

Business License Regulations and Checklist for Medical Cannabis Businesses

In November 2010, Berkeley voters approved Measure S. This measure amended the Berkeley Municipal Code (BMC) Section 9.04 to require every cannabis business to pay an annual tax for each thousand dollars of gross receipts. In order to be consistent with this BMC Section, the City has developed a process for all medical cannabis businesses to apply for a business license.

Beginning January 3, 2012, medical cannabis collectives, as well as dispensaries, will be able to apply for a business license. Please go to the Finance Department's business license webpage for more information on the general business license application process:

<http://www.ci.berkeley.ca.us/ContentDisplay.aspx?id=4248&portalID=20#NewBLApplications>.

Please click on the following link for the BMC business license regulations for medical cannabis businesses: [Business License regulations for Medical Cannabis businesses.pdf](#).

If you apply for a business license, you will need to submit the following information:

Dispensaries

1. Completed business license application
2. Completed Submittal form: Medical Cannabis Criteria and Requirements

Collectives

1. Completed business license application
2. Completed submittal form: Medical Cannabis Criteria and Requirements
3. Floor Plan. These plans must show the area to be used for cultivation and must be scaled, dimensioned and accurate. Plans should be drawn to architect's or engineer's scale, as appropriate (architect's scale must be 1/8" = 1'; engineer's scale must be 1" = 10'). The scale, as well as the property address and name/contact information of the person preparing the plan, should be included on the plan.