Varies (Sept. or Oct.)	9/25/22-9/27/22
Jewish	Yom Kippur	Varies (Sept. or Oct.)	10/4/22-10/5/22
Jewish	Sukkot - first and last day	Varies (Sept. or Oct.)	10/9/22, 10/16/22
Jewish	Shmini Atzeret	Varies (Sept. or Oct.)	10/16/22-10/18/22
Jewish	Simchat Torah	Varies (Sept. or Oct.)	10/17/22-10/18/22
Jewish	Chanukah (1 st night)	Varies (Nov. or Dec.)	12/18/22
Jewish	Passover (Nights 1, 2, 7, 8)	Varies (March or April)	4/15,4/16,4/22,4/23
Jewish	Shavuot	Varies (May or June)	6/4/22-6/6/22
Jewish	Shabbat	Weekly	Friday sunset to Saturday sunset
Jewish*	Purim	Varies (February or March)	3/16/22-3/17/22
Jewish*	Tish'a B'Av	Varies (July or August)	8/5/22-8/6/22
Jewish*	Yom HaShoah	Varies (April or May)	4/27/22-4/28/22
Buddhist	Vesak	Varies (April or May)	5/6/22
Hindu	Diwali	Varies (Oct. or Nov.)	10/24/22
Hindu	Dussera	Varies (Oct.)	10/5/2022
Hindu	Holi	Varies (March)	3/17-3/18
Hindu	Makar Sankranti	Varies (January or February)	1/14/2022
Islam	Eve & First Night of Ramadan	Varies	4/222 – 4/3/22
Islam	Eid al-Fitr	Varies	5/2/22-5/3/22
Islam	Eid al-Adha	Varies	7/9/22-7/10/22
Shinto	New Year	January 1-3	1/1/22-1/3/22
Shinto	Obon Ceremony	August 13-15	8/13/22-8/15/22
Baha'i Faith	Birth of Baja'u'llah	Varies	10/26/22-10/27/22
Baha'i Faith	Birth of Bab	Varies	10/25/22-10/26/22
Cultural	Chinese New Year (Day 1-7)	Varies (Jan. 21 – Feb. 20)	2/1/22-2/7/22
Cultural	Kwanzaa	Dec. 26 – Dec. 31	12/26/22-1/1/23

* No work restriction, but avoid scheduling meetings if possible

RESOLUTION NO. ##,###-N.S.

ADOPTING THE CITY COUNCIL 2022 REGULAR MEETING SCHEDULE

WHEREAS, pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule with at least 24 regular meetings; and

WHEREAS, the proposed schedule (Exhibit A) provides for regular meetings to occur with starting times of 6:00 p.m. on specified Tuesdays of each month with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2022; and

WHEREAS, the Mayor or a majority of the Council may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council adopts the 2022 regular meeting schedule on specified Tuesdays of each month with exceptions provided for when a meeting would fall on a City, religious or cultural holiday or Election Day, at 6:00 p.m. as indicated:

Winter Recess – December 15, 2021 – January 17, 2022
January 18 and January 25, 2022
February 8 and February 22, 2022
March 8 and March 22, 2022
Spring Recess – March 23 – April 11, 2022
April 12 and April 26, 2022
May 10, May 24, and May 31, 2022
June 14 and June 28, 2022
July 12 and July 26, 2022
Summer Recess – July 27 – September 12, 2022
September 13, September 20, and September 29, 2022
October 6, 2022
November 3, November 15, and November 29, 2022
December 6 and December 13, 2022
Winter Recess – December 14, 2022 – January 16, 2023

Exhibit A: 2022 Council Calendar

City Clerk Department 2022 Council Calendar

(Subject to change. For the latest information, please contact the City Clerk Department, 510-981-6900.)

Date	Time
January	
Winter Recess (Dec. 15, 2021 – Jan. 17, 2022)	
Jan 18	6:00 p.m.
Jan 25	6:00 p.m.
February	
Feb 8	6:00 p.m.
Feb 22	6:00 p.m.
March	
Mar 8	6:00 p.m.
Mar 22	6:00 p.m.
April	
Spring Recess (March 23 – April 11, 2022)	
April 12	6:00 p.m.
April 26	6:00 p.m.
May	
May 10	6:00 p.m.
May 24	6:00 p.m.
May 31	6:00 p.m.
June	
June 14	6:00 p.m.
June 28	6:00 p.m.
July	
July 12	6:00 p.m.
July 26	6:00 p.m.
Summer Recess (July 27 – Sept. 12, 2022)	
September	
Sept 13	6:00 p.m.
Sept 20	6:00 p.m.
Sept 29 (Thu.)	6:00 p.m.
October	
Oct 6 (Thu.)	6:00 p.m.
November	
Nov 3 (Thu.)	6:00 p.m.
Nov 15	
Nov 29	6:00 p.m.
December	
Dec 6	6:00 p.m.
Dec 13	6:00 p.m.
Winter Recess (Dec. 14, 2022 – Jan. 16, 2023)	

